**PLACING A CALL**

Dial the number, and then press ✆ or the Send soft key.

**ANSWERING A CALL**

Press the ✆ (Phone) button.

**ENDING A CALL**

Press ✆ the (Phone) button.

**MICROPHONE MUTE**

During a call, press 🛑 You can hear all other parties while Mute is enabled.

To turn off Mute, press 🛑 again.

**VOLUME ADJUSTMENT**

Press the volume keys 🎤 to adjust the speaker volume during a call.

Pressing these keys in an idle state adjusts the ringer volume.

**LED INDICATORS**

The LEDs located at the top of each speak indicate the current status.

- **Green**—Call is in progress.
- **Flashing Green**—A call is incoming.
- **Red**—Call is muted.
- **Blinking Red**—Call is on hold.

**CALL HOLD AND RESUME**

1. During a call, press the Hold soft key.
2. Press the Resume soft key to resume the call.