
NIPISSING UNIVERSITY CONVOCATION

Location: [Robert J. Surtees Student Athletics Centre](#)

100 College Drive, North Bay, ON P1B 3H2

ACCOMMODATIONS

- Did you know that you and your guests can stay in residence for Convocation? As a Nipissing University alumni, you receive a special discounted rate for your stay:
 - o Single room within a 4-bedroom suite: **\$49.33/night plus HST**
 - o **4-bedroom suite: \$119.35/night plus HST**
- Book today by contacting stay@nipissingu.ca

ACCESSIBILITY

- If you or your guests require any accommodations at the ceremony (such as accessible seating), please email convocation@nipissingu.ca
- Volunteers will be available on-site to assist at the ceremony.
- Accessible parking will be in [Parking Lot 4 “Visitor’s Parking.”](#)
- Service animals are welcome.

GUESTS

- Graduates are asked to ***limit their guests to a maximum of 4 people*** to allow all graduates to bring their supporters.
- There is **no ticket system** to attend the Convocation ceremonies.

PARKING

- [Accessible Parking is available in Lot 4 “Visitor’s Parking.”](#)
- [Parking in Lots 1 and 5 have been designated as Event Parking](#)
- There are no fees to park on campus during Convocation.
- **Do not bring pets** or leave them in your vehicles.

GOWNS AND HOODS (REGALIA)

- You **do not need to pre-order your regalia** (gown & hood) and there is **no charge**.
- Pick up your regalia from [Fitness Room #2](#) beginning **90 minutes** before your ceremony.
- Please try to arrive **no later than 45 minutes** ahead of your ceremony.
- Return your regalia in [Fitness Room #2](#) no later than **60 minutes** after the completion of your ceremony.
- Indigenous graduates, faculty and other participants may choose to wear traditional Indigenous attire with, or in lieu of, a gown at all convocation ceremonies. The hood may be carried rather than worn depending on cultural protocols. Nipissing University acknowledges the diversity of Indigenous Peoples, communities, and nations. As such it is recognized that traditional Indigenous attire may vary.

PERSONAL BELONGINGS

- Graduates are encouraged to leave valuables (i.e. cellphones, purses, backpacks) with their guests prior to the start of the ceremony.

PROCESSIONAL LINE-UP

- After you have picked up your regalia, please follow the signage to the [Surtees Centre Single Gym](#) no later than **45 minutes prior to your ceremony** to line up for the academic procession.
- A pre-printed card will be given to you when you line up, that includes your name and a number. You will line up by Degree and then by number as indicated on the card provided to you.
- There will be volunteers on hand to provide instructions and assist you.

PROCESSION & CEREMONY

- Graduates will be led from the [Surtees Centre Single Gym](#) and down the centre aisle of the ceremony space to the designated seating area for graduates (150m).
- Volunteers will be on hand to direct you to your seat.
- **Remain standing** for the National Anthem and the Invocation and wait for the cue to sit.
- Volunteers will direct you during the ceremony on when to stand and where to go.
- Advise the Reader of the correct pronunciation of your name. **Do not use a nickname.**

PHOTOGRAPHY DURING THE CEREMONY

- The graduate's guests should designate one photographer for their group to approach the stage to take photos when the graduates are crossing the stage.
- Graduates will approach the stage in groups of eight (8) then go on stage one (1) at a time.
- We request your cooperation in keeping the centre aisle as clear as possible.
- As soon as the graduate has left the stage, we ask that the designated photographer use the left aisle to return to their seat.

DEGREES

- ***Photo Identification is required to pick up your degree.***
- You **cannot** have someone else pick up your degree.
- Degrees can be picked up after the ceremony in [Fitness Room #2](#).
- A reminder that you must **return your regalia within an hour** of your ceremony's completion.

RECEPTION

- Following the Convocation Ceremony, there will be a reception for graduates, faculty, and supporters in the [Surtees Centre Single Gym](#). Mingle with other alumni, learn more about the perks of being a Nipissing alumnus, pick up your alumni pin and snap a picture at our "Insta-worthy" photo backdrop!

LAKERS SHOP

- Located in the Robert J Surtees Student Athletics Centre, the [Lakers Shop](#) will be open for business.
- [Click here](#) to shop online!
- [Pre-Order your Grad Tee!](#) *Please note: Orders must be placed by Monday, June 2nd in order to be picked up by Convocation*

GRADUATION PHOTOGRAPHY

- The University's official graduation photographer, Everest Solutions, will be set up June 10-12, to take graduation photos in [Fitness Room #1](#).
- Sessions will be hosted on a drop-in basis only and **do not require** a booking appointment.
- Please pick up your regalia in **Fitness Room #2** before you drop-in for your photo session.
- The sit fee for this service is \$15.
- **Payment is made online with Apple Pay or credit cards only.**
- Your session will last approximately 10 minutes.
- An email link to access your online gallery will be sent within 3 business days, with the option to purchase a portrait package.
- Everest Solutions drop-in hours during Convocation will be as follows:
 - o June 10 – 8:30 a.m. - 5:00 p.m.
 - o June 11 - 8:30 a.m. - 5:00 p.m.
 - o June 12 - 8:30 a.m. - 12:30 p.m.
- Everest Solutions photographers will respect the timelines laid out by the Convocation schedule and will suspend photography services 30 minutes prior to the ceremony start times to give graduates enough time to get into the processional lineup and for their guests to find their seats.
- Please visit the [Graduation Photography page](#) for more information or email the Alumni Relations Office at alumni@nipissingu.ca if you have any questions.

DEGREE FRAMES

- Degree frames are available for purchase and make great gifts! You can order your frame online and have it shipped to your home, or you can purchase a frame in person on the day of your ceremony and have your degree framed for free!
- Degree Framing sales will be located in the main foyer of the R.J. Surtees Athletic Centre and will operate at following hours:
 - o June 10 – 8:30 a.m. - 5:00 p.m.
 - o June 11 - 8:30 a.m. - 5:00 p.m.
 - o June 12 - 8:30 a.m. - 12:30 p.m.
- [Click here](#) to order your diploma frames online for shipment to your home.
- If you have questions regarding your order, please email alumni@nipissingu.ca

CONVOCATION FLOWERS

- Beat the Convocation flower rush and pre-order your flowers ahead of time at the link [HERE](#).
- All online orders will be available for pickup on-site the day of your Convocation ceremony.
- To retrieve your order, please stop by the booth located conveniently at the entrance to the ceremony space in the R.J. Surtees Athletic Centre.

There will be signs located around the campus that will direct graduates and guests to the various locations stated in these instruction sheets.

For more event details, please visit www.nipissingu.ca/convocation

For inquiries on Convocation ceremony details, please contact:

convocation@nipissingu.ca

For degree information, please contact the Registrar's Office:

graduation@nipissingu.ca