

Box 5002, 100 College Drive, North Bay, ON P1B 8L7  
 Phone: (705) 474-3450, Ext. 4600 Fax: (705) 495-1772  
 E-mail: admissions@nipissingu.ca website: www.nipissingu.ca

**SUMMER SCHOOL, NIGHT SCHOOL  
OR CORRESPONDENCE**

**If you will be taking a secondary school course(s) that will not be completed by the end of June then please complete and return this form. This will ensure we take all of your academic information into consideration when processing your application.**

|   |  |                          |             |
|---|--|--------------------------|-------------|
| LAST NAME                               |  | GIVEN NAME(S)            |             |
| MAILING ADDRESS                         |  |                          |             |
| CITY                                    |  | PROVINCE                 | POSTAL CODE |
| TELEPHONE                               |  | E-MAIL                   |             |
| NIPISSING STUDENT NUMBER or OUAC NUMBER |  | DATE OF BIRTH (mm/dd/yy) |             |

UNIVERSITY PROGRAM APPLIED TO:

You MUST provide the following documentation;

- Proof of registration in the course as soon as you are registered.
  - A copy of registration form or letter from the school indicating you are registered in the course
  - Expected start date and completion date
  - This can be faxed or mailed.
- A midterm grade when the course is half finished.
  - This can be a grade report, report card, or letter.
  - This can be faxed or mailed.
- Final Official transcript sent directly from the school to Nipissing University when the course is completed.
  - Must be an original official transcript. Cannot be faxed.
  - Must be received on or before **August 15<sup>th</sup>**

### Secondary School Course Information

|  |                                  |                             |  |
|--|----------------------------------|-----------------------------|--|
| 1 - COURSE CODE (eg MDM4U)                   | COURSE NAME (eg Data Management) |                             |  |
| INSTITUTION (eg Independent Learning Centre) |                                  |                             |  |
| EXPECTED START DATE                          |                                  | EXPECTED DATE OF COMPLETION |  |
| 2 - COURSE CODE (eg MDM4U)                   | COURSE NAME (eg Data Management) |                             |  |
| INSTITUTION (eg Independent Learning Centre) |                                  |                             |  |
| EXPECTED START DATE                          |                                  | EXPECTED DATE OF COMPLETION |  |

Applicants to BPHE and/or Nursing should contact the Admissions Office prior to registering for courses with end dates after June 30. If you do not successfully complete the course(s) needed to meet the prerequisite course requirements or meet the required admission average we may change or revoke your offer of admission. If you are eligible for admission to an alternate program we will change your offer of admission to a program for which you are eligible. Courses completed after June 30<sup>th</sup>, will not be included in the average calculation for scholarships. Please note that for some limited enrolment programs it may not be possible to meet conditions using courses with completion dates June 30. Please contact us at any time you have any questions or concerns.

I understand that it is my responsibility to ensure all official transcripts are submitted by August 15 and that I meet the conditions of my offer of admission. I understand that Nipissing University can change or revoke my offer of admission if I do not meet these conditions.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please submit this form by April 22 to ensure consideration by May 29 in order to remain eligible for guaranteed residence. Forms received after this date will be processed but normal timeline processing will not be guaranteed.