



ELECTRIC FUNDS TRANSFER (DIRECT DEPOSIT) FOR ASSOCIATE TEACHERS

At Nipissing University, our preferred method of payment is via Electronic Funds Transfer (EFT). EFT provides benefits to both the Associate Teacher and Nipissing University and is available to anyone with a Canadian bank account.

The benefits include:

- EFT is an effective, efficient, and convenient method for sending & receiving payments;
- EFT is quick, so you will receive payment for hosting a teacher candidate sooner;
- EFT eliminates the risk of lost or stolen cheques;
- EFT payments are deposited directly into your bank account – no more trips to the bank to deposit cheques;
- Remittance details are provided to you electronically by email;
- EFT payments are fully traceable;
- EFT eliminates paper generated cheques related to payments, reducing waste.

To start taking advantage of the many benefits of EFT just follow these simple steps:

1. [CLICK HERE](#) to log in to WebAdvisor
2. Select the tab ***Associate Teachers or Faculty Advisors***
3. Click on ***Bank Information*** under Direct Deposit Information
4. Click on "Add Account".
5. Click on the activate button and then Next.
6. Ensure you select "Canada" under "Country of Bank". Follow the examples to enter banking information.

If you have difficulty logging in to WebAdvisor, please contact the Practicum Office at ptoffice@nipissingu.ca or 705-474-3450 ext. 4555.

We appreciate your time in helping to keep our planet green and improving efficiency at Nipissing University!