NIPISSING UNIVERSITY
Box 5002, 100 College Drive, North Bay, ON P1B 8L7
Phone: (705) 474-3450, Ext. 4600
Fax: (705) 495-1772
E-mail: admissions@nipissingu.ca
Website: www.nipissingu.ca/indigenous

ENJI GIIGDOYANG INDIGENOUS INITIATIVES

INDIGENOUS FOUNDATIONS PROGRAM

UNDERGRADUATE APPLICATION FOR ADMISSION

SEPTEMBER 2019

A non-refundable application fee of $50.00 must accompany this application form in order for your application to be processed.

GENDER (OPTIONAL) ❑ MALE ❑ FEMALE ❑ OTHER GENDER IDENTITY	SURNAME	GIVEN NAME(S)	FORMER SURNAME

MAILING ADDRESS	OEN NUMBER (if known)

CITY	PROVINCE	POSTAL CODE	E-MAIL

TELEPHONE - Home	TELEPHONE - Cell	DO YOU IDENTIFY AS AN INDIGENOUS PERSON? ❑ YES ❑ NO ❑ FIRST NATION ❑ METIS ❑ INUIT ❑ OTHER

SOCIAL INSURANCE NUMBER (Optional)	BIRTH DATE			MARITAL STATUS
- -	MONTH	DAY	YEAR	❑SINGLE, DIVORCED, WIDOWED ❑MARRIED, SEPARATED If Documents are in a different name please provide proof of name change

STATUS IN CANADA	COUNTRY OF CITIZENSHIP	IF NOT BORN IN CANADA, ARRIVAL DATE		FIRST LANGUAGE
❑ CANADIAN CITIZEN ❑ PERMANENT RESIDENT ❑ STUDENT VISA ❑ OTHER VISA (SPECIFY)		MONTH	YEAR	❑ ENGLISH ❑ FRENCH ❑ OTHER (See back for details)

AREA OF INTEREST

DATE OF INTENDED ENROLMENT ❑ SEPTEMBER 2019	NEW ADMISSION ❑ READMISSION ❑	SECOND DEGREE ❑ YES ❑ NO

REQUIRED SUPPLEMENTAL DOCUMENTS – See reverse or page 2 for further information	DOCUMENTS	
TWO PAGE STATEMENT – Explain why you wish to attend university and how you plan to be successful	❑ ATTACHED	❑ TO FOLLOW
TWO REFERENCE FORMS (One personal and one professional) – *Referees may not be a family member.	❑ ATTACHED	❑ TO FOLLOW
RESUME – Outlining education, work and volunteer experience	❑ ATTACHED	❑ TO FOLLOW
COPY OF PROOF OF INDIGENOUS ANCESTRY	❑ ATTACHED	❑ TO FOLLOW

WILL YOU BE RECEIVING FUNDING? ❑ Yes ❑ No; If yes, OSAP? ❑ or Band funding? ❑ BAND FUNDING DEADLINE DATE:

LAST SECONDARY SCHOOL ATTENDED					DOCUMENTS
FROM	TO	NAME OF SCHOOL	GRADE COMPLETED	DIPLOMA	❑ ATTACHED ❑ ON FILE ❑ TO FOLLOW

ALL POST-SECONDARY INSTITUTION(S) ATTENDED (Include all college and university transcripts, even if not considered relevant)					
FROM	TO	INSTITUTION	PROGRAM	DIPLOMA/DEGREE	❑ ATTACHED ❑ ON FILE ❑ TO FOLLOW
FROM	TO				❑ ATTACHED ❑ ON FILE ❑ TO FOLLOW

EMPLOYMENT OR ACTIVITIES WHEN NOT A FULL-TIME STUDENT			
FROM	TO	EMPLOYER OR NATURE OF ACTIVITY	JOB TITLE / DESCRIPTION
FROM	TO		

IF YOU HAVE PREVIOUSLY ENROLLED AT NIPISSING UNIVERSITY, PLEASE COMPLETE THIS SECTION		
NIPISSING STUDENT NUMBER:	LAST PROGRAM:	LAST SESSION:

HAVE YOU TAKEN ANY COURSES AT A POST-SECONDARY INSTITUTION SINCE YOUR LAST REGISTRATION AT NIPISSING UNIVERSITY?	DOCUMENTS:
❑ YES - WHAT INSTITUTION(S) _____ ❑ NO	❑ ATTACHED ❑ ON FILE ❑ TO FOLLOW

It is your responsibility to ensure that your application and all supporting documentation is truthful, complete and correct. Nipissing University reserves the right to verify any information provided as part of this application. If any information in your application is determined to be false or misleading, concealed or withheld, your application may be invalidated and this could result in its immediate rejection or in the revocation of an offer of admission or registration at the university. Information about a rejection or revocation of your application may be shared with universities and colleges across Canada. The determination of whether an application contains false or misleading information or that you have concealed or withheld information, and with which universities and colleges this information may be shared, is solely at the discretion of the university.

I hereby certify that all personal information and documents submitted are true, correct and complete including my declaration of citizenship and status in Canada.

APPLICANT'S SIGNATURE _____ DATE _____

Checklist:

- ❑ All Official Transcripts (in sealed envelopes)
- ❑ Completed Application Form (Complete all areas)
- ❑ Resume
- ❑ Two Page Statement
- ❑ Two Reference forms (1 Personal and 1 Professional)
- ❑ $50.00 Application Processing Fee
- ❑ Copy of Proof of Indigenous Ancestry
- ❑ Proof of Name Change (if required)

OFFICE USE ONLY
Finance: Amount Paid:_____ Date Paid:_____ Receipt No.:_____ Initials:_____

12/2018

Student Number

Please see over for additional instructions

INSTRUCTIONS FOR APPLICATION TO THE INDIGENOUS FOUNDATIONS PROGRAM

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY.

The Indigenous Foundations Program (IFP) Admissions Committee considers more than just your grades when assessing your application to the program. It is asked that you submit official transcripts (sent directly by school in a sealed envelope), letters of reference and a personal statement. Please see the requirements below. If you have any questions, please contact the Student Success and Development Coordinator at (705) 474-3450 Ext. 4441.

1) APPLICATION FORM

Please type or print clearly in pen. Complete ALL sections of the application form. Illegible or incomplete forms may not be processed. Please contact us if you need assistance or have questions completing this application.

2) APPLICATION FEE

There is a $50.00 non-refundable application processing fee due at time of application. Forms received without payment will not be processed. Payment can be made at the Finance Office at Nipissing University or by cheque, or money order. Cheques or money orders must be made payable to "Nipissing University".

3) OFFICIAL TRANSCRIPTS

a) Your complete academic transcripts indicating the subjects studied, grades achieved and diploma(s)/degree(s) granted must be sent directly by the school to Nipissing University for all institutions (including High School) attended and must bear the official seal of that institution. You must submit all college and university transcripts whether or not they are considered relevant. If any information in your application is determined to be false or misleading, concealed or withheld, your application may be invalidated and this could result in its immediate rejection or in the revocation of an offer of admission or registration at the university. Photocopies of transcripts are not considered official.

b) A proof of name change, if academic documents show a name other than that under which application is made (ie: marriage certificate, divorce decree, etc.)

c) If the certificates you are submitting are not in English, you will be required to provide notarized English translations together with copies of the original certificates.

d) Nipissing University transcripts need not be submitted, however, if you attended Nipissing University prior to 1992 you are considered a Laurentian University student and you must submit that transcript.

4) ADMISSION REQUIREMENTS for admission to the Indigenous Foundations Program

a) Must be of Indigenous ancestry (status or non-status);

b) Are a Canadian Citizen or permanent resident;

c) Applicants may also be required to participate in an interview.

Applicants are required to submit:

a) Two references forms – Referees must fill out the attached Reference Form.

- One personal reference and one professional reference completed by a teacher, guidance counselor, employer or community member is required. Please note that referees may not be a family member.

b) An updated resume outlining educational, work and volunteer experience

c) A two page statement (typed and double spaced)

- Describe your academic history, strengths and challenges (academic or personal), reasons why your academic history may not reflect your potential, and how you plan to be successful at university.
- Describe your academic goals and why you wish to attend the Indigenous Foundations Program.
- Describe how the IFP will help you achieve your goals and what your level of interest is in various aspects of Indigenous culture as part of the program.

d) All official transcripts; secondary and post-secondary

5) DEADLINES

To allow sufficient time to process the application, we recommend you submit your application, payment and required documents by the following deadline: August 1, 2019

Upon receipt of the above, a decision will be made and you will be notified in writing.

DIRECT ALL DOCUMENTS TO:

Nipissing University - The Office of the Registrar,
Box 5002, 100 College Drive
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(705) 474-3450, ext. 4600
E-mail: admissions@nipissingu.ca
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Note: Neither this application nor supplementary acknowledgement material constitutes an offer of admission. Successful candidates will receive admission letters clearly outlining the program of admission and other pertinent details. Applicants are also advised that supporting material cannot be returned.

Protection of Privacy

Information requested from students and applicants is collected under the authority of the Nipissing University Act, 1992.
Pursuant to the Freedom of Information and Protection of Privacy Act you are hereby notified that: "By applying for admission to Nipissing University and by registering in programs or courses at the University, you are accepting the University's right to collect pertinent personal information. The information is needed to assess qualifications for entry, establish a record of performance in programs and courses, provide the basis for awards and government funding, and to assist the University in the academic and financial administration of its affairs". Additionally, personal information may be used by University staff in many offices on a "need to know" basis to identify and contact students who require their services. Personal information is also provided to the Nipissing University Student Union in order to enroll students in their Health Care Plan.

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UNDERGRADUATE REFERENCE FORM

SEPTEMBER 2019

One personal reference and one professional reference completed by a teacher, guidance counselor, employer or community member is required. Please note that referees may not be a family member.

APPLICANT'S NAME	REFEREE NAME

PROFESSIONAL REFEREE * ❑ Yes PERSONAL REFEREE ❑ Yes	RELATIONSHIP TO APPLICANT	HOW LONG HAVE YOU KNOWN APPLICANT

REFREEE MAILING ADDRESS	PHONE NUMBER

CITY	PROVINCE	POSTAL CODE	E-MAIL

REFEREE SIGNATURE	DATE

PLEASE RATE THE APPLICANT IN THE FOLLOWING AREAS; 5 =VERY STRONG, 3=AVERAGE , 1= NEEDS DEVELOPMENT

1. Communication skills, written	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
2. Communication skills, oral	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
3. Ability to support others	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
4. Ability to manage time effectively	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
5. Ability to deal with conflict/problem solve	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
6. Initiative to complete tasks	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
7. Ability to be resourceful/self-directed	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
8. Willingness to receive feedback	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
9. Interpersonal skills	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1
10. Overall assessment	❑ 5	❑ 4	❑ 3	❑ 2	❑ 1

PLEASE PROVIDE AN ASSESSMENT OF THE APPLICANT'S PERSONAL QUALIFICATIONS AND SUITABILITY FOR UNIVERSITY STUDY.

a) Please describe the applicant's communication skills (written and/or oral).

b) Please discuss the applicant's willingness to take initiative.

c) Please provide examples of the applicant's interpersonal skills, ability to work in a team environment and support others.

d) Please outline the applicant's planning and organizational skills and any other strengths or challenges.

e) Please provide any additional information. *(Optional)*

Reference form may be returned to the applicant to include with package or you may submit the form directly to the following:

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*If document is emailed, please note that for the Professional Referee, the email must come from a professional email address.

**Inquiries in regard to the reference form can be forwarded to the Office of Indigenous Initiatives by email to indigenousprograms@nipissingu.ca or by phone at 705-474-3450 ext.4441.

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