## How to download all files from your Blackboard course shell



**1** Navigate to your course shell

2 Scroll down to Course Management and Click "Content Collection"

	SUPPORT	
	"How to" Support	•
	Technical Support	•
	Help	0
	Course Management	
	Control Panel	
۲	Content Collection	Ð
Þ	Course Tools	
	Evaluation	Ð
	Grade Center	Ð
	Users and Groups	
	Customization	Ð
	Packages and Utilities	Ð
	Help	

The first link under Content Collection will be your course code. Click on it.



**4** This menu will show you all the files that have been loaded to your course. if you want to back them all up, Click the "Check to select all items" field.

Home Page       ●         Announcements       ●       Upload ~ Create Folder         General Information       ●         Learning Modules       ●         Content       ●       Download Package       Copy       Move       Delete         Assessments       ●       ●       NAME       EDITED       St.         Assignments       ●       NSGD-4137       Feb 23, 2023 2:45:32 PM       0         Origons       ●       PV.xlsx       Mar 2, 2023 1:28:07 PM       8.         Secure Testing Information       ●       PV.xlsx       Mar 2, 2023 1:28:07 PM       8.         Spreadsheet Instructions       ●       PV.xlsx       Mar 2, 2022 1:08:50 PM       80	COURSE CONTENT	your present	course, in all courses you te	collection, all links to t each, in all of your orga	nizations, or in all of the courses in t	tne iinks ir he instituti
Announcements Upload Create Folder   General Information Earning Modules   Content Download Package Copy   Massessments FILE   Discussions FILE   Discussions FILE   Coroups Secure Testing Information   Spreadsheet Instructions Sample Syllabus (AODA Checked)(1).docx   Jul 20, 2022 1:08:50 PM 80	Home Page 🛛 🗧					
General Information       •         Learning Modules       •         Content       •         Assessments       •         Discussions       •         Groups       •         Trasts & Quizzes       •         Final Exam       •         Secure Testing Information       •         Spreadsheet Instructions       •         Spreadsheet Instructions       •	Announcements 🤤	Upload ~	Create Folder			
Learning Modules   Content   Assessments   Assignments   Discussions   Groups   Tests & Quizzes   Final Exam   Secure Testing Information   Spreadsheet Instructions     Sample Syllabus (AODA Checked)(1).docx   Jul 20, 2022 1:08:50 PM	General Information					
Content   ASSESSMENTS   Assignments   Discussions   Groups   Tests & Quizzes   Final Exam   Secure Testing Information   Spreadsheet Instructions     Spreadsheet Instructions     Content     Download Package   Copy   Move   Delete        Final Exam     PV.xlsx   Mar 2, 2023 1:28:07 PM     81   Spreadsheet Instructions	Learning Modules					
ASSESSMENTS   Assignments   Discussions   Groups   Tests & Quizzes   Final Exam   Secure Testing Information   Spreadsheet Instructions   Spreadsheet Instructions	Content G		wnload Package Copy	Move Delete		
Assignments       Image: Constraint of the system of the sys	ASSESSMENTS	FILE TYP	E NAME		EDITED	SIZ
Discussions       Image: Signature S	Assignments		NCCD 4127		Fab 22, 2022 2:45:22 DM	0
Groups       Image: Construction of Constructions o	Discussions		NSGD-4137		Feb 23, 2023 2:45:32 PM	0
Tests & Quizzes       Imported content_20220412125115       April 12, 2022 12.511151 Mill       April 12, 2022 12.511151 Mill         Final Exam       Imported content_20220412125115       April 12, 2022 12.511151 Mill       April 12, 2022 12.511151 Mill       April 12, 2022 12.511151 Mill         Secure Testing Information       Imported content_20220412125115       Mar 2, 2023 128:07 PM       8.1         Spreadsheet Instructions       Imported content_20220412125115       Jul 20, 2022 1:08:50 PM       80	Groups 🤤		Training- 2022 Imported	Content 20220412125	119 Apr 12 2022 12:51:19 PM	75
Final Exam       Image: Secure Testing Information       PV.xlsx       Mar 2, 2023 1:28:07 PM       8.1         Spreadsheet Instructions       Image: Sample Syllabus (AODA Checked)(1).docx       Jul 20, 2022 1:08:50 PM       80	Tests & Quizzes		2022_importeut	-oncent_20220412125	Apr 12, 2022 12.31.131 W	,,
Secure Testing Information Spreadsheet Instructions Sample Syllabus (AODA Checked)(1).docx Jul 20, 2022 1:08:50 PM 80	Final Exam 🤤		PV.xlsx		Mar 2, 2023 1:28:07 PM	8.!
Sample Syllabus (AODA Checked)(1).docx Jul 20, 2022 1:08:50 PM 80	Secure Testing Information				Colorse Colorse Colorse	
	Spreadsheet Instructions 🥃		Sample Syllabus	(AODA Checked)(1).d	Jul 20, 2022 1:08:50 PM	80

3

## Click "Download Package"

5

COURSE CONTENT	your pre	esent cou	rse, in all courses you teach, in a	ill of your organize	itions, or in all of the courses in the	instituti
Home Page 📀						
Announcements 📀	Uploa	d 🗸	Create Folder			
General Information 🛛 💿						
Learning Modules 🛛 💿						
Content 😜	P	Downlo	oad Package Copy Mov	/e Delete		
ASSESSMENTS		FILE TYPE	NAME		EDITED	SIZ
Assignments 📀		-				
Discussions 📀			NSGD-4137		Feb 23, 2023 2:45:32 PM	0
Groups 💿			Training-	20220442425444	A	75
Tests & Quizzes 🛛 💮			2022_ImportedContent_	20220412125119	Apr 12, 2022 12:51:19 PM	/5
Final Exam 📀			PV.xlsx		Mar 2, 2023 1:28:07 PM	8.
Secure Testing Information						-
Spreadsheet Instructions 💿			Sample Syllabus (AODA	Checked)(1).docx	Jul 20, 2022 1:08:50 PM	80

**6** This will create a Zip file containing all of your course files.

Made with Scribe - https://scribehow.com