Checklist for Lesson Planning - Grades 1-12

This checklist should be used to verify that your lesson plan includes all of the required elements for success.

LESSON PLAN INFORMATION

☑ Subject/Course
☑ Your Name
☑ Grade Level
☑ Date(s) and Time(s)
☑ Topic
☑ Length of Lesson

EXPECTATION(S)

☑ Selected and listing from the Ontario Curriculum
☑ Has realistic number of expectations (1-2 usually)
☑ Expectation(s) has been refined into a learning goal(s)
☑ Success criteria, where appropriate, has verbs that are measurable and observable

ASSESSMENT/EVALUATION

☑ Includes the strategy used to assess curricular learning
☑ Includes a recording device to assess curricular learning
☑ Includes learning skill(s) to be assessed (from Growing Success document)
☑ Includes the recording device to assess learning skill(s)

DIVERSITY AND INCLUSIVITY

☑ Includes means to differentiate instruction (content, process, product, environment)
☑ Includes learner-specific accommodations and/or modifications

LEARNING ENVIRONMENT (Physical Space)

☑ Describes the learning space
☑ Describes adjustments to the space, if any
☑ Lists group members if necessary

RESOURCES AND MATERIALS

☑ Lists required resources/material (e.g., texts, videos, articles, technology, handouts)
☑ Indicates quantity of material required

TEACHING/LEARNING SEQUENCE

Beginning/Activation:

☑ Activates prior experiences, knowledge and/or skills
☑ Engages/hooks the learners
☑ Describes step-by-step sequence
☑ Time is allotted
**Middle/Action/Application/Exploration:**

- Describes instructional strategies in a step-by-step fashion
- Lists key educative questions
- Describes step-by-step role(s) for learners
- Transitions are clearly outlined
- Learning skill(s) are appropriately demonstrated and assessed
- Time is allotted

**End/Consolidation/Communication:**

- Concludes the lesson
- Time is allotted
- Facilitates learners’ transition to next class/activity

**REFLECTION**

- Lists strengths of lesson
- Lists areas for growth
- Reflects on classroom management and proactive steps forward
- Assesses success of diversity and inclusion and includes next steps