



Practicum Registration for 2021-22

Please submit an electronic copy of your completed Practicum Registration (all three pages) to the Practicum Office at ptoffice@nipissingu.ca by March 8, 2021. A clear picture or scan is acceptable. Hardcopies will not be accepted. Failure to submit documentation by the deadline will result in a \$75 late fee and possible cancellation of the practicum/withdrawal from the BEd program.

1. Placements may be completed in one of our partner school boards (see attached list).
2. Candidates who graduated from a secondary school within their first choice board may be given special consideration in the first round of board assignments. In such cases, deadlines for submission of appropriate documentation must be met for candidates to be eligible. In circumstances where the number of eligible candidates exceeds the number of available placements within a board, selection will be made by lottery.
3. Candidates will complete all practicum weeks in year one with one school board; however, the Practicum Office reserves the right to make board changes if necessary.
4. The Practicum Office is unable to approve individual placement requests based on the personal circumstances of candidates. For example: candidates working part-time jobs, homeowners, candidates without a vehicle/driver's license, etc. In addition, candidates cannot make demands of the Practicum Office by requesting a particular school, teacher or grade/subject.
5. Candidates may be placed anywhere within the geographic boundaries of their placement board and are responsible for making their own living and travel arrangements. A long commute (an hour or more) should be expected. In some cases, candidates will be required to travel to a placement that is not accessible by public transportation. In these cases, candidates are required to make the necessary arrangements.
6. Practicum is expensive and placement changes will not be made based on financial need.
7. Candidates MUST NOT undertake negotiations with a school board, individual schools, or teachers to arrange a placement on their own behalf.
8. Candidates who anticipate the need for additional support on practicum must register with the Office of Student Development and Services prior to commencing placement. Failure to do so in a timely manner may result in a delay of accommodation.
9. Candidates must meet the practicum requirements of their assigned school board (e.g., health & safety training).
10. Candidates must provide a clear Police Vulnerable Sector Check (PVSC) to the Practicum Office by the applicable deadline. Failure to do so will result in a \$75 late fee and possible cancellation of the practicum/withdrawal from the BEd program. Refer to the PVSC documents provided to you for more information.

The Practicum Registration Form serves only as a guideline for allocation. Signing this form indicates that you have read and agree to the terms outlined in this package.

Signature

Date

FULL NAME:	
HOME ADDRESS (street, city, postal code):	
TELEPHONE NUMBER:	

Please ensure that your contact information is updated on WebAdvisor (through MyNipissing).

Notice Regarding Catholic School Boards

- Candidates intending to become employed with a Catholic school board are encouraged to verify with the board whether or not successful completion of a pre-service religious education course is required. A pre-service religious education elective course is offered in year two of the BEd program.
- Teacher candidates assigned to the Nipissing-Parry Sound Catholic D.S.B. for practicum may be required to enroll in the pre-service religious education elective course (offered in year two).
- Candidates assigned to a Catholic school board may be required to provide a pastoral reference (from a Catholic priest). These candidates will be contacted by the Practicum Office.

Helpful Tips for Completing your Board Choices

- **You must choose three different [school boards from the list provided](#).** If you do not provide three different school board choices you will be contacted and your school board assignment will be delayed.
- You may choose **ONLY ONE** of the school boards in North Bay (Near North D.S.B. or Nipissing-Parry Sound Catholic D.S.B.). The number of placements in this area is very limited. If choosing a North Bay school board, your other two choices must be out-of-town school boards.
- Your preferred cities/towns are suggestions only. Please be prepared to commute to any school within the geographic boundaries of your assigned school board.
- Some school boards need to know which candidates attended and/or graduated from their school system. Please provide this information in the space provided on the following page.
- Please include any additional information or extenuating circumstances that may be helpful to the Practicum Office when assigning you to a school board.
- **Not all candidates will receive their first board choice.** It may be necessary to place you in your second or third choice school board. Please ensure that you have suitable housing in all school boards chosen.

Protection of Privacy: The information on this form is collected under the authority of the Nipissing University Act, 1992. It is related directly to and needed by the University to support your request for Practicum Registration. The information will be used to identify your practicum request and will be disclosed to the Practicum Office. Some of the information will be shared with the school board personnel. If you have any questions about the collection, use, and disclosure of the this information please contact the Practicum Office, Nipissing University, 100 College Drive, North Bay, ON P1B 8L7, (705) 474- 3461 ext 4345.

PLEASE PRINT CLEARLY

NAME:

ID#:

ENTERING PROGRAM YEAR:

Provide division and teaching subjects:

Primary/Junior Are you enrolled in the PJ FSL program? Yes No

Junior/Intermediate Teaching Subject: 1. _____

Intermediate/Senior Teaching Subjects: 1. _____ 2. _____

Enter your school board preferences below:

	Example 1	Example 2	Example 3	Example 4
School Board	Toronto Catholic	Toronto	Peel	Near North
Preferred Cities/Towns	Toronto	Wards 1, 3, 5, 6, 8	Bramalea, Clarkson, Erindale	Callander, Powassan, North Bay
City you will be living in	Yonge & Eglinton	Etobicoke	Mississauga	Callander

***If selecting the Toronto Catholic D.S.B., please see example above. If selecting the Toronto D.S.B. please indicate your top 5 wards in order of preference as shown above ([click here](#) for TDSB Systemwide Map). If selecting the Peel D.S.B. please indicate your top 3 families of schools in order of preference as shown above ([click here](#) for PDSB families of schools list).*

Preference #1

SCHOOL BOARD _____

PREFERRED CITIES/TOWNS _____

CITY YOU WILL BE LIVING IN WHILE ON PLACEMENT _____

Preference #2 (school board must be different than first preference)

SCHOOL BOARD _____

PREFERRED CITIES/TOWNS _____

CITY YOU WILL BE LIVING IN WHILE ON PLACEMENT _____

Preference #3 (school board must be different than first and second preferences)

SCHOOL BOARD _____

PREFERRED CITIES/TOWNS _____

CITY YOU WILL BE LIVING IN WHILE ON PLACEMENT _____

List all elementary and secondary schools attended:

	School	School Board
Elementary		
Secondary		

Please include any additional information that we might find helpful when assigning you to a school board:

Practicum Registration - School Boards used for Practicum

When completing your Practicum Registration form, please select your top three preferences from this list. Please be aware that you may be required to provide a pastoral reference (from a Catholic priest) if assigned to a Catholic school board.

Algoma District School Board	Niagara Catholic District School Board
Algonquin and Lakeshore Catholic District School Board	Nipissing-Parry Sound Catholic District School Board
Avon Maitland District School Board	Northeastern Catholic District School Board
Bluewater District School Board	Ottawa Catholic District School Board
Brant Haldimand Norfolk Catholic District School Board	Ottawa-Carleton District School Board
Bruce-Grey Catholic District School Board	Peel District School Board
Catholic District School Board of Eastern Ontario	Peterborough Victoria Northumberland and Clarington Catholic District School Board
District School Board of Niagara	Rainbow District School Board
District School Board Ontario North East	Renfrew County Catholic District School Board
Dufferin Peel Catholic District School Board	Renfrew County District School Board
Durham Catholic District Board	Simcoe County District School Board
Durham District School Board	Simcoe Muskoka Catholic District School Board
Grand Erie District School Board	St. Clair Catholic District School Board
Greater Essex County District School Board	Sudbury Catholic District School Board
Halton Catholic District School Board	Thames Valley District School Board
Halton District School Board	Toronto Catholic District School Board
Hamilton-Wentworth Catholic District School Board	Toronto District School Board

Hamilton-Wentworth District School Board	Trillium Lakelands District School Board
Hastings and Prince Edward District School Board	Upper Canada District School Board
Huron-Perth Catholic District School Board	Upper Grand District School Board
Huron-Superior Catholic District School Board	Waterloo District Catholic School Board
Kawartha Pine Ridge District School Board	Waterloo Region District School Board
Lambton Kent District School Board	Wellington Catholic District School Board
Limestone District School Board	Windsor-Essex Catholic District School Board
London District Catholic School Board	York Catholic District School Board
Near North District School Board	York Region District School Board

The following First Nation and federally administered schools are available to teacher candidates in year two/six of the BEd program. If you would like to complete placement in one of these areas, please indicate your interest in the additional information section on page three of your practicum registration form. You must still provide three other preferences from the list above when completing your form.

Burkevale Protestant School	Moosonee Public School
Delores D. Echum Composite School	Nbisiing Secondary School
Kikendawt Kinoomaadii Gamig	Northern Lights Secondary School
Moose Factory Ministik School	