

Checklist for Lesson Planning - Grades 1-12

This checklist should be used to verify that your lesson plan includes all of the required elements for success.

LESSON PLAN INFORMATION

- ✓ Subject/Course
- ✓ Your Name
- ✓ Grade Level
- ✓ Date(s) and Time(s)
- ✓ Topic
- ✓ Length of Lesson

EXPECTATION(S)

- ✓ Selected and listing from the Ontario Curriculum
- ✓ Has realistic number of expectations (1-2 usually)
- ✓ Expectation(s) has been refined into a learning goal(s)
- ✓ Success criteria, where appropriate, has verbs that are measurable and observable

ASSESSMENT/EVALUATION

- ✓ Includes the strategy used to assess curricular learning
- ✓ Includes a recording device to assess curricular learning
- ✓ Includes learning skill(s) to be assessed (from *Growing Success* document)
- ✓ Includes the recording device to assess learning skill(s)

DIVERSITY AND INCLUSIVITY

- ✓ Includes means to differentiate instruction (content, process, product, environment)
- ✓ Includes learner-specific accommodations and/or modifications

LEARNING ENVIRONMENT (Physical Space)

- ✓ Describes the learning space
- ✓ Describes adjustments to the space, if any
- ✓ Lists group members if necessary

RESOURCES AND MATERIALS

- ✓ Lists required resources/material (e.g., texts, videos, articles, technology, handouts)
- ✓ Indicates quantity of material required

TEACHING/LEARNING SEQUENCE

Beginning/Activation:

- ✓ Activates prior experiences, knowledge and/or skills
- ✓ Engages/hooks the learners
- ✓ Describes step-by-step sequence
- ✓ Time is allotted

Middle/Action/Application/Exploration:

- ✓ Describes instructional strategies in a step-by-step fashion
- ✓ Lists key educative questions
- ✓ Describes step-by-step role(s) for learners
- ✓ Transitions are clearly outlined
- ✓ Learning skill(s) are appropriately demonstrated and assessed
- ✓ Time is allotted

End/Consolidation/Communication:

- ✓ Concludes the lesson
- ✓ Time is allotted
- ✓ Facilitates learners' transition to next class/activity

REFLECTION

- ✓ Lists strengths of lesson
- ✓ Lists areas for growth
- ✓ Reflects on classroom management and proactive steps forward
- ✓ Assesses success of diversity and inclusion and includes next steps