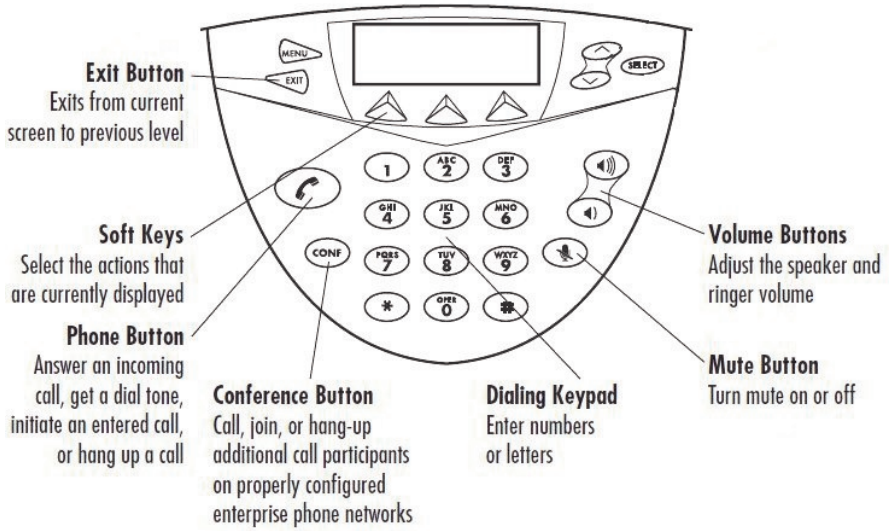
POLYCOM®

TOGETHER, GREAT THINGS HAPPEN.

VTX 1000



PLACING A CALL

Dial the number, and then press or the **Send** soft key.

ANSWERING A CALL

Press the (Phone) button.

ENDING A CALL

Press the (Phone) button.

MICROPHONE MUTE

During a call, press You can hear all other parties while Mute is enabled.

To turn off Mute, press again.

VOLUME ADJUSTMENT

Press the volume keys to adjust the speaker volume during a call. Pressing these keys in an idle state adjusts the ringer volume.

LED INDICATORS

The LEDs located at the top of each speak indicate the current status.

Green—Call is in progress.

Flashing Green—A call is incoming.

Red—Call is muted.

Blinking Red—Call is on hold.

CALL HOLD AND RESUME

1. During a call, press the **Hold** soft key.
2. Press the **Resume** soft key to resume the call.