

# How to Add Accommodations in Blackboard Ultra



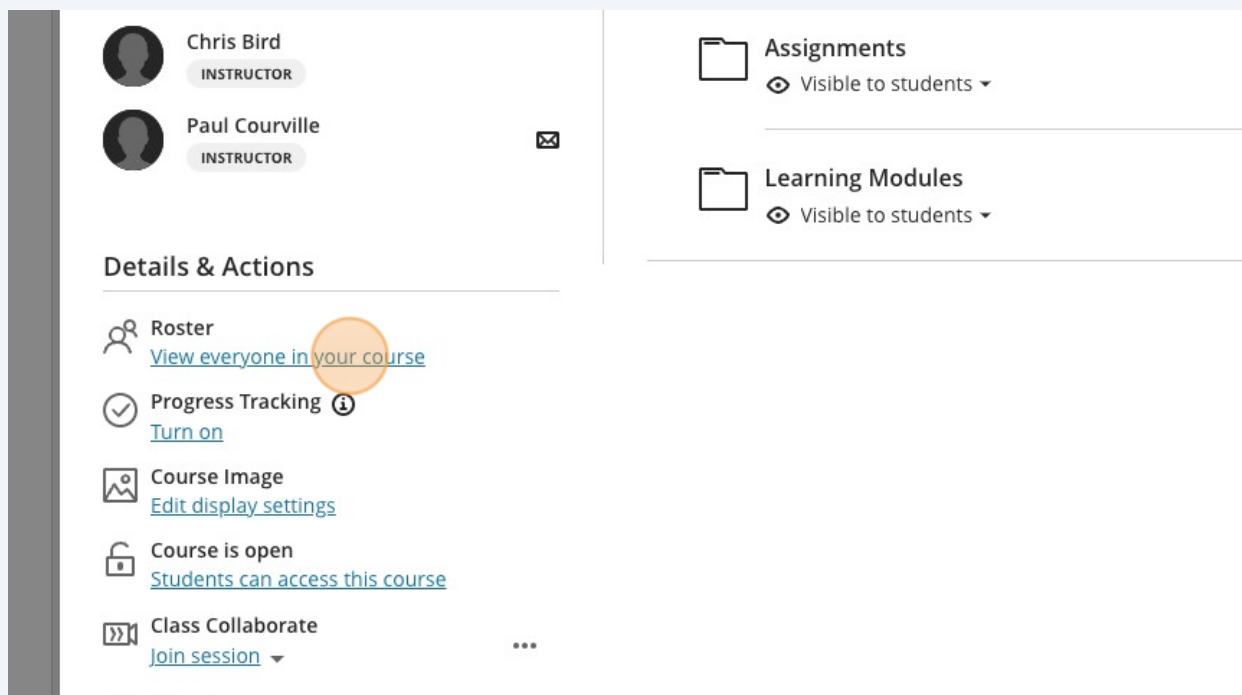
## Tip!

You can set accommodations for individual students.

Accommodations work differently in Ultra compared to Original in a way that you only need to set accommodations one time for a student, and they will apply to every assessment within the course, for the duration of the semester.

1

Locate your course roster. The roster is located on the left hand side, under the Details & Actions menu.



2 Click the '...' next to the student you'd like to add the accommodation for.

All course members (3) ▼

Role	Accommodations
<b>INSTRUCTOR</b>	...
<b>INSTRUCTOR</b>	...
Student	...

3 Click "Accommodations"

Role	Accommodations
<b>INSTRUCTOR</b>	...
<b>INSTRUCTOR</b>	...
Student	...

Accommodations

Edit member information

4

Click "Due date accommodation". This setting ensures the instructor will not receive notification of a late submission. Also worth noting that when a student with an accommodation is part of a group, all students in that group will inherit the accommodation.

Role


Accommodation

INSTRUCTOR

INSTRUCTOR

Student

Select accommodations for this student. When you create graded items, students with accommodations appear in the settings.



**Paul Courville**  
Student

☒ **Due date accommodation**  
Students with a due date accommodation never have their work marked late. When students with accommodations are in a group, all students in that group inherit the accommodation.

☐ **Time limit accommodation**  
Students with a time limit accommodation have more time to finish their work during timed assessments.


5

Click "Time limit accommodation" and add the time. You can choose between a custom percentage, or unlimited time.

INSTRUCTOR

INSTRUCTOR

Student



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## 6 Click "Save"

have their work marked late. When students with accommodations are in a group, all students in that group inherit the accommodation.

☒ **Time limit accommodation**

Students with a time limit accommodation have more time to finish their work during timed assessments.

☒ Custom percentage

**Set the extra time percentage**

33 %

☐ Unlimited time

Cancel Save

## 7 Click "Add"

Add time limit accommodation? X

Time limits for previously submitted work will update.

Cancel Add

INSTRUCTOR

Student

Training-Ultra

X Accommodations

Select accommodations for this student. When you create graded items, students with accommodations will appear in the settings.

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Student

☒ **Due date accommodation**

Students with a due date accommodation have their work marked late. When accommodations are in a group, all students in that group inherit the accommodation.

☒ **Time limit accommodation**

8

Thats it! Once you save and close that menu, you will now see the icon next to the students name, as well as a column listing all accommodations that have been added.