##### Appendix F

**Cyclical Review: Reviewers’ Report Template**

*Reviewers are asked to provide an Appraisal Report evaluating the standards and quality of the unit and programs undergoing external review, commenting on the points below. The following template is based on the terms of reference for program appraisals under the NUQAP and highlights the critical elements that must be considered. You are welcome to use this template if it is helpful in organizing your response. Reviewers should make note of any recommendations on any essential and/or desirable modifications.*

**Faculty/Division under review:**

**Program(s) under review: Commissioning Officer:**

**Date of scheduled review:**

**Review Summary** (please provide a summary of your findings)**:**

## Program Evaluation Criteria

* + 1. ***Objectives***
       - **Consistency of the program with the University’s mission and Faculty/unit’s academic plans.**
    2. ***Admission requirements***
       - **Appropriateness of admission requirements for the learning outcomes of the program.**
    3. ***Curriculum and Program Delivery***
       - **Curriculum reflects the current state of the discipline or area of study.**
       - **Appropriateness of the program’s structure, curriculum and length to its learning outcomes and degree level expectations.**
       - **Evidence of innovation or creativity in the content and/or delivery of the program relative to other such programs.**
       - **Opportunities for student learning beyond the classroom.**
    4. ***Assessment of Learning***
       - **Appropriateness and effectiveness of the methods used for the evaluation of student achievement of the defined learning outcomes and degree level expectations.**
    5. ***Quality Indicators***
       - **Assessment of program against national and/or regional comparators.**
       - **Quality of applicants and admitted students.**
       - **Student completion rates and time to completion.**
       - **Quality of the educational experience, teaching, and graduate supervision.**
       - **Implications of any data (where available) concerning post-graduation employability.**

1. ***Research***
   * **Scope, quality and relevance of faculty research activities.**
   * **Appropriateness of the level of activity relative to appropriate regional comparators.**
   * **Appropriateness of research activities for the undergraduate and graduate students in the Faculty.**
2. ***Relationships***
   * **Strength of the morale of faculty, students and staff.**
   * **Scope and nature of relationships with cognate Faculties, academic departments and units.**
   * **Extent to which the Faculty, Department or unit had developed or sustained fruitful partnerships with other universities and organizations in order to foster research, creative professional activities and to deliver teaching programs.**
   * **Scope and nature of the Faculty, Department, or unit’s relationship with external government, academic and professional organizations.**
   * **Social impact of the Faculty, Department, or unit in terms of outreach and impact locally and nationally.**
3. ***Organizational and Financial Structure***
   * **The appropriateness and effectiveness of the Faculty, Department, or unit’s organizational and financial structure.**
   * **The appropriateness with which resource allocation, including space and infrastructure support, has been managed.**
   * **Opportunities for new revenue generation.**
4. ***Long-Range Planning Challenges***
   * **Consistency with the University’s Academic and/or Strategic Plan.**
   * **Appropriateness of:**
     + **Complement Plan, including balance of tenure-stream and non-tenure stream faculty;**
     + **Enrollment Strategy;**
     + **Management and Leadership.**