

The Research (Co) Supervisor(s) should submit this form to the Graduate Program Coordinator/Chair to recommend an External Examiner for the Examination Committee at least 4 weeks prior to the MRP/Thesis/Dissertation submission deadline.

The External Examiner should be a graduate faculty member or someone with a status equivalent to a graduate faculty and should be from outside the program or department. The External Examiner must not have been involved with the supervision and direction of the MRP/Thesis/Dissertation and must be in a position to render an objective and impartial assessment of the quality of the work.

**Student and Committee Information: (to be completed by Research Supervisors)**

Student Name: \_\_\_\_\_ Program: \_\_\_\_\_

 MRP                       Thesis                       Dissertation

Title: \_\_\_\_\_

Expected Date of Submission: \_\_\_\_\_

**Proposed External Examiner:**

Name: \_\_\_\_\_ Qualifications: \_\_\_\_\_

Present Appointment: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Please attach the proposed Examiner's CV**

 \_\_\_\_\_  
 Co-Supervisor Name                      Signature                      Date

 \_\_\_\_\_  
 Co-Supervisor Name                      Signature                      Date

 \_\_\_\_\_  
 Second Committee Member Name                      Signature                      Date

 \_\_\_\_\_  
 Third Committee Member Name                      Signature                      Date

 \_\_\_\_\_  
 Fourth Committee Member Name                      Signature                      Date

**The Chair/Coordinator has received confirmation that the proposed External Examiner is at arm's length**                      

The School of Graduate Studies defines arm's length relationships as those, which may not provide a conflict of interest and will not impact student success. Any conflict of interest will be a reflection of the relationship of an Examiner and student in a personal or professional capacity. Both examiner and candidate are expected to disclose any conflicts prior to accepting to serve as an External Examiner.

 \_\_\_\_\_  
 Graduate Program Chair/Coordinator                      Signature                      Date

 \_\_\_\_\_  
 Associate Vice-President, Research,  
 Innovations & Graduate Studies                      Signature                      Date