

**Shibogama Education
Shibogama First Nation Council
Sioux Lookout, Ontario**

Job Description – Literacy/Reading Lead

Scope of Responsibilities

The Literacy Lead will work in classrooms with teachers and students supporting literacy initiatives to impact student achievement in literacy. He/she will provide leadership for professional development in the area of literacy especially the science of teaching reading. Working collaboratively with a team of education professionals, the Literacy Lead will demonstrate a strong commitment to student learning. The Literacy Lead reports to the Teacher Coach.

Specific Job Tasks

The Literacy Lead will perform tasks as assigned by the Shibogama Education Department and cooperate with school principals. These tasks include but are not limited to the following:

1. Lead school-wide literacy assessment as required;
2. Provide coaching to teachers within the framework established by Shibogama;
3. Travel to Shibogama communities and work in classrooms with teachers and students to support literacy development;
4. Contribute to the delivery of professional development and coaching support for school staff and individual teachers;
5. Monitor, assess, evaluate, interpret, and report on literacy initiatives at the schools; support teachers to adjust instruction based on data;
6. Work with educators to identify issues with students or curriculum, set goals, and solve problems
7. Create/source literacy teaching material for educators;
8. Maintain and submit records as outlined by Shibogama;
9. Attend ongoing professional development;
10. Any other duties as required.

Competencies Required

The Literacy Lead should have the following competencies:

1. The ability to effectively deliver the Ontario Language Arts curriculum;
2. The ability to provide literacy support/coaching to students and teachers within classrooms;
3. The ability to monitor, assess, evaluate, and report on student progress;
4. The ability to provide leadership in the collection, analysis and interpretation of data related to student achievement;

5. The ability to analyze problems and formulate recommendations which result in effective student achievement;
6. The ability to develop and maintain positive relationships that foster a climate of trust and respect;
7. The ability to work and communicate effectively with students, teachers, parents/guardians, and community groups;
8. The ability to demonstrate strong oral and written communication skills;
9. The ability to work in a multi-cultural environment;
10. The ability to maintain and promote confidentiality.

Qualifications

1. OCT certified;
2. Knowledgeable about reading processes, assessment, and instruction;
3. Training in early literacy considered an asset;
4. Training/experience or knowledge in Jolly Phonics considered an asset
5. Teaching experience considered an asset.

How to Apply

Please submit cover letter and resume by email to:

Hiring Committee

Shibogama First Nations Council

P.O. Box 449, 81 King St.

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