

**NIPISSING UNIVERSITY RESIDENCE CONTRACT**  
**INDIGENOUS SUMMER PROGRAMS 2026**  
**TERMS AND CONDITIONS**

**Section 1: Preamble**

This document outlines the terms, conditions and responsibilities of Nipissing University students living in residence [“the Resident”] and governs the relationship between students who complete the residence application and Nipissing University [“the University”].

The relationship between the Resident and the University shall be hereinafter referred to as the “Contract” or “Residence Contract”.

This Contract and the operation of the Residences [Chancellors House, Founders House, Governors House, and Townhouse Residence Complex] will be administered on behalf of the University by Residence Administration.

**Section 2: Eligibility**

1. Only students who are actively enrolled in the Indigenous Classroom Assistant Diploma Program (ICADP), the Indigenous Teacher Education Program (ITEP), or the Teach or Indigenous Language as a Second Language (TILSL) programs at Nipissing University may apply for and live in residence under the terms of this contract. Should an applicant’s status with the University change to inactive, denied, or revoked while they are applying for residence or after they have received their Residence placement, their application will be cancelled and their initial payment will be reversed, less the applicable deposit and application fee.
2. Returning residents are not eligible to apply if they have outstanding unpaid residence charges or are subject to an order barring them from Residence.
3. The resident is responsible for notifying Residence Admissions of any changes to their academic status that may affect their eligibility for Residence as outlined above. This notification must be in writing (by email to [residence@nipissingu.ca](mailto:residence@nipissingu.ca) OR submitted to any residence office directed to the attention of Residence Admissions) and must be received in the Residence Admissions office. If a resident is not able to maintain eligibility as defined above, the resident will be required to withdraw from residence per section 10 of this Contract.

**Section 3: Term of Contract**

1. The Contract period commences on the date that Residence Admissions receives the Residence Application and terminates at the departure date for Indigenous Summer Programs semester (see section 5).
2. Residence and room assignments are not intended for year-round occupancy. This agreement is for the provision of short-term Spring/Summer accommodation only. A resident may submit a Residence Application for a subsequent semester, provided they meet eligibility requirements for said semester. However, residents are not guaranteed to be provided with accommodation on the basis of previous occupancy in the Residence.

**Section 4: Relative to Academic Semester Contracts**

1. The University may, in its sole discretion, permit contracts for less than one semester in certain circumstances including but not limited to where:
  - a. The student’s education program or academic commitments are less than the length of the 26SS semester;
  - b. Any student, who meets the eligibility criteria as outlined in Section 2 makes a request to Residence Admissions outlining the timeline of their requested stay within the contract period and is approved.

**Section 5: Duration of Occupancy**

1. Rooms may only be occupied during the period specified below:  
Indigenous Summer Programs 2026 Term: June 30, 2026 – August 2, 2026.

Early Arrivals will not be available for the Indigenous Summer Programs Term. Residents present in residence outside the contract dates, without permission, may be subject to the student conduct process as outlined in the Residence Community Living Standards and/or per night fees.

Students wishing to request additional nights stay prior to, or following, the term dates listed above, may do so through Summer Accommodations, at a guest rate, as space and operational requirements permit.

This Contract does not guarantee continued occupancy in residence beyond the semester's departure date. If a resident wishes to stay in residence for the subsequent semester(s), the resident must apply and meet the eligibility criteria. If there is a waitlist in place at the time of their application, they will not be given priority placement. If they are accepted, they will be subject to an additional nightly fee.

### **Section 6: Room Assignment**

1. Residents are assigned to a room by Residence Administration. Only the Residence Administration may make room assignments and approve room changes.
2. While every effort will be made to accommodate preferences in Residence, and/or suitemates or housemates, Residence cannot guarantee a resident's preferences will be met. Failure to meet a resident's preferences does not absolve the resident from any obligations contained within this document, and the Residence Community Living Standards.
3. Applicants who wish to have their residence or room preference considered in light of special circumstances, including medical grounds, must submit the Residence Accommodation Form found under Applying for Residence, General Information at [www.nipissingu.ca/residence](http://www.nipissingu.ca/residence), together with all applicable supporting documentation by the deadline indicated on the form.
4. Single occupancy rooms are provided only for the resident to whom they are assigned and may not be sold, loaned, sublet, or transferred.
5. Residents already living in residence for the 25WI semester are required to:
  - a. Move to the 26SS residence room assigned on the dates chosen by Residence Administration;
  - b. Transition from their 25WI room assignment to the 26SS room assignment between April 24 and May 15, 2026; and,
  - c. Complete their move within 48 hours of receiving access to their 25SS room.
6. Residents who have been approved to live in residence for the 26FW semester are required to:
  - a. Move to the 26FW residence room assigned on the dates chosen by Residence Administration;
  - b. Transition from their 26SS room assignment to their 26FW room assignment between August 14 and August 28, 2026; and,
  - c. Complete their move within 48 hours of receiving access to their 26FW room.

### **Section 7: Changes in Room Assignment**

1. Changes by Residence Administration
  - a. Residence Administration reserves the right to move residents from one Residence to another (or to another room) if it is deemed by Residence Administration to be in the best interests of the resident and/or the Residence community.
  - b. Residence Administration has a responsibility to reduce losses in revenue by filling vacancies that may occur throughout the year. Residents must be prepared to welcome a new suite/housemates in the event that a vacancy occurs in a suite/house. Similarly, if vacancies remain unfilled, Residence Administration may need to consolidate rooms. Residence Administration may consolidate rooms, when necessary, by requiring a resident to accept a new roommate or move to a new room. In some circumstances, and at the discretion of Residence Administration, a resident may be permitted to remain in their room for an additional fee. Advance notification will be given to those residents affected.
  - c. Residence Administration, at its sole discretion, may change the Residence or room assignment of a resident who is subject to disciplinary action or whose behaviour is deemed to threaten the health, safety, or good order of other Residents.
  - d. Residence Administration reserves the right to make assignments, provide alternate arrangements, or substitute services as necessary in the event of an emergency.
2. Changes by Resident
  - a. Once assigned, a resident is not permitted to change their Residence or room assignment without prior written permission from Residence Administration.

- b. If a new Residence or room assignment is approved, the Resident will be charged a \$400.00 fee to cover inspections, cleaning and administrative costs, and their fees may be adjusted to reflect the new Residence or room assignment.

### **Section 9: Residence Fees**

1. Residence fees are normally established no later than the end of January, for the following Spring/Summer semester outlined in section 5. Residence fee payment amounts and deadlines are outlined in the Residence Rate Schedule found at [www.nipissingu.ca/residence](http://www.nipissingu.ca/residence).
2. Academic results, or other documents, will be withheld from any resident who is in arrears of their Residence fees or who have not paid any damages to the premises occupied by them or for loss or damage to the contents therein.
3. When Residence fees fall into arrears, the resident must vacate the Residence within 48 hours of receiving such notice from Residence Administration unless arrangements satisfactory to the University are made by the student. Payment of arrears of Residence fees, after notice of termination, shall not be deemed as an automatic waiver of the termination notice. Resident Contracts that have been terminated as a result of arrears of Residence fees will be required to communicate with Residence Administration before reinstatement of occupancy. Interest will be charged on residence fees in arrears at the rate of 1.5% monthly (19.56% effective annual rate) calculated from the due date of such fees and shall be payable by the student by way of liquidated damages and not as a penalty.

### **Section 10: Withdrawal & Termination from Residence**

1. Residents who withdraw from residence for any reason whatsoever during the Spring/Summer semester are required to give immediate written notice to the Residence Administration. Students who withdraw from residence for any reason after the first day of classes will continue to be responsible for the payment of all residence fees for the full term of this agreement, unless they no longer meet the eligibility criteria as outlined in section 2, or a new resident who is selected by Residence Administration and is not already residing in residence enters into a Residence Contract for the specific assigned residence space. There is no guarantee that the Residence Administration can re-fill a space when a resident withdraws from residence. If the Residence Administration is able to find a suitable replacement for that vacancy, a prorated refund will be paid to the former-resident, effective from the date that the occupancy was filled.
2. Residents who are unable to continue living in Residence due to exceptional circumstances beyond their control may submit a written application, along with any applicable supporting evidence, to the Manager, Residence Life for a pro-rated refund of their Residence fees. The Residence Office must receive the application within thirty (30) days of the students' withdrawal from Residence. Such applications will be considered and determined by the Manager, Residence Life, or appropriate university designate.
3. Residents who no longer meet eligibility as outlined in section 2, whether voluntarily or not, must terminate their residency within 48 hours. A prorated refund will be paid to the resident, effective the date that the resident completes the Residence withdrawal form and returns keys/fob. Residents who are appealing their academic standing or appealing a student conduct-related decision are not required to vacate Residence pending the result of their appeal, provided the student obtains permission from Residence Administration. Once the appeal is rendered, if unsuccessful, the resident must terminate their residency within 48 hours.
4. The University reserves the right to void the contract with a student who moves to part-time status.
5. Residents who withdraw or are required to leave residence for any reason will be assessed a \$400.00 administrative fee.
6. In order to protect the welfare of all residents, residence property, equipment and the reputation of the University, the University reserves the right to terminate this Contract with any resident. Further, the University may terminate this Contract at any time, if such a termination is determined to be in the best interest of the University, or for reasons of Health and Safety and good order as outlined in Section 14. Any student that is asked to leave residence must do so within 48 hours (or earlier if the situation warrants it, per the discretion of Residence Administration). Residents whose Contracts have been terminated will continue to be responsible for the payment of all residence fees unless a new resident, who is selected by Residence Administration and is not already residing in residence, enters into an occupancy agreement for the residence space. There is no guarantee that the Residence Administration can re-fill a space when a resident is removed from residence. If the Residence Administration is able to find a suitable replacement for that vacancy, a prorated refund will be paid to the former-resident, effective from the date that the occupancy was filled.

### **Section 11: Resident Family Housing**

1. Only students who are actively enrolled in the Indigenous Classroom Assistant Diploma Program (ICADP), the Indigenous Teacher Education Program (ITEP), or the Teach or Indigenous Language as a Second Language (TILSL) programs at Nipissing University, are eligible for family accommodations in residence.
  - a. Family accommodations will be available to the registered student, their dependents (youth under the age of 18, over whom the student is the legal guardian) and any spouse/common law partner, or adult requested by the legal guardian to be permitted as part of their family housing unit to serve as support for childcare.
2. Any student who requires Resident Family Housing agrees, through their application, to be accountable as the eligible contract holder for the behaviour and contractual compliance of any family members registered in their name. This includes, but is not limited to, all terms laid out in Section 14.
3. Maximum Occupancy:
  - a. The normal occupancy of a four-bedroom suite is four (4) people, one (1) person per bedroom.
  - b. If one of the occupants is aged five (5) or younger, a maximum of one (1) bedroom may serve as a double occupancy room. This would increase the maximum occupancy of a four-bedroom suite to five (5) people. If none of the occupants in a suite are aged five (5) or younger, the maximum occupancy remains four (4) people.
  - c. For families, children will not be separated from their legal guardian(s) in accordance with the suite occupancy limit.
  - d. If a family exceeds the occupancy limit of a suite and there are at least two (2) legal guardians in that family, then the family will be placed in two (2) or more suites wherein at least one (1) legal guardian is in a suite.
  - e. Family accommodations and corresponding rates will only be provided for a maximum occupancy of two suites per student. Any additional accommodation required must be booked through Summer Accommodations at a guest rate, pending available space.
4. Children under the age of sixteen (16) cannot be left unaccompanied in Residence, or on Residence grounds. It is the responsibility of the student / legal guardian(s) to ensure that proper daily care has been arranged for their children.

### **Section 12: Keys & Fobs**

1. Residence will provide to the resident a set of keys and fob (where applicable) for access to the Residence and assigned room on the resident's move-in day.
2. Residents will be responsible for safe keeping of the keys and must report all lost or stolen keys to the complex Residence office immediately.
3. In cases where a resident has lost keys/fob or has had their keys/fob stolen, the resident will be financially responsible for the replacement and lock change 24 hours after the keys/fob were lost or stolen.
4. All residence keys/fob must be returned when the resident vacates the room. If a key/fob is not returned, the room will be re-keyed, and the resident will be charged for the replacement of the lock and key/fob.
5. Residents are prohibited from duplicating and/or loaning residence keys/fob.

### **Section 13: Facilities and Maintenance**

1. All residents will complete both a Residence Common Area Inventory and a Residence Room Inventory within a 14-day period from their arrival. These forms will be kept on file until the student vacates the residence. A damage assessment will be completed after the student's departure from residence.
2. Residents are responsible for damage to their living/study areas and for all furnishings provided to them. All residents are jointly responsible for the cost of damage to public areas of the residence. Such damages, particularly to common areas and hallways, will not be completely assessed until after the last residents have left at the end of the Contract period. Failure to complete the Residence Common Area Inventory and/or a Residence Room Inventory does not absolve the Resident from the appropriate clean-up and maintenance charges being assessed to the resident and/or suite/house.

3. Each resident is responsible for the proper use of the cable and internet connection and is prohibited from using, or permitting others to use, for a purpose or in a manner that is contrary to applicable laws and University policies. Acceptable use policies can be found at [www.nipissingu.ca](http://www.nipissingu.ca).
4. Use of nails, tacks, tape or adhesive hooks on any surface in residence rooms that results in damage(s) will be charged to the resident(s) assigned to the space. Residents may use LePage's blue Fun Tak poster putty. See also Section 13.3 regarding prohibited items.
5. Residents may not paint or alter the nature of their room or furnishings or remove the furnishings from their room. Residents may not remove common area furniture from their assigned locations.
6. Residents are expected to maintain a standard of cleanliness in their rooms. Garbage and recycling must be disposed of in the areas provided.
7. The resident accepts that construction of new buildings, adjacent to the existing residences, may, from time to time, cause disruption for some or all residents.
8. At the end of this Contract, residents must leave their rooms and suites or houses in clean, neat condition, with original furnishings intact and arranged in their original position. Failure to comply may result in appropriate clean-up and maintenance charges being assessed to the resident.
9. Any items left behind after a resident has moved out of the Residence will be deemed to have been abandoned by the resident. Residence Administration will discard any items left behind by the resident after the end of the term specified in section 3, the withdrawal by the Resident, or the termination of the Contract. This includes items confiscated and temporarily held by Residence Administration. The Resident will be assessed a minimum cost of \$20 for the removal of the items.
10. Residents must notify Residence Maintenance immediately regarding pest control issues on University property. Failure to take immediate action may result in the resident being charged for damages, repairs, and/or services. The Resident will follow all University instructions in order to eradicate pests. Additionally, in some cases, the resident will not be relocated in order to avoid pests being carried to a new room. The resident will not receive a refund of residence fees based on any change in service or relocation that may result from pest control measures.

#### **Section 14: Safety, Personal Responsibility, and Student Conduct**

1. It is the responsibility of each resident to read, understand, and abide by University policies and regulations, the Code of Students' Rights and Responsibilities, the Residence Community Living Standards, and the Residence Contract. Failure to comply could result in consequences including but not limited to termination of the Residence Contract.
2. Residents must abide by and respect all federal, provincial, and municipal laws while living in residence.
3. The following are not permitted in or about Residence or resident's rooms: open flames, firearms and/or ammunition, toy firearms, replica firearms or those using compressed gas or other weapons, firecrackers or other explosives, halogen lamps, deep fryers, barbecues, exterior radio and television aerials or satellite dishes, subwoofers, amplified instruments, wireless routers, and pets.
4. In order to assist with safety and security, residents are required to have a current University I.D. card and to produce such I.D. and their Key when requested by any University employee, including student employees of Residence Life.
5. The Residence Community Living Standards prohibits the possession, use, or sale of all illegal drugs, un-prescribed controlled substances or drug paraphernalia within the residence or on the grounds immediately around the residence. Any resident who violates this policy can expect disciplinary sanctions, which may include termination of the Residence Contract, and their case may be referred to the appropriate authorities.
6. All residents and guests to the residences must adhere to the Liquor License Act of Ontario. The Residence Community Living Standards prohibits the consumption of alcoholic beverages by those under the age of nineteen (19), and in common areas in the residence (e.g., hallways) and on the grounds outside of the residence, as well as the brewing of alcoholic beverages, the possession/use of large volume containers (e.g., kegs) and drinking games and/or unsafe drinking practices.

7. All fire safety equipment provided in the residence is for use in the event of a fire and is not to be tampered with or used under any other circumstances. Failure to abide by these expectations may result in the matter being referred to appropriate authorities.
8. Residents must use only Canadian Standards Association (CSA) or Underwriters Laboratories (UL) certified electrical equipment, and may be inspected at any time by Residence Maintenance.
9. The University will not be liable, directly or indirectly, for loss or theft of personal property, including food, or for damage or destruction of such property by fire, water or other causes (eg. loss of utilities). Residents are strongly advised to obtain personal insurance against such losses. The University does not purchase such protection for Residents personal property. Residents can often obtain coverage through a “rider” on the family’s tenant or homeowner insurance policy, which should include liability coverage for injury or damage caused by the resident. There is no reduction to residence fees or charges or any other compensation for any such direct or indirect loss, theft, damage, destruction, inconvenience, injury, discomfort (including as a result of labour disruption). Residents shall ensure they have sufficient personal insurance to cover any damage to or loss of belongings or personal injury to them and their guests.
10. Residents must take positive steps to ensure their safety by locking room doors and ensuring that only authorized persons enter their Residence complex, or suite and/or house.

### **Section 15: Health & Safety**

1. The Resident agrees to abide by all University procedures, policies, standards and instructions for health and safety on the University campus. This includes, but is not limited to, any measures related to preventing or mitigating the spread of infectious disease or quarantining if a Resident is suspected of carrying an infectious disease.
2. In order to support the health and safety of Residents, Residence Administration may from time to time, in accordance with the University and/or Public Health guidelines, develop and require Residents to abide by certain requirements including but not limited to, restrictions on guests, visitors from other areas of the residence or from outside of the residence, scheduled access to services, prohibiting access to common spaces not necessary for use by the resident etc. Failure to abide by these precautions will be deemed to be a breach of Residence Community Living Standards and may result in Termination of the Contract under section 10.
3. Residence Administration reserves the right to alter and update the terms of the Residence Community Living Standards, on an ongoing basis as required in order to prioritize the health and safety of residents and staff. When alterations or updates are made students will be provided with notice. All Residence notices and communications are shared via students’ Nipissing University email account. Students are expected to maintain consistent attention to their student email account and should be reviewing email communications daily. All policy changes will take effect immediately or according to the timeline included at the time of communication, and where immediate in implementation will be considered enforceable 24 hours after notice is provided. Failure to abide by these precautions will be deemed to be a breach of Residence Community Living Standards and may result in Termination of the Contract under section 10.
4. The University reserves the right to amend or terminate this agreement, or delay occupancy, at the University’s option, in the event that: (1) the University determines, in its sole discretion, that it is prudent or necessary to do so for reasons of public health or resident safety, (2) the University is required or otherwise obligated by provincial, national or local public health determinations to alter or amend plans or timelines previously laid out, or (3) the University is required to keep residences closed by emergency order or North Bay Parry Sound District Health Unit Public Health guidelines. In such circumstances, Nipissing University will provide the resident with as much reasonable notice as is possible under the circumstances and either reduce residence fees or refund a prorated amount of any prepaid residence fees.
5. The University may terminate this agreement on twenty-four (24) hours’ notice in the event that the University determines, in its sole discretion, that it is required to do so by law or government directive, or that it is reasonably necessary or prudent to do so to maintain the health, safety, or well-being of the University community. In the event that this agreement is terminated by Nipissing University, due to circumstances determined on the basis of health and safety, fees will be refunded from the required departure date to the last day of classes as defined in the University’s academic calendar on a prorated basis.

### **Section 16: General**

1. The Residence Administration reserves the right for its authorized representatives to enter resident rooms, without prior notice, for the following reasons: when there is reasonable cause to believe an emergency situation has arisen, when there is reasonable cause to believe that university regulations are, and/or the law

is being violated, for housekeeping purposes, repairs or maintenance, to ensure safety and hygiene standards are being met, and/or to determine occupancies and vacancies.

2. Residence Administration reserves the right to amend this residence contract and introduce new rules and regulations during the currency of this contract.
3. Residence Administration reserves the right to affect such steps as are necessary for the safety, security and wellbeing of the residents, or to preserve residence property.

Rules and regulations pertaining to the usage of any University residence and the conduct of its occupants are formulated by the Residence Administration. As the living accommodation is provided by Nipissing University to its students, all major questions relating to the living accommodations are decided after consultation with a council within the residence, and the living accommodations are not intended for year-round occupancy, the residences are exempt from the Ontario Residential Tenancies Act based on S. 5(g) of the Act.

By submission of my Residence Application through the online application system and indicating agreement to the terms and conditions, I confirm that I have agreed to the terms and conditions herein the 2025/26 Nipissing University Residence Contract.

### **Protection of Privacy**

The information on this form is collected under the authority of the Nipissing University Act, 1992. It is related directly to and needed by the University to support your Residence room assignment and occupancy management, including billing of residence fees, and other university functions related to residence services. The information may also be used for the follow-up on any possible residence contract infractions, student care interventions, or student conduct infractions as outlined in the Residence Community Living Standards. If you have any questions about the collection, use and disclosure of this information by the University, please contact [residence@nipissingu.ca](mailto:residence@nipissingu.ca), Nipissing University, 100 College Drive, Box 5002, North Bay, ON P1B 8L7, (705) 474-3450 Ext. 4855.