

PhD in Education with a Focus on Educational Sustainability Supplemental Application Instructions

The PhD in Education program will prepare students from a variety of fields including, but not limited to, education, health, social work, social justice, and administrative leadership, for sustainable educational practices in the 21st century. Through a variety of courses, a comprehensive exam and a research thesis, the PhD program in Education will allow you to assume an investigative stance in regard to teaching and learning in order to develop a scholarship of teaching and learning through opportunities to conduct seminars and engage in research related to instructional practices in multiple fields.

PhD students must participate in a summer residency program at our North Bay campus over two years (4 weeks each July). During the fall, winter, and spring terms, students are able to select from a variety of on-site and online course offerings.

For further information regarding the PhD in Education program, please visit www.nipissingu.ca/graduatestudies.

Program related questions can be directed to the Chair, Graduate Studies in Education at graded@nipissingu.ca.

APPLICATION DEADLINE: **January 15, 2020*** - for scholarship consideration. Applications received after this date will not be considered for scholarships. For questions pertaining to scholarship criteria, please contact sgs@nipissingu.ca.

SUPPLEMENTAL DOCUMENTATION DEADLINE: **January 22, 2020 at 4:30 p.m.**

**Applications will continue to be accepted after January 15th and documentation after January 22nd. Applications will be considered if room remains in the program; funding is not available for late applicants and late documentation. Contact admissions@nipissingu.ca or at 705-474-3450 ext. 4600 to verify if late applications are still being accepted.*

SUBMIT ALL SUPPLEMENTAL DOCUMENTATION TO:

Nipissing University - Office of the Registrar
100 College Drive, Box 5002
North Bay ON P1B 8L7
Phone: 705-474-3450 ext. 4600
Email: admissions@nipissingu.ca

ADMISSION REQUIREMENTS:

The applicant must hold a Master's degree or equivalent, as recognized by Nipissing University, in an appropriate discipline, with a minimum A- standing. Preference will be given to applicants whose master's degree included an independent research component such as a thesis or major research paper.

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**REQUIRED SUPPLEMENTAL DOCUMENTATION:
(Due January 22, 2020)**

Please submit transcripts, letters of reference and other supporting documentation after you have submitted your online application. Nipissing University cannot verify receipt of transcripts and supporting documents if we have not received your application. You may paperclip your documents. No staples or folders please. Do not bind documents in any other manner.

1. Online application and fee. The online application can be accessed from our website: **www.nipissingu.ca/registrarforms**. The base application of \$230 will be paid online through the application. Additional transcript fees may apply.
2. Official undergraduate and graduate transcripts from all institutions attended, including those attended on a Letter of Permission or exchange program. High School or College transcripts are not required. A copy of the transcript from exchange programs can be sent directly by your host institution to Nipissing University if they are willing to do so, otherwise an official transcript must be sent directly from the university where the exchange program was held. Transcripts from Canadian and American universities must be sent directly by the issuing institution to Nipissing University (faxed and emailed copies will only be accepted when we can verify that they come directly to us from the issuing institutions). **Internationally-educated applicants** (with the exception of exchange programs) must have their transcripts evaluated by the World Education Services – **www.wes.org/ca**. The WES credential evaluation is also due by the documentation deadline.
3. Two (2) academic recommendations from professors or other appropriate professionals who can speak to their level of preparation and readiness for graduate studies. References cannot be completed by anyone who is personally related to the applicant. Recommendations are to be confidential; therefore, they must be mailed in sealed envelopes with the referee's signature over the seal or emailed by the referee using their professional email address and sent directly to admissions@nipissingu.ca. The Academic Recommendation forms are included in this package. Please indicate to your referee that a comprehensive letter included with the recommendation form will be most beneficial in determining your eligibility for admission.
4. Proof of completion of a Thesis or Major Research Paper at the Master's level (e.g. copy of thesis signature page or referenced on the transcript). If a Thesis or Major Research Paper was not completed for your Master's degree, evidence of scholarly writing (written in English, not translated) must be submitted.
5. A **comprehensive** curriculum vitae detailing educational and professional experience.
6. A 1000-word typed statement explaining the value of undertaking a doctoral degree at Nipissing University at this time; your research interests and desired area of thesis research; and the way in which your work might relate to education.
7. Proof of Proficiency in English for internationally-educated applicants whose first language is not English, also due by the application deadline. Nipissing University accepts the following tests as proof of proficiency in English:
 - TOEFL with a minimum overall score of 93 on the TOEFL iBT, with a minimum of 22 in speaking and writing and 20 in reading and listening
 - IELTS with a minimum overall score of 6.5 and a minimum of 6.5 in reading, listening and speaking and a minimum score of 6 in writing.
 - Pearson Test (PTE Academic) with an overall score of 63, with a minimum score of 60 in each section.

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8. Scholarship Applications:

- If you wish to be considered for Ontario Graduate Scholarship funding, please visit the Ontario Graduate Scholarship (OGS) webpage at www.nipissingu.ca/ogs. For questions pertaining to scholarship criteria, please contact sgs@nipissingu.ca or 705-474-3450 ext. 4292. The OGS application is due January 15, 2020 and is to be submitted electronically to the Graduate Studies Department at sgs@nipissingu.ca.
- For other funding opportunities, please visit <https://www.nipissingu.ca/academics/school-graduate-studies/awards-and-funding/types-funding>

*****Please note that the OGS application requires two Academic Assessment Reports with an academic reference for each. The forms in the OGS application are different than the Academic References required for the Admission application. Should you choose the same academic referees for both the OGS application and the Admission application, your referees will be required to fill out both the Admission reference form and the OGS academic reference and attach a separate letter to each form. Your referees should make note of what is to be addressed for each reference.**

Applicant: Please complete this section before presenting to referee

Name of Applicant:

Surname	First	Middle	Student # or OUAC Ref. #
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Referee: We would appreciate your appraisal of the above applicant for a PhD degree in the field of Education. The information in the report will be considered confidential.

- How long have you known the applicant? (MM/YY) From: _____ to _____
- In what capacity? _____
- Indicate with an 'X' your evaluation of this applicant with respect to his/her ability to complete a PhD program in the field of Education:

	Excellent	Very Good	Good	Fair	Poor	No Basis for Comment
Intellectual Capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scholarly Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- In comparison with other students at the applicant's level, indicate where you would place this applicant.
 Among the top 5% 10% 25% 50% lower than 50%

5. Please attach a letter of reference which speaks to the candidate's strengths, or any concerns you may have with their ability to succeed at the doctoral level. This letter will be used for admission purposes and scholarship consideration. A comprehensive letter will be most beneficial in determining the applicant's eligibility.

To the Referee:
 Please enclose this form and supporting letter in a sealed envelope and write your signature over the seal. Return the envelope to the applicant to submit with their application. Or, you can email the documents directly to the Admissions Office, sent from your professional email account to admissions@nipissingu.ca.

Name: _____	Institution: _____
Faculty: _____	Address: _____
Position: _____	_____
Signature: _____	Date: _____
Telephone Number: _____	Email address: _____

Protection of Privacy
 Information requested from students and applicants is collected under the authority of the Nipissing University Act, 1992. Pursuant to the Freedom of Information and Protection of Privacy Act you are hereby notified that: "By applying for admission to Nipissing University and by registering in programs or courses at the University, you are accepting the University's right to collect pertinent personal information. The information is needed to assess qualifications for entry, establish a record of performance in programs and courses, provide the basis for awards and government funding, and to assist the University in the academic and financial administration of its affairs". Additionally, personal information may be used by University staff in many offices on a "need to know" basis to identify and contact students who require their services.

Applicant: Please complete this section before presenting to referee

Name of Applicant:

Surname	First	Middle	Student # or OUAC Ref. #
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Referee: We would appreciate your appraisal of the above applicant for a PhD degree in the field of Education. The information in the report will be considered confidential.

- Professional Relationship to applicant _____
- Period of relationship upon which assessment is based _____
 From: _____ to _____
- Indicate with an 'X' your evaluation of this applicant in comparison with others performing similar duties.

		Excellent	Very Good	Good	Fair	Poor	No Basis for Comment
Professional Knowledge and Ability		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Ability		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Relationships with...	Colleagues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Expression		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Expression		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability of Performance		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Familiarity with Current Theory & Practice		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- In comparison with others performing similar professional duties, how would you rank this applicant.
 Among the top 5% 10% 25% 50% lower than 50%

- Please attach a letter of reference which speaks to the candidate's strengths, or any concerns you may have with their ability to succeed at the doctoral level. This letter will be used for admission purposes and scholarship consideration. A comprehensive letter will be most beneficial in determining the applicant's eligibility.

To the Referee:

Please enclose this form and supporting letter in a sealed envelope and write your signature over the seal. Return the envelope to the applicant to submit with their application. Or, you can email the documents directly to the Admissions Office, sent from your professional email account to admissions@nipissingu.ca.

Name: _____ Company/School/
 Organization: _____

Position: _____ Address: _____

Signature: _____ Date: _____

Telephone Number: _____ Email address: _____

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