

ABQ Pre-Approval Process

Candidates intending on registering in either an Intermediate ABQ or a Senior ABQ course must be pre-approved before registering.

The following are the documents required to determine whether you meet the prerequisite requirements. The Registrar's Office will accept these documents either by fax, email or mail.

- 1) Copy of undergraduate transcript (does not need to be official for the pre-approval process - however, if approved and you do register, an official transcript is then required to be mailed to our office)
- 2) Copy of your OCT Certificate (can be printed from the OCT website)
- 3) Fill out the attached ABQ – Student Pre-Approval Information Form

Please allow up to 2 weeks for the pre-approval process. Results of the evaluation will be emailed to the email address indicated on the form.

If you are a new student with Nipissing University, you will receive your new Nipissing student number and login instructions on how to register for the course through WebAdvisor, our online registration portal. For returning students, you will be able to register using your current login credentials.

Office of the Registrar
100 College Drive,
P.O. Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext. 4600
(800) 655-5154 ext. 1
Fax: (705) 495-1772
Email: registrar@nipissingu.ca

ABQ – Student Pre-Approval Information Form
In-Service Education Courses

IMPORTANT

If the Ontario College of Teachers has placed any restrictions, limitations or conditions on your teaching certificate, which may jeopardize your registration or eligibility to be reported to OCT, it is your responsibility to ensure you meet OCT's requirements prior to registering. As well, you must ensure that you meet OCT and Nipissing University's course prerequisites.

<input type="checkbox"/> New Admission; OR <input type="checkbox"/> Re-Admission (No courses within past calendar Year); OR <input type="checkbox"/> Continuing Student		NIPISSING STUDENT ID NUMBER (if known)	
SURNAME	FIRST NAME	MIDDLE NAME	FORMER SURNAME(S)
OCT REGISTRATION NUMBER - *Mandatory		SOCIAL INSURANCE NUMBER (Required by OCT)	
HOME EMAIL - *Mandatory		MOTHER TONGUE <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Other	DATE OF BIRTH (MM/DD/YY) - *Mandatory
PERMANENT ADDRESS (Full mailing address) - *Mandatory		NAME OF SCHOOL BOARD (if applicable)	
Postal Code:		NAME OF SCHOOL (if applicable)	
HOME PHONE	CELL PHONE	WORK PHONE (if applicable)	EXT.
CITIZENSHIP <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident (Landed Immigrant)* <input type="checkbox"/> Student Visa * <input type="checkbox"/> Other* *If not Canada, Country of Citizenship _____ Date of Entry into Canada _____			
Indicate which ABQ course(s) you are seeking Pre-Approval for. Pre-Approvals are only required for Intermediate and Senior level ABQ courses.			
SUBJECT	NUMBER	ABQ COURSE TITLE (e.g. Intermediate ABQ History, etc.)	
EDUC -			
EDUC -			
DECLARATION: I hereby certify that all statements on this form are correct and complete including my declaration of citizenship and immigration status. I understand that misrepresentation of this data may result in admission to or registration in the university being rescinded. I also accept that information on falsified documents is shared with the Association of Universities and Colleges of Canada.			
I ALSO CERTIFY THAT I UNDERSTAND AND AGREE TO ALL TERMS AND CONDITIONS AS LISTED ABOVE. <input type="checkbox"/>			
SIGNATURE OF STUDENT X			DATE (MM/DD/YY)

PRIVACY: Personal information in connection with this form is collected under the authority of the Nipissing University Act, 1992 for educational, administrative and statistical purposes. The information will be used to process your enrolment and registration in academic programs; to record and track your academic progress; and for related record-keeping purposes. If you have any questions regarding the collection, use and disclosure of this information by the University, please contact the Registrar's Office, Nipissing University, Box 5002, North Bay ON P1B 8L7, (705) 474-3461, ext. 4521.