

SUBMIT ALL DOCUMENTATION TO: Office of the Registrar, Box 5002, North Bay, ON P1B 8L7; Fax: (705) 495-1772; E-mail: petitions@nipissingu.ca

***This form must accompany the Academic Petition Form and Personal Letter for late registration requests.*

Student Information

STUDENT NUMBER	NAME
DAYTIME PHONE NUMBER	NIPISSING UNIVERSITY STUDENT E-MAIL ADDRESS
Were you on a waiting list for the course listed below? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Course Information

Term	Subject	Course Number	Section	Course Title

Approval of Course Instructor (to be completed by the Instructor)

IMPORTANT: The course instructor's approval is required in order for this request to be considered by the Undergraduate Standing and Petitions Subcommittee.

Course Instructor's Name (please print)

Comments

Course Instructor's Signature

Date

** Instructor please note: Verification of approval from the Registrar's Office will follow via e-mail.*

- **APPROVAL OF PETITION:** You will receive an e-mail notification to your student account of the decision on your petition. By submitting this petition, you are signifying that you wish to be registered in the course(s), should your petition be approved.
- **FEES:** It is **your** responsibility to submit payment for your course(s) **immediately**. Please see the Current Students section of the website for payment options. You are responsible for **all** fees.

Student's Signature

Date

For Office Use Only

Date

Verified by:

PRIVACY: Personal information in connection with this form is collected under the authority of the Nipissing University Act, 1992 for educational, administrative and statistical purposes. The information will be used to process your enrolment and registration in academic programs; to record and track your academic progress; and for related record-keeping purposes. If you have any questions regarding the collection, use and disclosure of this information by the University, please contact the Office of the Registrar, Nipissing University, Box 5002, North Bay ON P1B 8L7, (705) 474-3461, ext. 4521.