

Memory Aid Student Checklist and Examples

- ☐ **Discussion with Faculty.** The student speaks with the instructor early in the semester about the memory aid accommodation and the allowable content based on each course's learning outcomes.
- ☐ Creation of Memory Aid. The student identifies and summarizes material throughout the course for possible use on the memory aid sheet. If the student requires support in developing cueing summary skills, they will contact their Accessibility Consultant.
- □ Approval of Memory Aid at least 5
 business days before the
 test/exam. Students must email
 their proposed Memory Aid sheet
 to the instructor and copy their
 Accessibility Consultant on the
 email within a minimum of 5
 business days before a test. Should
 revisions be required, the student
 will make the changes and resubmit
 for approval by the instructor
 within 3 business days of the test.
- ☐ Professor submits the Memory Aid.

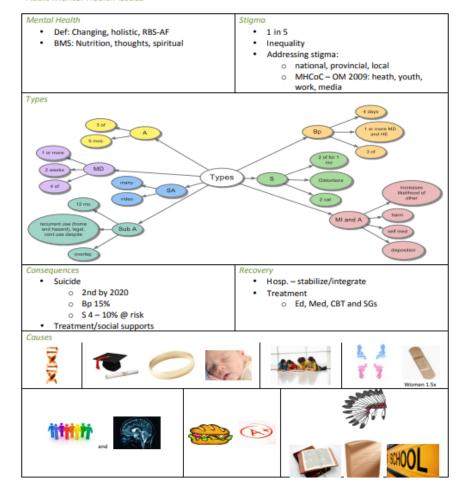
 The professor will include the final approved Memory Aid sheet with the test. The memory sheet is collected with the completed test.

Memory Aid Example

While this example does not include all elements of a memory aid, it gives you an idea of what a memory aid can look like.

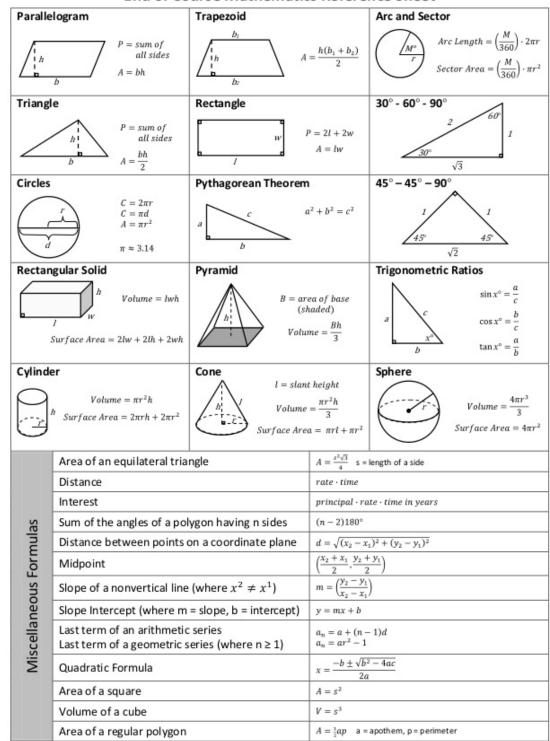
Student Accessibility Services, McMaster University
Issues in Human Services

Adult Mental Health Issues



Geometry EOC Released Items - Formula Sheet

End of Course Mathematics Reference Sheet



RELEASED MATERIALS. MAY BE DUPLICATED.

Sources: https://www.slideshare.net/adheeradra/geometry-formulasheet

https://sas.mcmaster.ca/wp-content/uploads/2022/07/Memory-Aid-Accomodation-Guide-Revised-3.pdf