

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

March 8, 2018

The Open Session of the regular Board of Governors meeting was held on Thursday, March 8, 2018, at 5:30 p.m. in the Nipissing University Board Room (F303).

Members Present: Gord Durnan, Board Chair
Karen Barnes
Fran Couchie
Tom Curry (via Skype)
Mike DeGagné
Sean Feretycki (via Skype)
Kristen Ferguson
Robin Gendron
Ryan Hehn
Sydney Lamorea
Joanne Laplante
Colleen Miller (via teleconference)
Tom Palangio
Stephen Tedesco
Janet Zimbalatti

Regrets: Paul Cook
Shane Dunstall
Blaine Hatt
Gary Jodouin
Rose Jawbone
Karl Neubert
Toivo Koivukoski
Derek Shogren

Invited Guests: Cheryl Sutton
Arja Vainio-Mattila
Casey Phillips
Debra Iafrate
Murat Tuncali
Jim McAuliffe
Jenny Mackie
Patti Carr
Christine Dowdall (University Secretary)

Observers: Amanda Burke

Recording Secretary: Maggie Daniel (Administrative Assistant, President's Office)

1. Call to Order

The Board Chair called the meeting to order at 5:35 p.m.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Adoption of Open Agenda

Resolution 2018-03-01: ***That the Board of Governors adopt the March 8, 2018, open meeting agenda as circulated.***

*Moved by Ryan Hehn; seconded by Sydney Lamorea.
Carried.*

5. Adoption of the Minutes from January 11, 2018, Board meeting

Resolution 2018-03-02: ***That the minutes of the Open Session of the meeting of the Board of Governors held on January 11, 2018, be adopted as circulated.***

*Moved by Tom Palangio; seconded by Fran Couchie.
Carried.*

6. Chair's Welcome, Introductions and Remarks

The Board Chair welcomed everyone to the meeting. He spoke about the February committee meetings, describing them as very productive and applauding the good work that is being done at the committee level. The Chair acknowledged today as International Women's Day, and he encouraged Board members to consider how the University engages in supporting important initiatives such as this. He also announced that the Lakers Nordic ski team is currently in Thunder Bay for the Canadian National Ski Championships, and he wished them well.

7. Chancellor's Remarks

No report.

8. President's Remarks

President DeGagné began by providing some insights into how Ontario universities are preparing for a (potential) new government. The university sector is attempting to establish collective messaging. A number

of political parties have engaged in conversations with the Council of Ontario Universities (COU) about the roles of universities. Talent has been emphasized as a core ingredient of the economy, and education is seen as a way to expand the talent pool that will then improve communities and citizenship. It is clear that politicians are trying to link education to career and jobs.

Another area of focus for the provincial government is in providing direction for internationalization and talent recruitment through internationalization. The province wants to ensure that international students are not just seen as revenue sources.

Other topics the President spoke about included the challenges universities are facing with regard to providing mental health supports; the government's involvement in executive compensation, in setting tuition frameworks and in the hiring practices at universities; and a number of on-campus events that have taken place over the last couple of months, including the sealing of the time capsule as the final event of the 25th Anniversary celebrations and the Student & Donor Social that took place in February. Upcoming events that were highlighted included the FIRST Robotics competition that will be taking place in the RJ Surtees Athletic Centre over the Easter weekend and the March Open House event that is taking place this coming weekend with over 600 students and supporters expected to take part.

A summarized list of the President's activities over the last couple of months will be appended to the meeting minutes.

9. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) reported that a workshop on quality assurance took place in February, and the IQAP process is moving forward.

Last month, the first event in a series entitled NU Conversations was held with the discussion focused on internationalization at Nipissing. Recently, Nipissing hosted a group from China and Eastern Asia on campus to explore their interests in the Master of Education and Computer Science programs. The PVPAR has also been engaging with groups from Norway and Finland, and the university is working to build on the existing relationships we have with Turkey. She spoke about the importance of having small numbers of international students across a wide spectrum of programs, noting that having all international students from one country together in the same class or program defeats the purpose of internationalization.

The PVPAR touched on a number of other topics including a meeting with the Anishinabek Education Institute, the five year accreditation achieved by the School of Nursing, the early discussions concerning the SMA3, and the University's application for a Career Ready Funding Project.

The Vice-President, Finance & Administration (VPFA) reported that the 2017/18 budget results are solidifying as we approach the end of the fiscal year. She reported that the University is above where we had anticipated because of successful grant applications and positive tuition variances. The University is anticipating a decrease to the budgeted deficit; however, 2018/19 will be another challenging year, and therefore, efforts will continue as we work towards balancing budgets in the future.

The University was successful in a number of grant applications, securing grants totaling \$4.8 million for a variety of projects including the Indigenous Summer Institute, the First Year Foundations Program, the Career Ready Fund, mental health funding, credit transfer agreements and the Greenhouse Gas Campus Retrofit project.

The Muskoka Campus sale closes on March 31, 2018. The ownership will be transferred to Dewey College, and the Town of Bracebridge is pleased that the property will again be utilized for educational purposes.

The Assistant Vice-President, Students (AVPS) expressed the importance of the Open House event that is put on by the Recruitment Office. It is taking place on Saturday, March 10. Nipissing University is very successful at converting prospective students who visit our campus to actual students, with our conversion rate at 75-80%. There are over 75 student volunteers and 100 faculty and staff volunteers participating this year.

The Dave Marshall Student Leadership Awards is taking place on Wednesday, March 14. The well-received annual event will celebrate the achievements of 25 student leaders who have made outstanding contributions to their academic program, to the campus or to the greater community.

The AVP reported on a fire that took place in a local home yesterday. The home was occupied by four Nipissing students. Fortunately, all four individuals managed to escape safely. The students are receiving assistance from the University and have been provided with accommodations and necessities. They also have access to the Student Emergency Fund.

A new program entitled The Nipissing Promise was announced. This new program, which will be unveiled at this weekend's Open House event, will provide students with a holistic experience at Nipissing, supporting them through all aspects of their university journey and helping to prepare them both inside and outside of the classroom.

10. Deans' Remarks

The Dean of Graduate and Research Studies reported on a trend emerging across Ontario and Canada that has institutions re-thinking graduate education and doctoral degrees. Questions are being asked regarding what constitutes a thesis or a dissertation, and the conventional ways of delivering graduate programs are being challenged.

The Dean reported on a number of items of interest, including a Nipissing graduate student who will be completing part of his Master's thesis this year in his Indigenous language (a first for Nipissing), the strategic research plan that is being developed to mirror the academic plan, and the success of several Nipissing researchers in securing grants this year.

The Dean of Arts and Science reported that a Certificate in Applied Conflict Management will be offered this summer through a partnership between Nipissing University and the Canadian International Institution of Applied Negotiations. In addition, another summer initiative is taking place this year that will see approximately 200 high school students from Turkey on campus over a three week period. These students, who will stay in residence, will be exposed to the University and to Northern Ontario. The University will also be participating in two recruitment fairs in Turkey.

The Undergraduate Research Conference will be taking place on March 23-24. The event celebrates the contributions of undergraduate student researchers from Nipissing University and across the province.

11. Enrollment Update – Registrar

The Registrar reported that the February 1 enrolment count shows that Nipissing’s enrollment is down 1% compared to the same date last year. In an effort to improve numbers for next year, the Registrar’s Office is sending out offer letters to students earlier than they have in the past. At this time, Nipissing has a 55% conversion rate on applicants accepting Nipissing’s offer, which is the highest in the province.

The 101 applications (i.e. applications from current high school students) are down at Nipissing, and they are at both Lakehead and Laurentian as well. However, Algoma University has seen a significant increase in their 101 applications. That is due, at least in part, to their revamped marketing strategies and the fact that they have partnered with ‘Campus Rankings.’ Nipissing is looking into whether or not this partnership might be something to consider here as well.

12. Question Period

No questions.

13. Committee Reports

Audit and Finance Committee – Tom Palangio, Chair

The committee last met on February 26, 2018. The meeting was a positive one with no surprises reported. The minutes were included with today’s agenda.

University Governance Committee – Janet Zimbalatti, Vice-Chair

The committee vice-chair reported that the Governance Committee continues to work on a protocol document for the election of Board Officers. Further research will be conducted to determine best practices across the university sector in this regard.

Discussion concerning Nipissing First Nation (NFN) representation on the Board of Governors has taken place over several years, both at the committee level and at the full Board. The Board reconfirmed its commitment to continue with the past practice of ensuring the NFN has an active voice on our Board, and the Governance Committee determined that the best way to ensure that this commitment continues is to formalize it with an amendment to the bylaws.

Following discussion, the following resolution was presented:

Resolution 2018-03-03: ***That the Board of Governors accepts the recommendation of the University Governance Committee to approve the proposed change to Section II of the Board Bylaws (Composition of the Board) to include an established position on the Board for the Chief of Nipissing First Nation (or a member of Nipissing First Nation designated by the Chief) in the same manner as the Mayor of North Bay.***

*Moved by Janet Zimbalatti; seconded by Ryan Hehn.
Carried.*

Community Relations Committee – *Gord Durnan, Board Chair*

The Board Chair reported that Wendy McCann, Senior Director of Communications for the Council of Ontario Universities (COU), was a special guest at the last Community Relations Committee meeting. Ms. McCann spoke generally about the challenges facing Ontario universities, and she highlighted the importance of Nipissing's engagement with the community.

The next committee meeting will include a discussion about the Economic Impact Study that was completed by KMPG. The committee will be tasked with determining how best to roll out the results of the study and how to use it to connect with the community, with Northeastern Ontario and with the rest of the province.

The minutes from the February 26th meeting, together with Ms. McCann's presentation, were included with today's meeting agenda.

Fundraising Committee – *Gord Durnan, Chair*

The Chair was pleased to announce that 100% of Board members have responded to the annual Board appeal. In addition, staff and faculty have also donated over \$7,000 on their own accord.

The minutes from the February 26th meeting were included with the agenda.

Plant and Property Committee – *Karen Barnes, Chair*

The committee met on February 26, 2018. The minutes from the meeting, together with the Director of Facilities presentation, were included with the agenda.

14. Board Representatives on Other Committees

Academic Senate

Several items from the last Senate meeting were highlighted, including the work being done by the Academic Quality Assurance Committee to ensure the University is following the quality assurance processes and protocols.

Alumni Advisory Board

The Nipissing University Alumni Advisory Board (NUAAB) held a retreat in January. It was a helpful exercise to ensure NUAAB is aligned with the University when setting objectives for the future. A strategic business plan was developed that will help guide NUAAB through the 2018-2019 year.

Aboriginal Council on Education – *No report.*

Brantford Regional Campus – *Colleen Miller*

Board member Colleen Miller reported on a number of good-news stories regarding students and faculty from the Brantford Campus. The written report was included with the agenda for today's meeting.

Nipissing University Student Union

NUSU President Sydney Lamorea reported that the other members of the Executive were attending a concert that was organized by NUSU and held at the Capitol Centre. Many students were looking forward to the performance of the country-rock band.

Other NUSU highlights included a NUSU roll up the rim contest where students collected 'Please Play Again' tabs for prizes, the upcoming Students on Stage performance of Alice in Wonderland, and an update on the student centre building project.

The new NUSU Executive will take office on May 1, 2018.

Joint Board/Senate Committee on Governance – No report.

15. Other Business

Consent Agendas – Gord Durnan, Board Chair

The Chair pointed to the draft consent agenda that was sent as an attachment with the regular agenda for tonight's meeting. The possibility of adopting a consent agenda for future Board meetings was raised at the January meeting of the Board. It was decided at that time that a "practice run" would be completed so that members could see how a meeting might differ when a consent agenda is used.

16. Adjournment

Resolution 2018-03-04: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Kristen Ferguson; seconded by Robin Gendron.
Carried.*

Open session adjourned at 7:20 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS MEETING

OPEN SESSION

March 8, 2018

5:30 p.m. – Nipissing University Board Room (F303)

AGENDA

1. **Call to Order**
2. **Declaration of Conflict of Interest**
3. **Use of Recording and/or Broadcasting Devices**
4. **Approval of Agenda**

Resolution: That the Board of Governors adopt the March 8, 2018, Open Session agenda as circulated.

5. **Adoption of the Minutes from the January 11, 2018, Board meeting**

Resolution: That the minutes of the Open Session of the meeting of the Board of Governors held on January 11, 2018, be adopted as circulated.

6. **Chair's Welcome, Introductions and Remarks**
7. **Chancellor's Remarks**
8. **President's Remarks**
9. **Vice-President's Remarks**
 - *Provost and Vice President, Academic & Research*
 - *Vice-President, Finance & Administration*
 - *Assistant Vice-President, Students*

10. **Deans' Remarks**
11. **Enrollment Update – Registrar**
12. **Question Period**
13. **Committee Reports**

Audit and Finance Committee – *Gary Jodouin, Committee Vice-Chair*

University Governance Committee – Gary Jodouin, Committee Chair

Resolution: *That the Board of Governors accepts the recommendation of the University Governance Committee to approve the proposed change to Section II of the Board Bylaws (Composition of the Board) to include an established position on the Board for the Chief of Nipissing First Nation (or a member of Nipissing First Nation designated by the Chief) in the same manner as the Mayor of North Bay.*

Community Relations Committee – Karl Neubert, Chair

Fundraising Committee – Gord Durnan, Chair

Plant and Property Committee – Karen Barnes, Chair

14. Board Representatives on Other Committees

- Academic Senate
- Alumni Advisory Board
- Aboriginal Council on Education
- Brantford Regional Campus
- Nipissing University Student Union

15. Other Business

16. Adjournment

Resolution: That the Open Session of the Board of Governors meeting now adjourn.

Time: _____

NIPISSING UNIVERSITY BOARD OF GOVERNORS MEETING

OPEN SESSION

March 8, 2018

5:30 p.m. – Nipissing University Board Room (F303)

AGENDA

1. **Call to Order**
2. **Declaration of Conflict of Interest**
3. **Use of Recording and/or Broadcasting Devices**
4. **Consent Agenda**
 - i. Adoption of the January 11, 2018, Minutes (Open Session)
 - ii. Committee Reports
 - (a) Audit & Finance Committee
 - (b) Community Relations Committee
 - (c) Fundraising Committee
 - (d) Plant & Property Committee

Resolution: *That the items included on the March 8, 2018, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.*

5. **Approval of Regular Agenda**

Resolution: *That the Board of Governors adopt the March 8, 2018, regular agenda as circulated.*

6. **Chair's Welcome, Introductions and Remarks**
7. **Chancellor's Remarks**
8. **President's Remarks**
9. **Vice-President's Remarks**
 - *Provost and Vice President, Academic & Research*
 - *Vice-President, Finance & Administration*
 - *Assistant Vice-President, Students*
10. **Deans' Remarks**
11. **Enrollment Update – Registrar**
12. **Question Period**

13. Committee Reports

University Governance Committee – Gary Jodouin, Committee Chair

Resolution: *That the Board of Governors accepts the recommendation of the University Governance Committee to approve the proposed change to Section II of the Board Bylaws (Composition of the Board) to include an established position on the Board for the Chief of Nipissing First Nation (or a member of Nipissing First Nation designated by the Chief) in the same manner as the Mayor of North Bay.*

14. Board Representatives on Other Committees

- Academic Senate
- Alumni Advisory Board
- Aboriginal Council on Education
- Brantford Regional Campus
- Nipissing University Student Union

15. Other Business

16. Adjournment

Resolution: That the Open Session of the Board of Governors' regular meeting now adjourn.

Time: _____

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

January 11, 2018

The Open Session of the regular Board of Governors meeting was held on Thursday, January 11, 2018, at 5:30 p.m. in the Nipissing University Board Room (F303).

Members Present: Gord Durnan, Board Chair
Karen Barnes (via teleconference)
Paul Cook
Fran Couchie
Tom Curry (via Skype)
Mike DeGagné
Kristen Ferguson
Robin Gendron
Blaine Hatt
Ryan Hehn
Rose Jawbone (via teleconference)
Toivo Koivukoski
Sydney Lamorea
Joanne Laplante
Colleen Miller (via teleconference)
Karl Neubert
Tom Palangio
Derek Shogren
Stephen Tedesco
Janet Zimbalatti
Rose Jawbone (via teleconference)

Regrets: Cooper Allen
Gary Jodouin
Sean Feretycki

Invited Guests: Cheryl Sutton
Arja Vainio-Mattila
Len Gamache
Casey Phillips
Debra Iafrate
Murat Tuncali
Carole Richardson
Callie Mady
Ursula Boyer
David Drenth
Patti Carr
Christine Dowdall (University Secretary)

Observers: J'aime Brunet
Shane Dunstall
Amanda Burk

Recording Secretary: Maggie Daniel (Administrative Assistant, President's Office)

1. Welcome/Introductions

The Board Chair called the meeting to order at 5:30 p.m.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Adoption of Open Agenda

Resolution 2018-01-01: ***That the Board of Governors adopt the January 11, 2018, open meeting agenda as circulated.***

*Moved by Derek Shogren; seconded by Tom Palangio.
Carried.*

5. Adoption of the Minutes from the November 9, 2017, Board meeting

Resolution 2018-01-02: ***That the minutes of the Open Session of the meeting of the Board of Governors held on November 9, 2017, be adopted as circulated.***

*Moved by Janet Zimbalatti; seconded by Sydney Lamorea.
Carried.*

6. Chair's Remarks

The Board Chair welcomed guests to the meeting. He introduced Patti Carr (future Board member), Amanda Burke (NUFA President – observer) and Callie Mady (Associate Dean of Education).

At the November meeting, it was announced that the Muskoka property had been sold. A media conference was held in Bracebridge on January 8. A number of individuals from Nipissing, along with officials from the Town of Bracebridge and representatives from Dewey Educational Group, were in attendance. It was a very positive event.

The Chair pointed to an article in the January edition of Universities Affairs magazine that included a story about the 2018 recipients of the Indspire Awards that celebrate excellence in the Canadian Indigenous community. A photo and brief bio of Nipissing's Dr. Mike DeGagné is included in the story as he is being recognized for his public service. The Chair also congratulated President DeGagné on his appointment to the Interim Board of the National Council on Reconciliation.

The Board Chair announced that most Board members have donated to Nipissing again this year, and he thanked them for their commitment.

7. Chancellor's Remarks

The Chancellor continues to work on fundraising initiatives in relation to Nipissing's new turf field. He announced that Nipissing received a \$60,000 donation from the North Bay Youth Soccer Association.

Chancellor Cook advised that on January 27, the Laker's Hockey Team will be taking on RMC in a Support the Troops event. Proceeds from the event will go towards the Military Resource Centre.

The Chancellor will be co-chairing the First Robotics event that is taking place on campus from March 30 to April 1, 2018. President DeGagné will once again be the Honorary Chair. There are thirty teams confirmed for the event including a first all-girls team from Afghanistan. Board members were encouraged to attend if at all possible.

8. President's Remarks

The President acknowledged the success of the 25th anniversary celebrations that took place in late November. The opening of the time capsule was a highlight for many people, and plans for the filling of a new time capsule are underway with the opening expected to occur 25 years from now.

The President added comments to the Chair's report on the media event that was held regarding the sale of the Bracebridge Campus to Dewey Educational Group. He thanked Board Chair Gord Durnan for being a great ambassador for Nipissing in the Bracebridge community following the decision to close the campus. The University's decision to set up an endowment to support students from the Muskoka area using some of the proceeds from the sale was extremely well received by the community.

The President gave brief reports on a number of other items, including the work he will be doing with the Interim Board of the National Council on Reconciliation, his visit with a group of students from the SPP nursing program in Toronto and a related presentation at the Michener Institute. He also acknowledged the work of Dr. Toivo Koivukoski and his team to improve the Nordic ski trails on campus.

A list of the President's activities over the last two months will be appended to the minutes.

9. Presentation: Schulich School of Education – Dr. Callie Mady, Associate Dean of Education

The Associate Dean of Education was invited to address the Board with regard to the Schulich School of Education. Her presentation began with an overview of the history of the School which began in 1909 as the North Bay Normal School. She highlighted the many successes and challenges the Schulich School of Education, and teacher education in general, has faced over the last 100 years. While Nipissing's student population was greatly reduced as a direct result of the reduction of teaching seats across the province, the two-year program and the addition of both Masters and PhD programs have helped in that regard.

Dr. Mady's presentation included an outline of the recruitment strategies that the Schulich School of Education is partaking in in an effort to engage with perspective students.

10. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) reported that she is feeling more grounded now than she was when she spoke at the last Board meeting which took place only a month into her appointment at Nipissing.

The Provost reported that the University is embarking on the development of a strategic research plan. She highlighted the success of the NU2042 Speaker Series that was held in the fall, and she praised the way faculty research at Nipissing is engaging with the community.

Other topics the Provost reported on included the submission of a review by the Canadian Council on Animal Care (CCAC) and the Quality Assurance process that is currently underway for 19 different programs at Nipissing. Once this piece is in a normal routine process, the Provost will begin to focus on Academic Planning.

The Vice-President, Finance & Administration (VPFA) reported that the University finalized a memorandum of understanding with the Nipissing University Alumni Advisory Board (NUAAB). The MOU clarifies the roles and responsibilities of the two parties and provides a clear framework for our mutual benefit. The work was extensive, and the VPFA recognized the work of Dr. Casey Phillips (AVP Students) and Len Gamache on the project.

Other items of discussion included the continuing budget process and the results of the RFP that was submitted for our group benefit plan. A number of submissions were received as a result of the RFP, and the shortlisted providers will each make a presentation to the Pension and Benefits Advisory Committee at the beginning of February.

The Assistant Vice-President, Students (AVPS) reported that his groups have been very busy on campus with students returning after the holiday break. The first week back was Lakers re-orientation, which included sessions for international exchange students and other events to help prepare students for the next semester in areas such as finances and time management.

Other topics the AVPS touched on included the upgrading of wireless internet in the residence buildings, the increased number of organizations reaching out to our Corporate Events department interested in using our campus this summer, and an update on the drafting of a survey for students that will give them a voice with regard to how Ontario post-secondary campuses are doing following the mandated creation of sexual violence policies.

11. Deans' Remarks

The Dean of Arts and Science was pleased to report that Nipissing University will now be administering the Ontario Wetlands Certification Course on behalf of the Ministry of Natural Resources. The program will be offered during the summer months to individuals from across the province.

The Dean also highlighted the upcoming research trip some history students will be taking with Dr. Stephen Connor. The trip, which is scheduled to take place in May, will follow the World War II "warpath" of the Algonquin Regiment.

12. Enrollment Update – Registrar

The Registrar provided a summary of the University enrollment numbers as of November 1, 2017. These numbers include a headcount of 4,720 and an FTE of 1,863. The next date that enrollment numbers must be reported to the Ministry is February 1.

13. Question Period

A concern was raised regarding the lack of access to the campus for faculty over the holiday break. The Director of Facilities pointed out that all faculty and staff had the option of requesting key access to the building if they required it. The notice regarding this option was sent to everyone via email; however, the Director acknowledged that there is room for improvement with regard to this communication, and his team will work on it for next year.

As a follow-up to the Registrar's enrollment update, Dr. Robin Gendron was asked what he attributed the increased intake of students in the Master of History program to. Dr. Gendron suggested that the relationships the faculty develop with their students was a big reason for the increase, as well as the recruitment that is done to encourage students from Nipissing and elsewhere to complete research with Nipissing's history faculty. The delivery of the program is also unique compared to those of other institutions.

14. Committee Reports

Audit and Finance Committee – Tom Palangio, Committee Chair

The Chair of the Audit and Finance Committee reported that the committee has been discussing at length the Student Centre construction loan and related requirements. The financing option the student union has chosen includes a requirement for the University to guarantee the loan.

Following some discussion, the following resolution was presented:

Resolution 2018-01-03:

That the Board of Governors accept the recommendation of the Audit & Finance Committee that:

WHEREAS Nipissing University (the "**University**") and the Nipissing University Student Union, ("**NUSU**") have each approved the design, construction, and operation of a new student centre (the "**Project**");

AND WHEREAS it is in the best interests of NUSU to borrow up to but not exceeding \$5 million by way of an amortizing term bank loan (the "**Loan**") from TD Commercial Bank (the "**Lender**") to fund the construction of the Project;

AND WHEREAS the Loan terms require that the University provide a guarantee of the Loan;

AND WHEREAS, in connection with the Loan, NUSU and the University intend to execute and deliver in favour of the Lender certain agreements, documents, instruments and certificates (collectively referred to as the “**Loan Documents**”);

AND WHEREAS the University and NUSU have entered into a lease (the “**Lease**”) for the Project which sets out, amongst other things, major decisions requiring approval of the University in relation to the Project;

NOW, THEREFORE, BE IT RESOLVED that:

1. The University hereby approves the Loan of up to \$5 million for the Project, provided the borrowings for the Loan are on terms substantially and materially the same as provided by the Lender’s discussion paper offer to finance and supplementary information;
2. The University is hereby authorized to provide the guarantee to the Loan and enter into and perform all obligations of the University pursuant to the Loan Documents;
3. The Board Chair, President, and Vice-President, Finance & Administration of the University (each an “**Authorized Officer**” and, collectively, the “**Authorized Officers**”) be, and each of them hereby is, authorized and directed to negotiate the terms of, and execute, on behalf of the University, any and all documents contemplated by the terms of the Loans which the Lender may request or require in connection with the consummation of the Loan; and
4. Any Executive Officer of the University is authorized and directed to do all such acts and things and to execute or to cause to be executed (whether under the corporate seal of the University or otherwise) all such instruments, agreements and other documents as in such officer’s opinion may be necessary or desirable to complete the transactions hereby approved and authorized.

*Moved by Karl Neubert; seconded by Ryan Hehn.
Carried.
Unanimous.*

15. Student Centre Lease – Cheryl Sutton, VPFA

The President provided some background on the Student Centre lease, explaining that the lease has already been vetted by the University’s auditors and legal team. The University is not seeking approval from the Board for the details of the lease; however, because of policy restrictions, the Board must give approval for the University to enter into a lease situation where the term is in excess of five years.

The VPFA provided additional background on the history of the planning of the Student Centre over the past ten years. Building on the President’s comments, she reiterated that the University has done its due diligence

with regard to entering into this lease. KPMG has been assisting NUSU in the creation of an operating plan for the building, and they also assisted them in securing financing for the construction.

Further details were discussed, resulting in the following motion being presented:

Resolution 2018-01-04: ***That the Board of Governors authorizes University Administration to execute a lease agreement with the Nipissing University Student Union, subject to the terms and conditions of the final said lease being acceptable to the University Administration.***

*Moved by Derek Shogren; seconded by Blaine Hatt.
Carried.
Unanimous.*

16. Board Representatives on Other Committees

Academic Senate

Janet Zimbalatti, one of the Board representatives on Senate, provided some details from the Senate meetings that took place on November 10 and January 12. The agenda for the meeting on January 12 included several changes in academic course descriptions.

Alumni Advisory Board – No Report

Aboriginal Council on Education – No report

Brantford Regional Campus – No report

Nipissing University Student Union

The NUSU President reported that Club Days will be taking place the week of January 15-19, 2018. She explained that joining a club on campus is a great way for students to get involved and meet new people.

NUSU will soon be announcing an upcoming concert that will be taking place in March. The details will be shared soon.

Joint Board/Senate Committee on Governance – No report

17. Other Business

Annual Report from the Research Ethics Board – Arja Vainio-Mattila, Provost & VPAR

The Provost provided a brief overview of the activities of the Nipissing University Research Ethics Board (NUREB) over the past year. The Office of the Provost & VPAR oversees the operation of NUREB; however, it is sanctioned by the Board of Governors.

Resolution 2018-01-05: ***That the Board of Governors receive the 2016/17 Annual Report of the Nipissing University Research Ethics Board as circulated.***

*Moved by Toivo Koivukoski; seconded by Robin Gendron.
Carried.*

Consent Agendas – Gord Durnan, Board Chair

The Board Chair raised the idea of the University Board of Governors adopting the use of consent agendas. The idea was discussed at length. It was decided that the March meeting will be run using the current format, but a second agenda will be created in order for Board members to see what the differences would be.

18. Adjournment

Resolution 2018-01-06: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Ryan Hehn; seconded by Robin Gendron.
Carried.*

Open session adjourned at 7:45 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

President's Update

November 6-10, 2017

- Indspire Awards (Interview, Meet and Greet, Tour of Parliament)
- Child Welfare League of Canada – Meeting & Presentation in Edmonton, Alberta - Premier's Council on Child Welfare
- Yorkton Tribal Council – First Nations Child Welfare

November 27, 2017 – onwards

NU25 Events

- Moose FM Radio Interview
- CBC Sudbury Telephone Interview
- NU25 Birthday Party Celebrations
 - Opened the Time Capsule
- Flag Raising at City Hall

Government

- COU
 - Budget and Audit Committee meeting
 - Executive Heads Round Table
- Interim Board of the National Council for Reconciliation – meeting in Ottawa
- Symposium at Carleton University
 - DM Task Force on Reconciliation - Carleton University

Senate

- Senate Meeting (Friday, December 8, 2017) – no quorum
 - Senate Executive Meetings (x2)

Meetings

- Meeting with (Dr.) Jerome Berthelette, DLit. – Student Recruitment – Auditor General Office
- Meeting with Patrick Dion – Advocacy
- Meeting with Glen Lowry and Barry Brennand from Steelcase – OCAD University
- Reconciliation North Bay Meeting
- Nipissing University Indigenization Steering Committee Circle

Campus / Students

- SPP Visit in Toronto with Students, Staff and Faculty
- Aasgaabwitaadwin Youth Education Gathering
 - Opening Remarks

New Accommodation

- Attended presentation by Baiba Zarins (SPP) at the UHN Education Executive Meeting – Discussion with the Michener Institute

Advancement

- Lunch with Robert and Julia Foster – Advancement and the Arts
- Meeting with Len Gamache and Scott Haldane (Rideau Hall Foundation)

Board Activity

- Frayme (Youth Mental Health)
 - Board of Directors meeting
 - Governance meeting
- INAC Audit Committee Meeting

Events

- Rotary Foundation Dinner
 - Celebrating six local citizens [Karen Cobb, Danielle Filliatrault, Darlene Laferriere, Sandy Foster, Nancy Dewar-Stenning and George Couchie] who make a difference locally and globally with a presentation of Paul Harris Fellow Awards
- Zoongaabwidaa Giizhgad “Celebration” Standing Strong Together 2017 (Presentation by George Couchie)
 - Provided Introductions on behalf of Reconciliation North Bay
- Assembly of First Nations – Holiday Celebrations

January 8-12, 2018

- President’s Welcome Back Pancake Breakfast
 - Served in the Front Lobby of NU
- Bracebridge Campus Sale Announcement – Bracebridge
- Audit & Finance Committee Meeting
- Senate Executive Meeting
- Panel “Diversity and Inclusion” Environment and Climate Change Canada

Friday, January 12, 2018

- Senate Meeting
- NU Alumni Advisory Board Retreat
 - Event at Memorial Gardens

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT & FINANCE COMMITTEE MEETING

OPEN SESSION

February 26, 2018

The Audit and Finance Committee met on Monday, February 26, 2018, at 9:00 a.m. in the Nipissing University Board Room (F303).

Members Present: Gary Jodouin, Acting Chair
Gord Durnan, Board Chair
Karl Neubert
Robin Gendron
Mike DeGagné
Sydney Lamorea (non-voting)
Arja Vainio-Mattila (non-voting)
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Tom Palangio
Paul Cook
Stephen Tedesco
Shane Dunstall

Guests: Casey Phillips
Debra lafrate
Janet Zimbalatti

Recording Secretary: Ursula Boyer (Director, Finance)

1. Enrolment Update

The Registrar provided an update on enrolment as of February 1, 2018. Enrolment is down slightly over last year by approximately 1%.

Applications for 2018/2019 are down 7% for 101 (high-school) applicants but are up 4% for 105 (mature students, transfers, etc.) applicants. Education applications are also up, as are applications to graduate programs.

The Registrar noted that offers of admission to incoming students were sent out much earlier than last year, and as a result, confirmations are up over the same point in time last year. Early offers of admission have been identified as an important step forward.

2. 2017/18 Financials

The Vice-President, Finance and Administration (VPFA) reviewed the operating financials as at January 31, 2018. She noted that all is tracking well with positive increases in revenue due to unexpected government grants and higher than budgeted tuition. With regard to expenses, it is expected there will be savings within the salary budgets. This is as a result of delays in replacing positions, position eliminations, etc. Overall, it is expected that we should have a positive variance and, therefore, we are forecasting a lower deficit than budgeted.

3. 2018/19 Budget

The 2018/19 budget has been entered into the system and analysis will begin over the coming weeks. Detailed information will be provided at the next meeting.

4. Student Centre Update

The VPFA indicated that the lease has been reviewed by KPMG, and we will be arranging for final signing within the next week.

5. Other Business

Credit Rating: The VPFA advised that DBRS performed an annual review of our credit rating. The rating of “BBB high with a stable trend” remains the same. She briefly reviewed several of the points that DBRS identified as strengths (high level of funding from the province, absence of unfunded pension liability, low debt) and points identified as areas of concern (structural deficit, weak demographics, flat enrolment, program concentration in Education). It was noted that a negative change to our credit rating could have an impact on the cost of borrowing and could potentially have an impact on the Ministry’s view of Nipissing. Therefore, we must be diligent in our continued efforts to work towards a balanced budget.

Capital Projects: The VPFA provided a brief overview of the ongoing infrastructure upgrades. She noted that SIF funding was provided by the government which will allow for roof replacement, HVAC unit replacement and HVAC controls. She also noted that the Province has just recently indicated that Nipissing will be provided with a grant of \$917,000 (as a result of our application) to replace windows, doors, roofing and an HVAC unit. In addition, the additional debt that was undertaken last year is being used for the turf field, academic space, pond repair, etc.

Executive Compensation: In response to a question from the floor, the VPFA reported that Nipissing has received approval from the Ministry to post our Executive Compensation Plan. The Director of Human Resources will be updating the Executive Committee at a meeting later today, and the Board will be provided with an update at the next scheduled meeting on March 8.

6. Adjournment

The meeting adjourned at 9:25 a.m.

Recorded by: _____

Approved by: _____
Committee Chair

Nipissing University
Statement of Operations - Operating Fund
Results For the Period Ending January 31, 2018 - YTD
Presented to the Audit & Finance Committee on February 26, 2018

	Actual YTD	Annual Budget	Variance \$ (Actual YTD - Annual Budget)	YTD Actual as a % of Annual Budget	Actual PYR	Variance \$ CY to PY	Variance % CY to PY
Revenue							
Government Grants	27,621,836	38,949,799	(11,327,963)	70.92%	25,047,831	2,574,005	110.28%
Student Fees - Tuition	26,835,396	25,427,859	1,407,537	105.54%	25,960,857	874,540	103.37%
Student Fees - Other	2,099,623	2,061,800	37,823	101.83%	2,435,136	(335,513)	86.22%
Other	1,147,467	1,794,940	(647,473)	63.93%	1,015,370	132,097	113.01%
Investment Income	83,281	112,500	(29,219)	74.03%	131,285	(48,004)	63.44%
Revenue Total	57,787,604	68,346,898	(10,559,294)	84.55%	54,590,478	3,197,126	105.86%
Expenses							
Salaries and Benefits	38,238,838	53,190,799	14,951,961	71.89%	37,094,962	(1,143,876)	103.08%
Operating and Research	6,603,113	10,397,740	3,794,627	63.51%	6,951,663	348,549	94.99%
Scholarships and Bursaries	3,669,658	3,920,060	250,402	93.61%	3,272,010	(397,648)	112.15%
Occupancy Costs	2,632,154	4,707,892	2,075,738	55.91%	2,477,348	(154,806)	106.25%
Principal and Interest on Long Term Debt	859,285	1,314,251	454,966	65.38%	992,737	133,452	86.56%
Expenses Total	52,003,048	73,530,742	21,527,694	70.72%	50,788,719	(1,214,329)	102.39%
Surplus (Deficit) Before Undernoted	5,784,556	(5,183,844)	10,968,400	-111.59%	3,801,759	1,982,797	152.15%
Transfers							
Transfers to (from) other funds	53,266	(1,778,735)	(1,832,001)	-2.99%	-	(53,266)	0.00%
Transfers to (from) Internally Restricted	545,533	469,500	(76,033)	116.19%	497,751	(47,782)	109.60%
Transfers Total	598,799	(1,309,235)	(1,908,034)	-45.74%	497,751	(101,047)	120.30%
Total	5,185,758	(3,874,609)	9,060,367	-133.84%	3,304,008	1,881,750	156.95%

NIPISSING UNIVERSITY

BOARD OF GOVERNORS

UNIVERSITY GOVERNANCE COMMITTEE MEETING

OPEN SESSION

February 26, 2018

The Open Session of the regular Board of Governors Governance Committee meeting was held on Monday, February 26, at 10:30 a.m. in the Nipissing University Board Room (F303).

Members present: Gary Jodouin, Committee Chair
Gord Durnan, Board Chair
Mike DeGagné
Janet Zimbalatti
Blaine Hatt
Ryan Hehn
Sydney Lamorea
Tom Curry (via Skype)
Sean Feretycki (via Skype)
Arja Vainio-Mattila (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Colleen Miller
Shane Dunstall (non-voting)
Cheryl Sutton (non-voting)

Guests: Casey Phillips (AVP Students)

Recording Secretary: Maggie Daniel (Administrative Assistant, President's Office)

1. Welcome/Opening Remarks

The Committee Chair called the meeting to order at 10:35 a.m. He asked if any of the attendees had a conflict of interest with any of the agenda items; no such declarations were made. He also reminded the committee that the use of recording and/or broadcasting devices is prohibited during the meeting.

2. Board Recruitment Update

The University Secretary provided a status update regarding the applications for three individuals who have agreed to sit on the Board as non-constituent members. She reported that two of the applications, which are for LGIC appointments, were submitted to the Public Appointments Secretariat in December. While final approval of these appointments can often take several months, the University has requested that the process be expedited as much as possible. The third applicant is for a regular Board appointment. However, due to personal circumstances, the formal paper work will not be filed before April. Assuming there are no unexpected delays, we hope to see this individual at the May 3rd Board meeting as a full voting member of the Board.

The Committee Chair reported that the six-year terms of two non-constituent Board members will expire at the end of June. At the special meeting of the Board in December, there was one additional community member who was short-listed as a potential recruit. Accordingly, the Committee Chair will reach out to this individual to gauge interest in joining the Board next year. Should those efforts be successful, there will be one additional vacancy that will still need to be filled.

The Committee Chair asked for some guidance regarding approaching other non-constituent Board members to enquire about their plans for the future. The Board Chair confirmed that the chair of this committee should reach out to these members as we approach the end of this Board year.

3. Nipissing First Nation Representation on the Board – Revision to Board Bylaws

In response to previous discussions, both at the committee level and with the full Board, the proposal being brought forward today to formalize the inclusion of the Chief of Nipissing First Nation (or designate) as a member of the Board is an issue that has been ongoing for several years. While the Board has reconfirmed its commitment to continue with the ongoing practice of ensuring NFN has a voice on our Board, it was determined at the last meeting of the Governance Committee that this commitment should be formalized through an amendment to the Bylaws. In the future, when/if the Nipissing University Act is opened for revision(s), this amendment will be reflected there as well.

A working document with the recommended change to the Bylaws was circulated. The following motion was put forward:

Motion: *That the University Governance Committee recommends the Board of Governors accepts the proposed change to Section II of the Board Bylaws (Composition of the Board) to include an established position on the Board for the Chief of Nipissing First Nation (or a member of Nipissing First Nation designated by the Chief) in the same manner as the Mayor of North Bay.*

Moved by Ryan Hehn; seconded by Sydney Lamorea.
Carried.
Unanimous.

4. Election Protocol

The Committee Chair explained that some questions arose last spring during the election of Board Officers. As a result, the Governance Committee was tasked with drafting an election protocol in order to ensure a consistent process going forward.

A working draft was presented. The Chair reported that other universities were polled to determine whether their election processes were conducted in open or closed meetings. Of the thirteen responses received, twelve universities stated that elections were conducted in closed session.

The Committee Chair provided rationale for some of the other details included in the draft.

Following significant discussion on the merits of holding these elections in open session versus closed, it was agreed that the President and the University Secretary will take the document back for further investigation.

5. Update – Joint Board/Senate Committee on Governance

The Chair explained that the meeting of the Joint Board/Senate Committee on Governance that was scheduled for February 22nd was postponed due to scheduling difficulties. The committee continues to work on developing terms of reference that will then be forwarded to both Senate and the Board for adoption.

6. Other Business

No further business was discussed.

The meeting adjourned at 11:15 a.m.

University Secretary

Chair of Governance

II. COMPOSITION OF THE BOARD

1. The composition of the Board, as established by the Act of Incorporation, shall consist of not more than 26 members as follows:
 - a) The Chancellor and the President & Vice-Chancellor of the University, who shall be members by virtue of their offices;
 - b) The Mayor of North Bay or a member of the City Council designated by the Mayor, who shall be a member by virtue of his/her office;
 - c) The Chief of Nipissing First Nation or a member of Nipissing First Nation designated by the Chief, who shall be a member by virtue of his/her office;**
 - d) Six persons appointed by the Lieutenant-Governor-in-Council;
 - e) **Seven** ~~Six~~ persons elected by the Board to represent a broad spectrum of the public;
 - f) Two persons elected by the Senate from among the faculty members on the Senate and two faculty members who are non-Senators elected by the faculty-at-large. Where possible, there should be representation from each faculty;
 - g) Two students of the University elected by the students of the University;
 - h) Two full-time non-teaching employees of the University elected by the full-time non-teaching employees of the University as follows:
 - i. One member from Administrative Staff as elected by the full-time Administrative Staff; and
 - ii. One member from Support Staff as elected by the full-time Support Staff.
 - h) One person, who is neither a student nor a faculty member nor Officer of the University, appointed by the University Alumni Association from among its members; and
 - i) One person appointed by the Aboriginal Council on Education, established by the University, from among its members.

Under subsection g) above, if an elected individual's status changes during his/her term on the Board (e.g. due to a promotion from support staff to an administrator), he/she will complete the term in the same capacity as initially elected.

NIPISSING UNIVERSITY BOARD OF GOVERNORS

COMMUNITY RELATIONS COMMITTEE MEETING

OPEN SESSION

February 26, 2018

The Community Relations Committee of the Board of Governors met on Monday, February 26, 2018, at 1:00 p.m. in the Nipissing University Board Room (F303).

Members Present: Gord Durnan, Board Chair
Karl Neubert, Committee Chair
Janet Zimbalatti
Kristen Ferguson
Ryan Hehn
Sydney Lamorea
Sean Feretycki (via Skype)
Rose Jawbone
Mike DeGagné
Arja Vainio-Mattila (non-voting)
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Derek Shogren
Paul Cook
Tyrel Somerville (non-voting)

Guests: Maggie Daniel
Casey Phillips
Kelly Brown
Wendy McCann, Senior Director, Communications – COU

Recording Secretary: Melinda DeBenedet, Secretary, Marketing & Communications

1. Welcome/Opening Remarks – Committee Chair, Karl Neubert

Chair Karl Neubert welcomed everyone to the meeting and informed everyone that he had been selected as the new chair of the committee.

2. Update on Economic Impact Study – Cheryl Sutton, VPFA

The Vice-President, Finance & Administration (VPFA) informed the committee that the University has received the final version of the economic impact study that was completed by KPMG. She shared some highlights from the study and summarized the many ways Nipissing impacts the community. A communication plan regarding the study will be developed in the coming weeks.

It was suggested that the next committee meeting should focus on how to most effectively communicate the findings of the study to Nipissing and the broader community.

3. Presentation – *Special Guest: Wendy McCann, Senior Director, Communications, Council of Ontario Universities*

Wendy McCann, Senior Director of Communications at the Council of Ontario Universities, gave a presentation entitled “Communicating Ontario Universities’ Value”. (The presentation is attached to the PDF version of these minutes.) She spoke about the challenges facing universities and the often negative view Ontarians take with regard to these institutions of higher learning. She also highlighted the importance of Ontario universities working together to create a better future for students, communities and the province.

Following the presentation, committee members asked questions. Ms. McCann stressed the importance of communicating the data from the KPMG economic impact study, saying that Nipissing University must ensure the community recognizes the importance of the institution to the City, to the region, and to the province.

4. Other Business

At a previous meeting of this committee, a “community involvement” list was compiled and presented. It was suggested that some thought be given to the ways in which the list can be easily kept up-to-date and how to make the list accessible/useful to people outside of Nipissing.

5. Adjournment

The meeting was adjourned at 2:12 p.m.

Recording Secretary

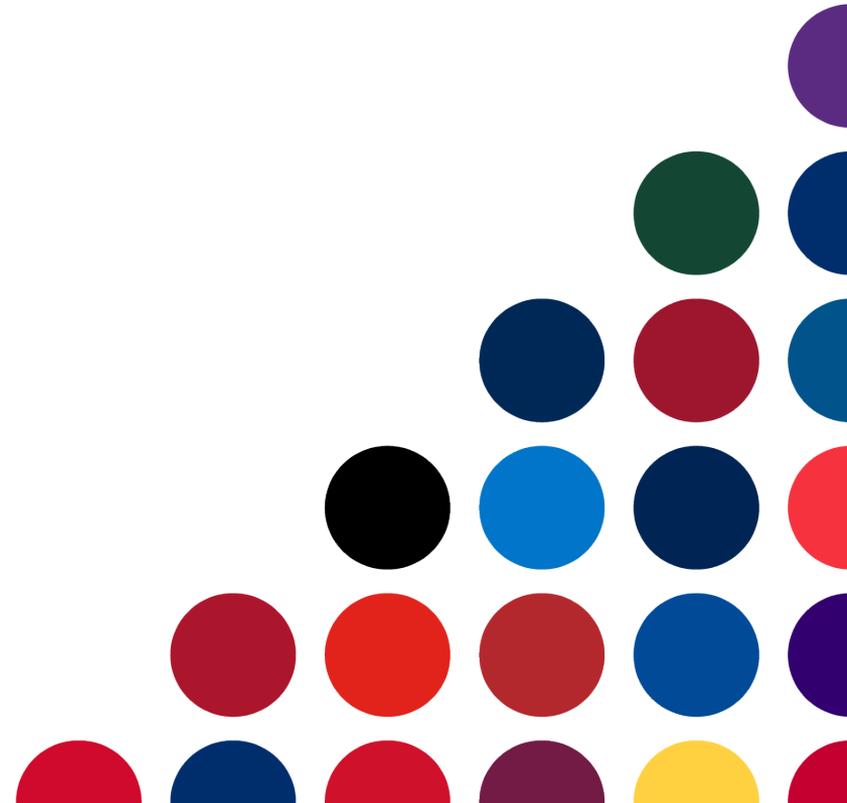
Committee Chair



Communicating Ontario Universities' Value

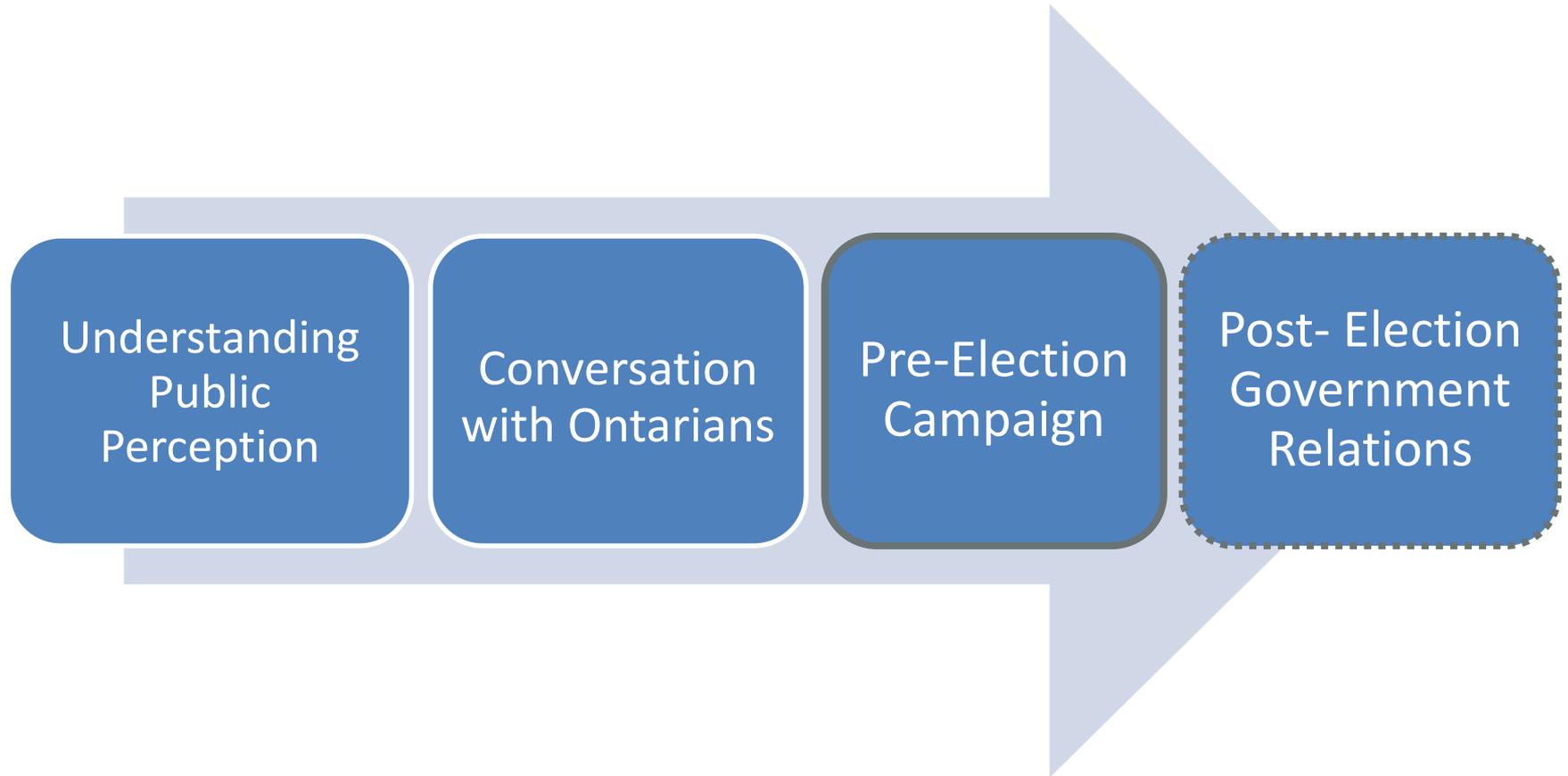
Wendy McCann
Senior Director, Communications
Council of Ontario Universities

February 26, 2018



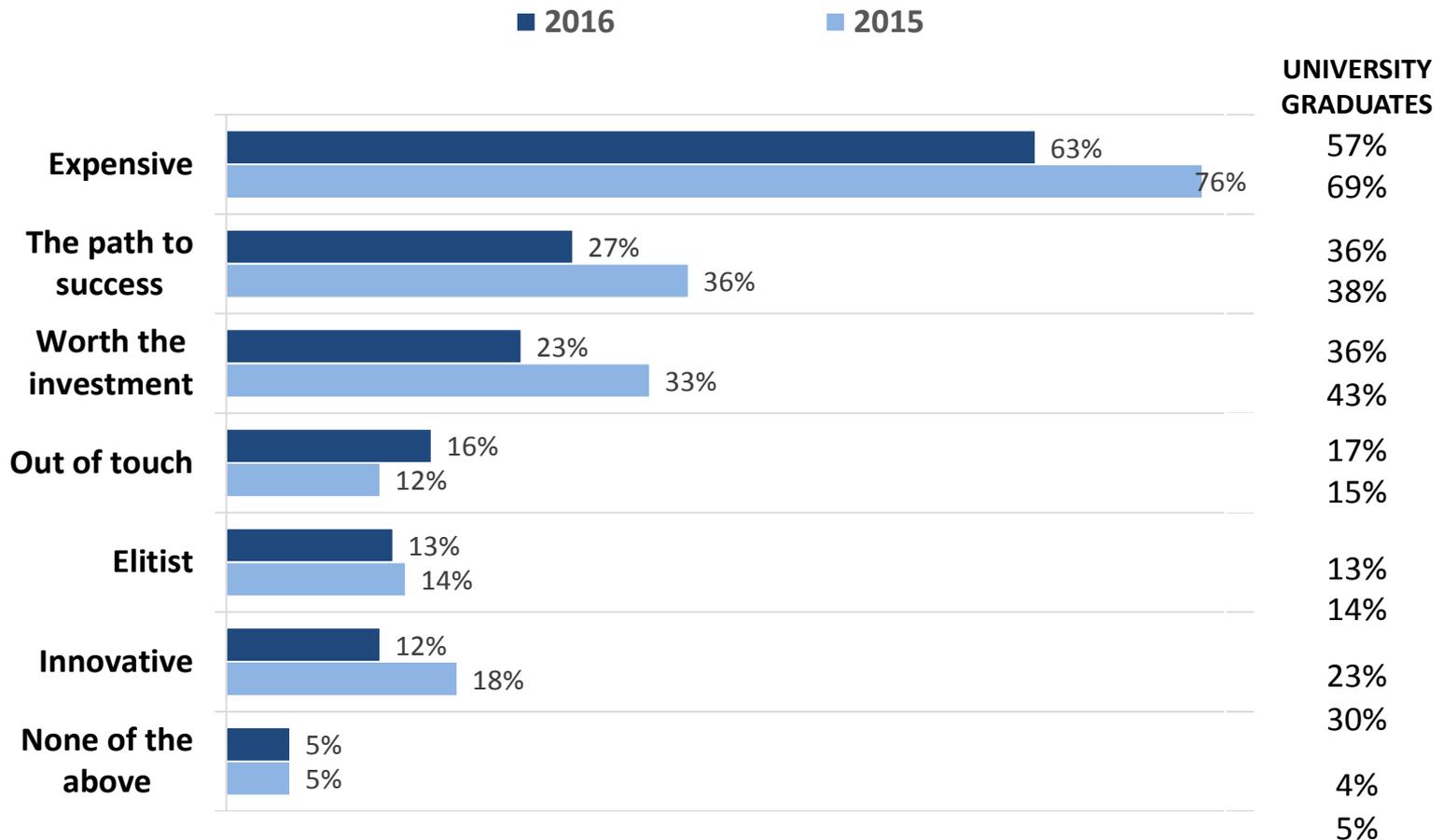


The Journey





Ontario Universities Branding





A Conversation With Ontarians

A YEAR OF LISTENING

Over the course of the year,
we interacted with over
500,000 Ontarians through our
[#futuring](#) initiative!



Understanding the Issues the Public Cares About



We asked Ontarians
their hopes
and concerns



Ontarians Care Most About...

- ✓ Jobs, Skills and the Economy
- ✓ Vibrant Communities
- ✓ Social Supports and Equality
- ✓ Research and Innovation
- ✓ Innovation and Technology
- ✓ Health Care
- ✓ The Environment

- ✓ Confirmed by new Ipsos-Reid Poll



New Value Proposition...

Universities are partnering to create a better future....

- ✓ For students
- ✓ For communities
- ✓ For the province



Ontarians Care Most About...

- ✓ Jobs, Skills and the Economy
- ✓ Vibrant Communities
- ✓ Social Supports and Equality
- ✓ Research and Innovation
- ✓ Innovation and Technology
- ✓ Health Care
- ✓ The Environment



What Ontarians See as Our Role

Support
students

Foster lifelong
learning

Partner and
collaborate

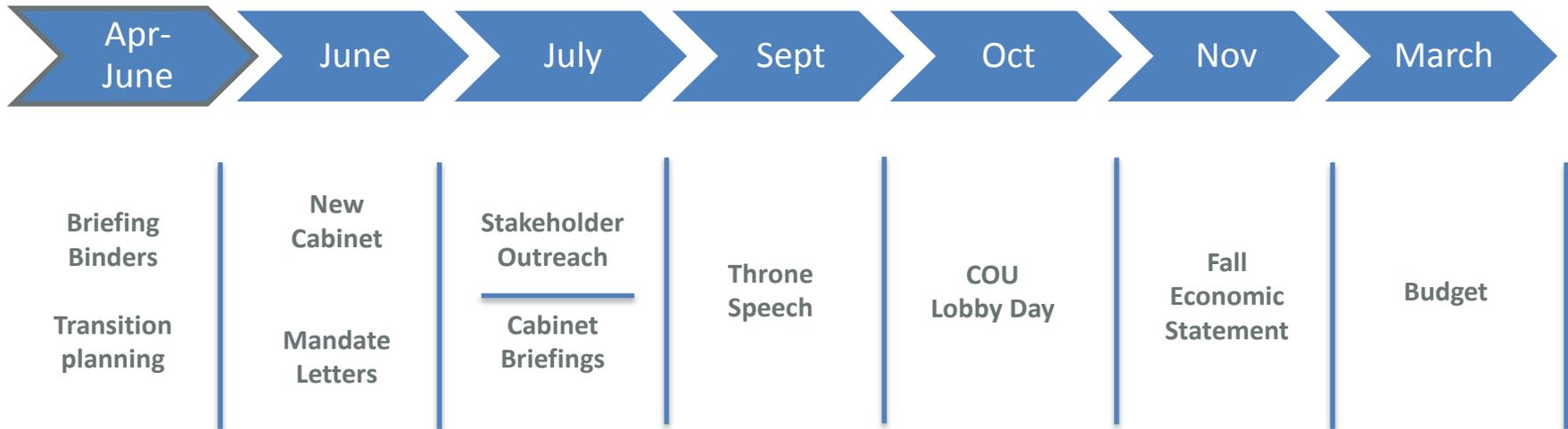
Undertake
research and
innovation

Engage with
communities

Solve
problems



The March Toward June 7 and Post-Election Strategy





Communicating Our Value Through Shared Communications and Advocacy



A STRONGER VOICE

Strengthen advocacy by communicating consistent sector-wide messaging and advocacy priorities while developing relationships with government





Build a Catalogue of Future Maker Stories

- **Consider:**

How is Nipissing building a better future for students, the community and the province?

- **And:**

Find ways to communicate with them!



Nipissing University's Future Makers

ONTARIO UNIVERSITIES
Partnering for a better future

READ THE REPORT | Contact Us

What We Heard | Issues & Priorities | Future Maker Stories | Get Involved | News & Updates

Improving literacy skills within local communities

NIPISSING UNIVERSITY
Building Strong Communities

REGION: Northern Ontario

SHARE THIS STORY

Education students at Nipissing developed NU Reads, a club that encourages North Bay children to cultivate a love for reading while improving their literacy skills. The club brings low-income children together with university students to facilitate discussions about books. The students launched the club in 2009 as part of a course that encouraged them to create initiatives that help people in their communities.

"Kids at camp are given the and practise new literacy skills in a friendly, safe environment. Friendly, strong connections we've been campers."

Luisa Veres
NU Reads Literacy camp co-ordinator

ONTARIO UNIVERSITIES
Partnering for a better future

READ THE REPORT | Contact Us

What We Heard | Issues & Priorities | Future Maker Stories | Get Involved | News & Updates

Boosting access to data on key cultural and economic

Research and Innovation

SHARE THIS STORY

Access to a Statistics Canada Research Data Centre work and data lab that provides researchers with its confidential, large-scale survey data. Nipissing University to access data collected from a wide variety of Canadian social and economic issues on a range of topics.

"This funding is a boon to our faculty, our students and our local community. It enhances our capacity to conduct research exploring a wide variety of Canadian social and economic issues on a range of topics."

Mike DeGagné
President and Vice-Chancellor of Nipissing University

ONTARIO UNIVERSITIES
Partnering for a better future

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What We Heard | Issues & Priorities | Future Maker Stories | Get Involved | News & Updates

Experiential learning for career discovery

NIPISSING UNIVERSITY
Learn and Thrive

REGION: Northern Ontario

SHARE THIS STORY

In order to help business students build a strong professional skill set before they launch into a career, Nipissing University encourages them to take part in an experiential certificate program called iLEAD (Learn through Experience, Action and Discovery). Business students can earn the certificate program to earn credits towards their degree through directed study, research thesis, workplace internships, service work or international placements.

"Being able to apply the skills I learned in school, such as consulting, recommending and researching, was beneficial to increase my knowledge on how to properly apply these skills. The iLEAD program gave me opportunities to experience a culture that I would not have been able to experience in Canada."

Megan Gualato
iLEAD participant in special projects



Reaching Target Audiences Across Multiple Channels

OntariosUniversities
@futuringON

.@NipissingU is giving students the high-quality skills, knowledge and experiences that will set them up for fulfilling lives and careers! Learn more about their iLEAD experiential learning program: bit.ly/2EJnjas #onpoli

Nipissing University
Helping Students Thrive

In order to help business students build a strong professional skill set before they launch into a career, Nipissing University encourages them to take part in an experience certificate program called iLEAD. Students can use the program to gain experience through internships and work placements.

10:17 AM - 22 Feb 2018

2 Retweets 2 Likes

Mayor of North Bay

Ministry of Advanced Education



Dear Mr. Fedeli,

On behalf of the 21 publicly assisted universities in Ontario, congratulations on your nomination as the Ontario PC candidate for Nipissing. We commend you for putting your name forward for the 2018 provincial election.

You are running to represent a riding that is home to thousands of university students, graduates, employees and researchers that are making important contributions in your community and helping to build a better future for all Ontarians. Currently, there are:

- More than 2,100 students from Nipissing District and Parry Sound District enrolled at an Ontario university
- More than 4,700 students from across the province and from around the world enrolled in your riding at Nipissing University

Ontario universities are partnering with government, employers, students and community organizations to help our students thrive, support communities like Nipissing and build a prosperous, sustainable and inclusive province. We are committed to educating the talented graduates who help our businesses succeed and attract international investment, fostering research that strengthens Ontario's health care, infrastructure and arts and culture sectors, and supporting the entrepreneurship and innovation that contributes to Ontario's economic prosperity.

Your community of Nipissing is home to innovative university partnerships that are making a positive local impact. For example, Nipissing University is now home to a Statistics Canada Research Data Centre (RDC), a high-level, secure network and data lab that provides researchers with local access to Statistics Canada's confidential, large-scale survey data. Researchers can now visit Nipissing University to access data collected from a long list of surveys to help them explore a wide variety of Canadian social and economic issues on education, work, aging, literacy and numeracy, health, mental health and well-being, and more.

We value the support of all parties in ensuring Ontario postsecondary students have the knowledge, skills and experience they need to succeed both on and off campus. We also value all parties' commitment to building strong, vibrant communities and making Ontario a leader in a competitive global economy. We look forward to continuing to work with government and other partners to help achieve these important goals.

To learn more about how Ontario universities are partnering to build a better future for your community and all Ontarians, I encourage you to visit our website (<http://ontariosuniversities.ca>) and follow us on Twitter and Facebook (@futuringON).

We look forward to communicating with you over the coming months. Please do not hesitate to contact us if you have any questions.

Kind regards,

David Lindsay,
President & CEO,
Council of Ontario Universities

Council of Ontario Universities
180 Dundas Street West - Suite 1800 - Toronto - Ontario - M5G 1Z8
P: 416 979 2165 - cou@cou.on.ca - cou.on.ca

Current MPP and 2018 Ontario PC Party Candidate for Nipissing

Discussion?



NIPISSING UNIVERSITY BOARD OF GOVERNORS

FUNDRAISING COMMITTEE MEETING

OPEN SESSION

February 26, 2018

The Fundraising Committee met on Monday, February 26, 2018 at 2:30 p.m. in the Nipissing University Board Room (F303).

Members present: Gord Durnan, Board Chair, Committee Chair
Joanne Laplante
Fran Couchie
Robin Gendron
Sean Feretycki via Skype
J'aime Brunet (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Stephen Tedesco
Shane Dunstall
Mike DeGagné
Paul Cook
Arja Vainio-Mattila (non-voting)
Cheryl Sutton (non-voting)

Guests: Casey Phillips
Len Gamache
Andrea Parolin
Christine Green

Recording Secretary: Mary-Ann Gilchrist, Recording Secretary

1. Welcome/Opening Remarks – Gord Durnan, Committee Chair

The Chair called the meeting to order at 2:30 p.m. He announced that there was 100% participation from Board members in the Board Appeal this year.

2. General Updates – Len Gamache/Andrea Parolin/Mary-Ann Gilchrist

A number of updates were provided, including the following: the success of the Student and Donors Awards Social; the Toronto Alumni Event; Nipissing University Student Alumni (NUSA) tag day; and the Annual Fund Call Campaign. The Committee was also informed about a gift of over \$30,000 from the Heritage Educational Foundation.

It was also reported that the Advancement Office continues to work on internal procedures that will be ready for review at the next meeting. Finally, the University is sending three staff members to the Major Gift Roundtable hosted by the Charitable Institute which is taking place in Chicago in March.

The presentation is appended to the PDF version of these minutes.

3. Policy Review

(a) Revised Gift Acceptance Policy

Len Gamache reminded committee members that the current policy was last approved in 2011. The department has been working for the past year to update it, bringing it to this committee for discussion in April and October of 2017. Based on some concerns expressed during those meetings, further revisions were made for clarity and conciseness, resulting in the policy that was included with today's agenda. He explained that the revised policy is in compliance with academic integrity, related University policies and provincial and federal laws.

A concern was raised with regard to the delegation of authority to the President for decision making concerning the acceptance of gifts. A committee member stated that upon doing some research, he found that many other universities' appear to have more checks and balances in place with regard to this policy. He recommended that the language in the document should be strengthened.

Following significant discussion, it was decided that the Advancement Team would take this policy back for further consideration. Committee members were advised to send their suggestions/input to the department no later than the end of March so the revisions can be brought to the April committee meeting for approval. The Chair will then present the revised policy to the Board on May 3 for ratification of the committee's recommendation.

(b) Revised Naming of Campus Assets Policy – Len Gamache reminded everyone of the key highlights

Following the deferral of the revised Gift Acceptance Policy, it was determined that this policy should be deferred to the next meeting as well since the two policies are related.

5. Alumni Plan

Sean Feretycki reported that the Alumni Board is happy with the direction things are going and are supportive of the ideas that have been presented to them by the University.

Len Gamache informed the committee that the Alumni Board held a strategic planning session in January. The areas of focus included alumni communication and engagement; revenue growth and affinity programs; board recruitment and engagement; and operational improvements.

4. Lead Donors Review – Len Gamache

Some of the processes the Advancement team uses with regard to lead donors were shared with the committee. Lead donors (i.e. donors with the capacity to donate \$250,000 or more) are managed by a relationship team which typically includes a Relationship Manager, a Nipissing University "Champion", a Primary Partner and a Natural Partner. Len stated that the goal of the entire team is to advance the relationship with the donor.

Committee members were asked to give some thought to individuals they believe might fit into the Lead Donor category and to send their suggestions to the University.

The meeting was adjourned at 3:32 p.m.

Recording Secretary

Committee Chair

Nipissing University Fundraising Committee

Advancement Team Presentation
February 26, 2018

Key Agenda Items:

1. Policies
2. Lead Donors (Campaign)
3. Alumni Plans – 2018/2019

Revised Board Policies

Gift Acceptance:

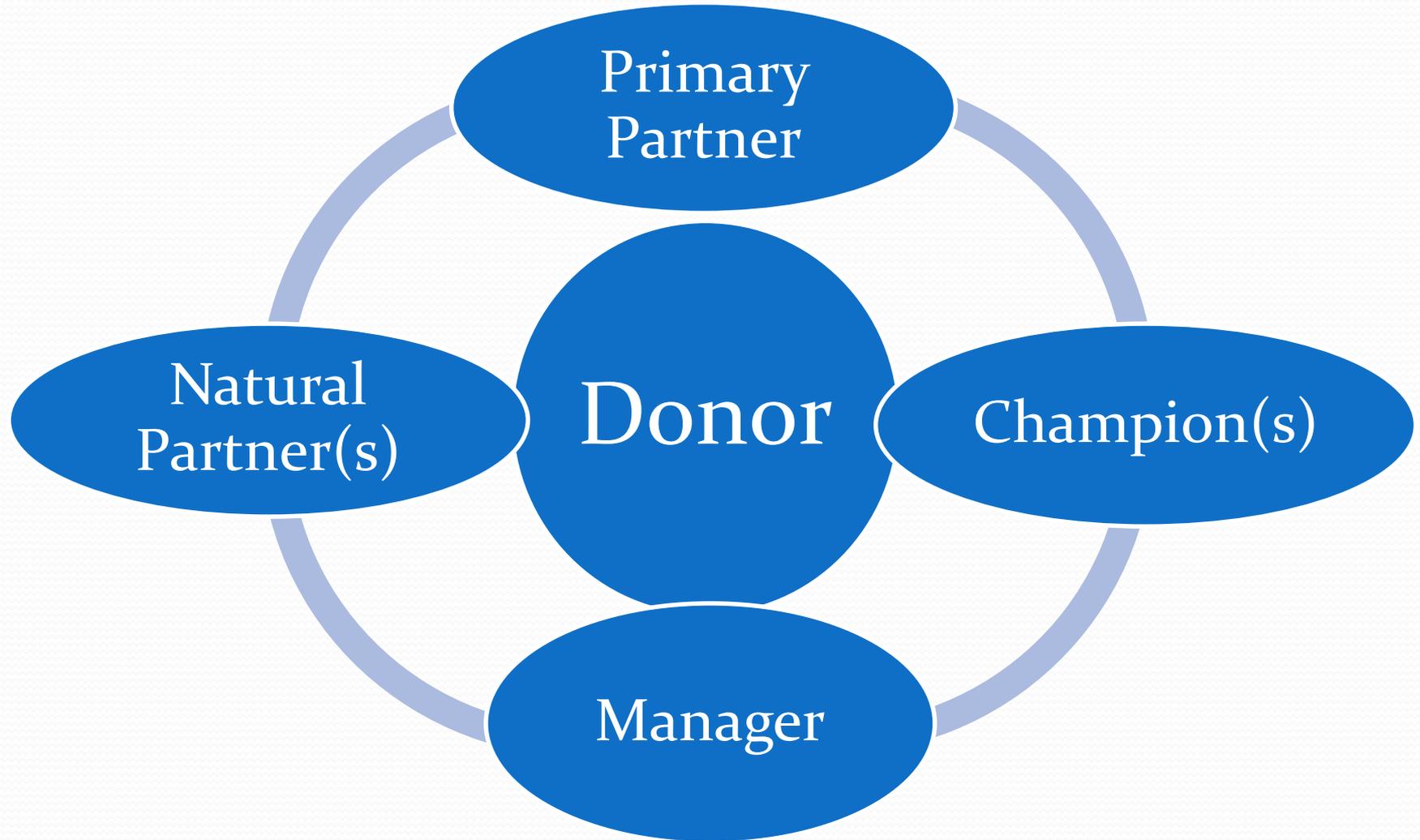
- Updating of policy last approved in 2011
- Previously reviewed (April & October, 2017)
- Edits throughout for clarity & conciseness
- Compliance with academic integrity, related University policies & all laws
- Gift agreements ensure added oversight
- Ethical responsibilities (Donor Bill of Rights, AFP, CASE, and CAGP)

Revised Board Policies

Naming of Campus Assets:

- Updating of policy last approved in 2011
- Previously reviewed (April & October, 2017)
- Edits throughout for clarity & conciseness
- Compliance with academic integrity, related University policies & all laws
- Gift agreements ensure added oversight
- Ethical responsibilities (Donor Bill of Rights, AFP, CASE, and CAGP)

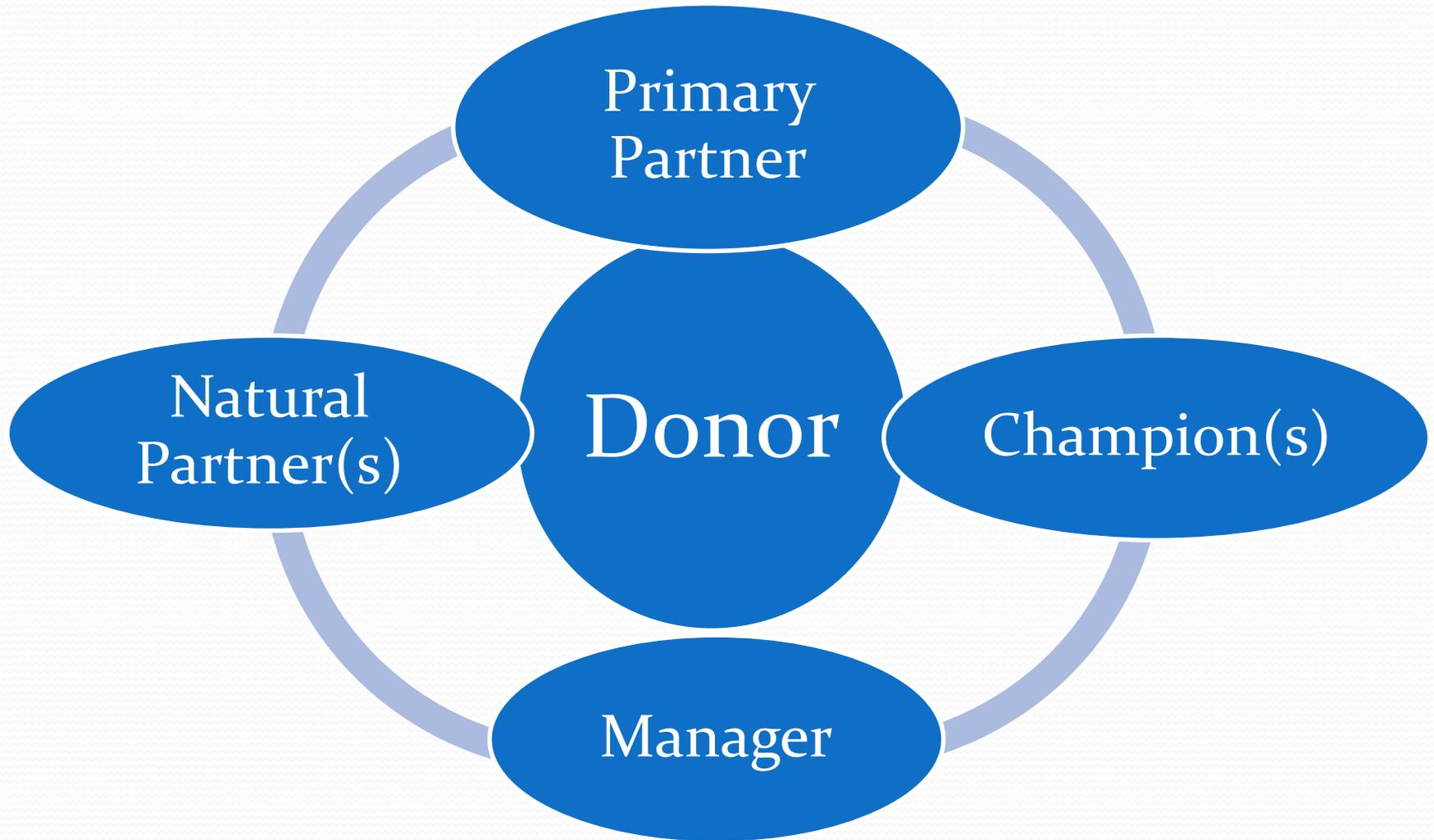
Lead Donors – Relationship Teams



Lead Donors (Campaign)

- **Relationship Manager**: The Advancement staff member with responsibility for orchestrating the donor engagement plan. There is only ever ONE assigned manager (Andrea, Christine, Len)
- **NU Champion**: The Nipissing team member most closely tied to the donor's area of interest, and who is also likely to join in on meetings with the donor (can be any internal Nipissing team member, including President, VPs, Deans, Faculty, Staff)
- **Primary Partner**: The Natural Partner who has the most leverage with the donor (can be staff, volunteers or donors)
- **Natural Partner**: Those who are able to advance the relationship with the donor (can be staff, volunteers or other donors).

Lead Donors – Relationship Teams



Lead Donors - Campaign (with capability of \$250,000+)

1. Are there any potential donors you might be able to suggest?
2. Do you have a relationship with your suggested donor(s) with whom you might be considered a natural partner?
3. Is there someone you feel we should be speaking with, who could share insights on any potential donors?

Nipissing University Alumni Advisory Board

Strategic/Business Plan

2018 - 2019

Areas of Strategic Focus (2018-2019)

1. Alumni Communication and Engagement
2. Revenue Growth and Affinity Programs
3. Board Recruitment and Engagement
4. Operational Improvements

1. Alumni Communications

Areas of Focus	Tactical Initiatives
Website	<ul style="list-style-type: none">• Re-organize and update content• Refresh images and layout
E-Newsletter	<ul style="list-style-type: none">• Redesign to a more user-friendly layout/template• Evaluate click-through rates• Maintain frequency, but add more affinity partner blasts
Social Media	<ul style="list-style-type: none">• Elevate presence via greater volume• Assess <u>Orca</u> software for social media scheduled postings on specific platforms• Tailor information to platforms/viewers
Alumni Awards	<ul style="list-style-type: none">• Change event format to accommodate more guests (stand-up reception instead of sit-down dinner)• Freshen the design and framing of the award itself• Relocate and redesign awards display at the University

1. Alumni Communications

Areas of Focus	Tactical Initiatives
Homecoming	<ul style="list-style-type: none">• Strategize via special Board session, instead of by committee• Utilize event app to improve communication with registrants• Implement targeted marketing for alumni and for students• Host an opening reception on Friday to bring alumni and select faculty together
Convocation	<ul style="list-style-type: none">• Establish a heightened presence via an “alumni corner” in the main convocation reception area• Collect more contact info at convocation via prize draw• Promote alumni card and affinity services• Distribute “Welcome to Alumni Association” pin

2. Revenue Growth & Affinity

Areas of Focus	Tactical Initiatives
New Affinity Program	<ul style="list-style-type: none">• Initiate “request for proposals” for health & dental benefits affinity program.• Choose provider and implement marketing to alumni
Existing Affinity Programs	<ul style="list-style-type: none">• Elevate promotion via:<ul style="list-style-type: none">• Convocation• Media channels• Affinity partner representatives
NU Cell Plan	<ul style="list-style-type: none">• Market to alumni regarding the discounted opportunities already available to staff
Merchandise Sales	<ul style="list-style-type: none">• Explore and evaluate options• Make recommendations

3. Alumni Board

Areas of Focus	Tactical Initiatives
Recruitment Plan	<ul style="list-style-type: none">• Create a document outlining the recruitment process and update Terms of Reference, if necessary• Compile a running list of potential alumni board recruits• Interview board member applicants
Orientation & Onboarding	<ul style="list-style-type: none">• Arrange meetings with key University staff and groups• Organize one-on-one meetings with alumni board members• Facilitate additional onboarding via the annual retreat• Assign a mentor from the current board
Board Meetings	<ul style="list-style-type: none">• Incorporate special agenda components (educational, strategic and planning)• Create annual work-plan timetable for Board meetings
Committees	<ul style="list-style-type: none">• Maximize board meeting agendas for greater participation and decision-making (Homecoming, marketing, etc.)• Replace the need for unnecessary committees

4. Operational Improvements

Areas of Focus	Tactical Initiatives
Data Conversion	<ul style="list-style-type: none">• Work with Registrar's Office to create more timely and efficient process to receive updates and alumni information
Website	<ul style="list-style-type: none">• Re-organize and update content• Refresh images and layout• Coordinate through Marketing Department
CASL	<ul style="list-style-type: none">• Work with the privacy officer to evaluate our interpretation of the legislation• Create a privacy summary for reference and use when determining CASL application to various communications
Budget Streamline	<ul style="list-style-type: none">• Work with Finance on consolidating the multiple alumni cost centres to create more efficient budget creation and monitoring

4. Operational Improvements

Areas of Focus	Tactical Initiatives
Key Performance Indicators (KPIs) and Metrics	<ul style="list-style-type: none">• Determine key success factors, and develop associated KPIs that reinforce strategic objectives, emphasis and behaviour• Standardize routine metrics for areas of strategic focus
Systems Evaluation	<ul style="list-style-type: none">• Establish a plan to evaluate each system we use and identify gaps in efficiency• Recommend potentially adding new software that will help achieve our goals and enhance the alumni experience

NIPISSING UNIVERSITY BOARD OF GOVERNORS

PLANT & PROPERTY COMMITTEE MEETING

OPEN SESSION

February 26, 2018

The Plant & Property Committee met on Monday, February 26, 2018, at 3:30 p.m. in the Nipissing University Board Room (F303).

Members present: Karen Barnes, Committee Chair
Joanne Laplante
Toivo Koivukoski
Rose Jawbone
Sydney Lamorea
Gord Durnan
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Stephen Tedesco
Colleen Miller
Tom Palangio
Mike DeGagné
Paul Cook
Shane Dunstall (non-voting)
Arja Vainio-Mattila (non-voting)

Guests: David Drenth
Casey Philips
Ursula Boyer

Recording Secretary: Melissa Busschaert-Daigle, Administrative Assistant, Facilities

1. Opening Remarks

Committee Chair, Karen Barnes, welcomed everyone to the meeting.

2. Facilities Update

The Director of Facilities provided a Facilities update. The presentation is appended to the PDF version of these minutes.

Toivo Koivukoski, Faculty Rep, added supporting comments regarding the introduction of dedicated funding to the cross country ski trails. The funding supported the addition of two ski trails (5km in total), as well as a new groomer. The University is hopeful these improvements will allow for larger scale cross country ski events to take place on campus.

3. Student Centre Construction Update

The Director, Facilities confirmed the lease is being finalized and design drawings are complete. The project is still within budget and despite some concerns that were previously expressed, compliance with the previous building code remains. He noted, however, that Nipissing University does not agree with the City of North Bay on the proposed development fees.

Once the lease documents are signed later this week, the building project will be ready to go to tender.

4. Other Business

No other business was discussed.

5. Adjournment

The meeting was adjourned at 4:09 p.m.

Recorded by: _____
Administrative Assistant, Facilities

Approved by: _____
Committee Chair



Plant & Property
Committee Meeting
Feb 2018

Plant & Property Committee Meeting

CAPITAL & CONSTRUCTION

1. Project & Funding Summary
2. Capital Update
3. SIF Project - HVAC & Roofing
4. Academic Space Analysis
5. Maintenance and Renewal
6. Canadore Projects

Facilities Project Summary 2017-18

Funding source	Funding Amount	Project
FRP/Operating	\$458,300+	F-Wing Roof Replacement A117/118 & Hallway Flooring, LED, HVAC Sociology Lab Renovation Arc Flash Corrective Work - Phase 1 Install B-Wing Shipping Elevator - Canadore A & F-Wing Hallway Flooring - DS removal A-Wing Hallway LED Lighting A123 - Server Room Heating/Cooling A-Wing Transformer Grounding - Canadore C-Wing Drainage Corrective Work - Canadore Shared Gym Upgrades - Canadore Shared Gym Floor Repairs - Canadore Repave Intersection - Canadore Townhouse Residence Complex Roofing - Phase 1 Electrical Sub-Panel Replacement - Phase 2
SIF	\$ 1,325,000.00	H-Wing Roofing AHU's #61 & 62 Honeywell Controls & BAS Software
GGRP Funding	Anticipated \$1M	TEC Exterior Windows TEC Exterior Doors F-Wing & A-Wing Roofing AHU's #29-32 Honeywell HVAC Controls
Research Funding	N/A	Sociology Lab Renovation
Debt/Bracebridge	TBD	Academic Renovations - Phase 1 of 3 Pond Landscaping Turf Field Residence WiFi Upgrades Fedeli Flooring Student Lounge - A130 Renovation Nordic Ski Trail Upgrades and Grooming Equipment IT Environment Concerns/Upgrades HLL Patio Expansion Other Projects - Website Software Other Projects - IT Security Enhancements Other Projects - Azure Cloud Migration Other Projects - Ellucian Mobile Other Projects - Enterprise Mgt System

Projects and Funding

2017-2018

Numerous Funding Sources =
Many Projects

- 5 Year Rolling Capital Plan
- 3 Year Rolling FRP Plan
- New concerns added annually
- Many mid-size annual projects throughout academic & residence spaces not captured

Projects and Funding

2018-2020

Numerous Funding Sources =
Many Projects

- Annual FRP Increase complete
- GGRP & Research Funding continues
- Phased projects continue
- Building infrastructure items revolve

Facilities Project Summary 2018-20

Funding source	Funding Amount	Project
FRP/Operating	\$611,000+	Shared Gym Roof Replacement A & F-Wing Hallway Flooring - DS removal Hallway LED Lighting & HVAC Electrical Sub-Panel Replacement - Phase 3 Pyschoplex Area Reno Old Transformer Rehabilitation Building Envelope Repairs - Phase 1 Fire Alarm Upgrades Townhouse Residence Complex Roofing - Phase 2 Campus Outdoor Lighting Accessibilty Upgrade - Exterior Entrances - Phase 1 Chancellor's House Roofing Governor's House Roofing
GGRP Funding	Anticipated \$1M	TEC Exterior Windows TEC Exterior Doors F-Wing & A-Wing Roofing AHU's #29-32 Honeywell HVAC Controls
Research Funding	N/A	Sociology Lab Renovation
Debt/Bracebridge	TBD	Academic Renovations - Phase 2 of 3 Pond Remediation Turf Field Residence WiFi Upgrades Fedeli IT & AV Student Lounge - A130 Renovation Nordic Ski Trail Upgrades and Grooming Equipment IT Environment Concerns/Upgrades Other Projects - Website Software Other Projects - IT Security Enhancements Other Projects - Azure Cloud Migration

Capital Update



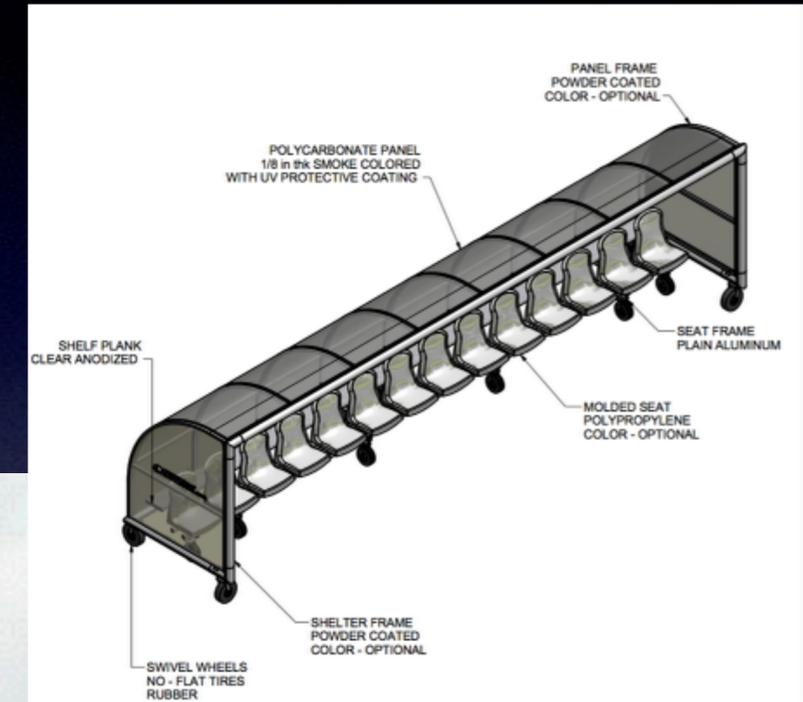
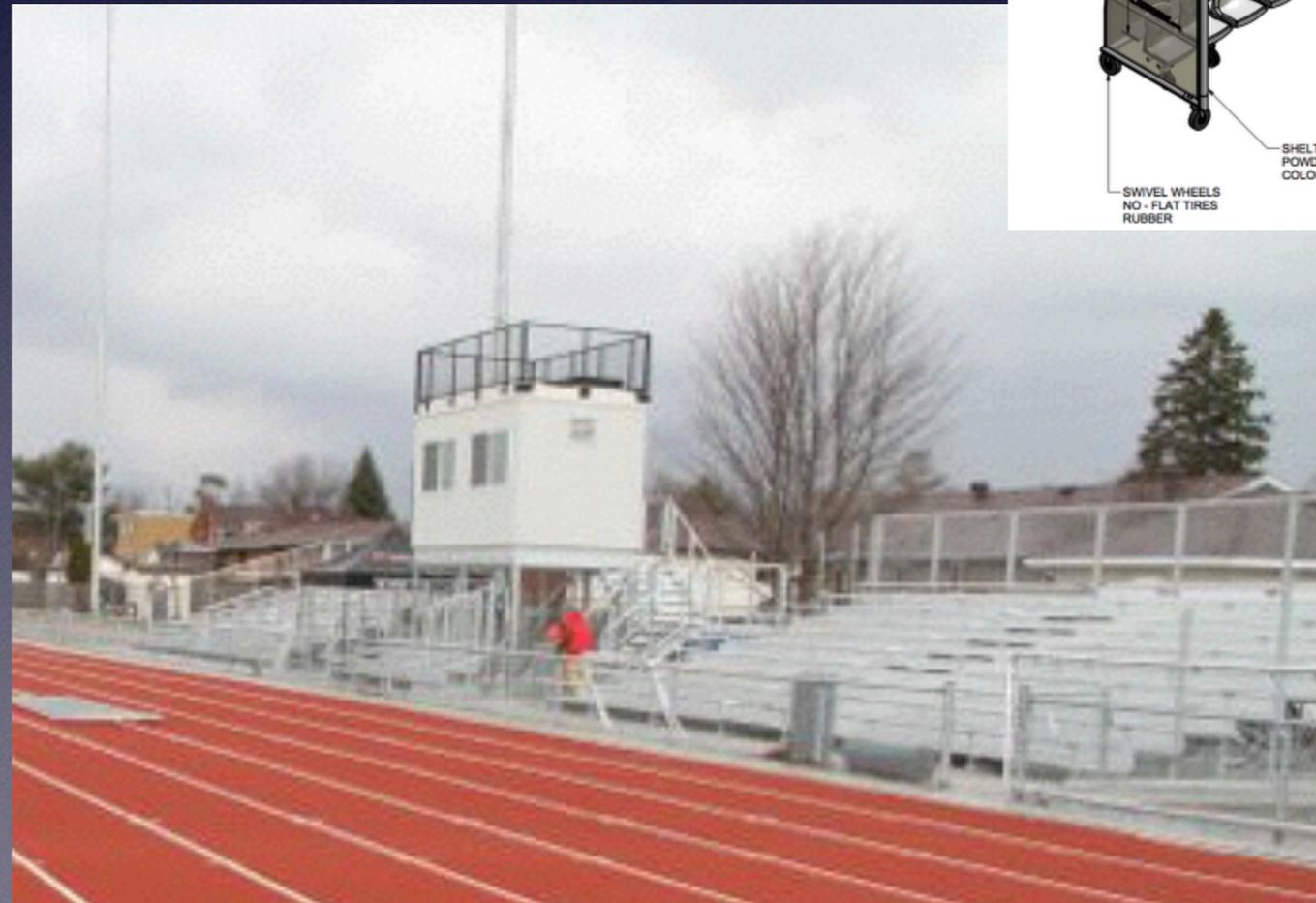
Playing Field:

- Mitchell/Jensen Architecture
- Davan Group
- Tender Closed: June 2017
- Construction Cost : \$2,200,000
- Change Orders: 5 items and 2.3% cost increase to date pending allowance reconciling

Capital Update

Playing Field:

- Player's Benches
- Press Box
- Bleachers
- Landscaping & Fencing
- Partial Substantial Completion required to allow field access



Capital Update

Playing Field

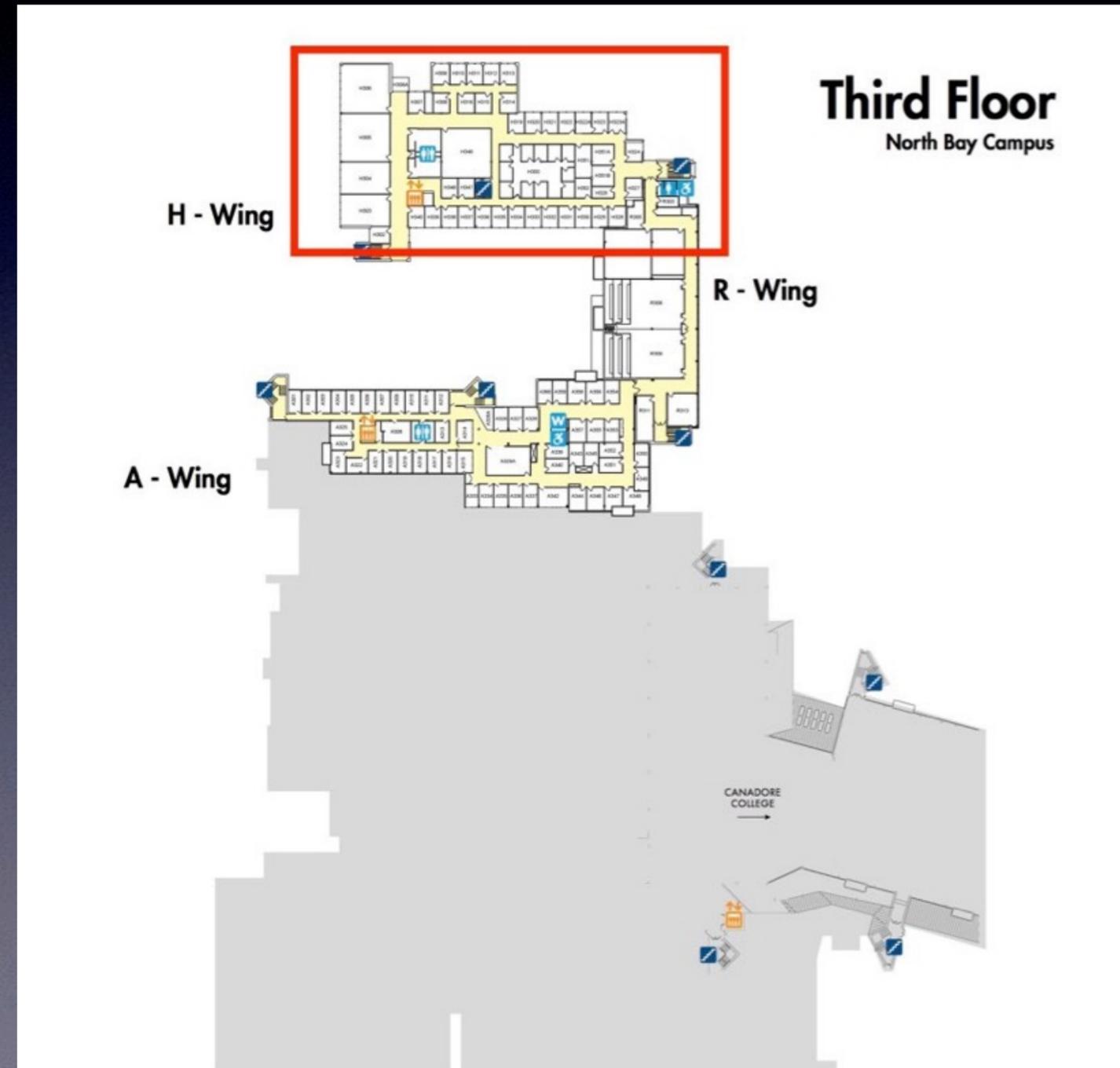


SIF Project - HVAC & Roofing

(Strategic Investment Fund)

Project Description

- Replacing 2 Rooftop Air Handling Units and Controls
- Replacing major section of roofing on H Wing
- Project fund at \$1.325M
- FRP Funds allocated to support funding agreement



SIF Project - HVAC & Roofing



(Strategic Investment Fund) Status Update

- Consultant: J. L. Richards
- RFP tendered and awarded to Venasse Construction Group
- Project currently underway
- Roofing materials ordered, AHU's ordered, Controls ordered.
- Funding extension available by application



P.O. Box 24033 Josephine Street P.O.
North Bay, ON P1B 0A0

T: 705-707-9797 x 222

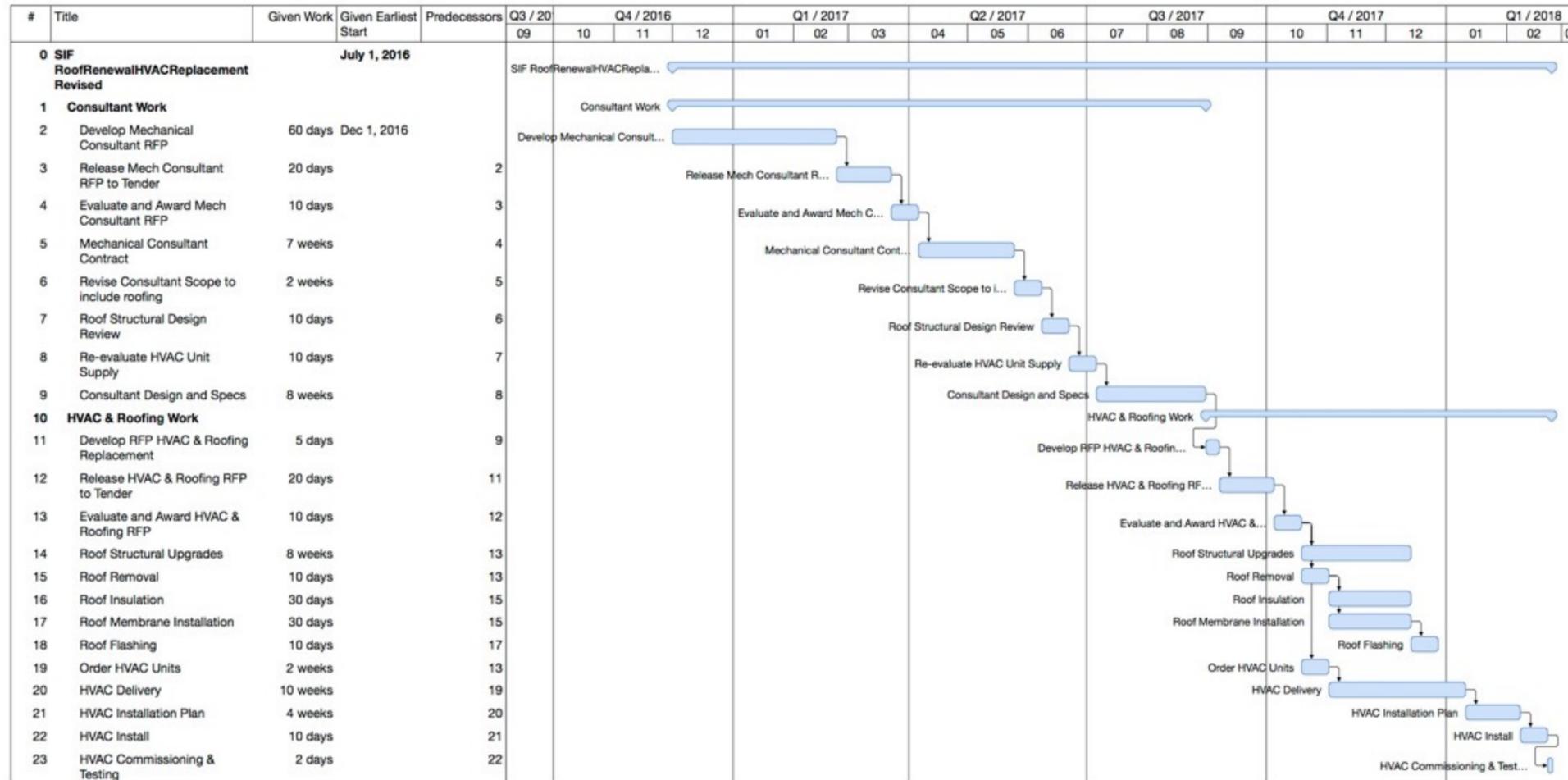
F: 705-707-9798

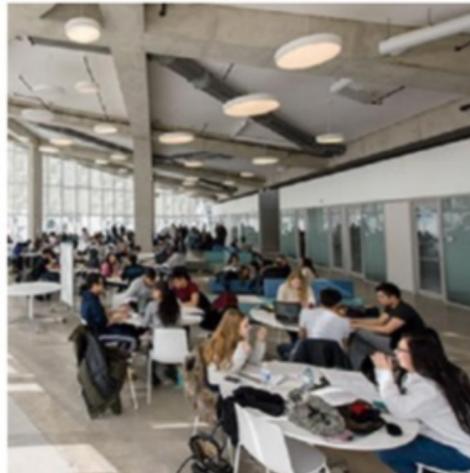
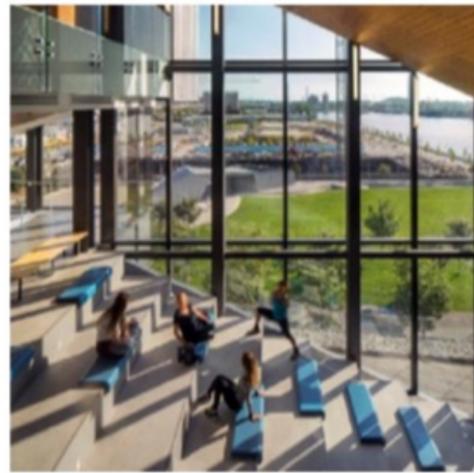
E: steven@venasse.com

www.venasse.com

SIF Project - HVAC & Roofing

SIF - Revised Project Timeline



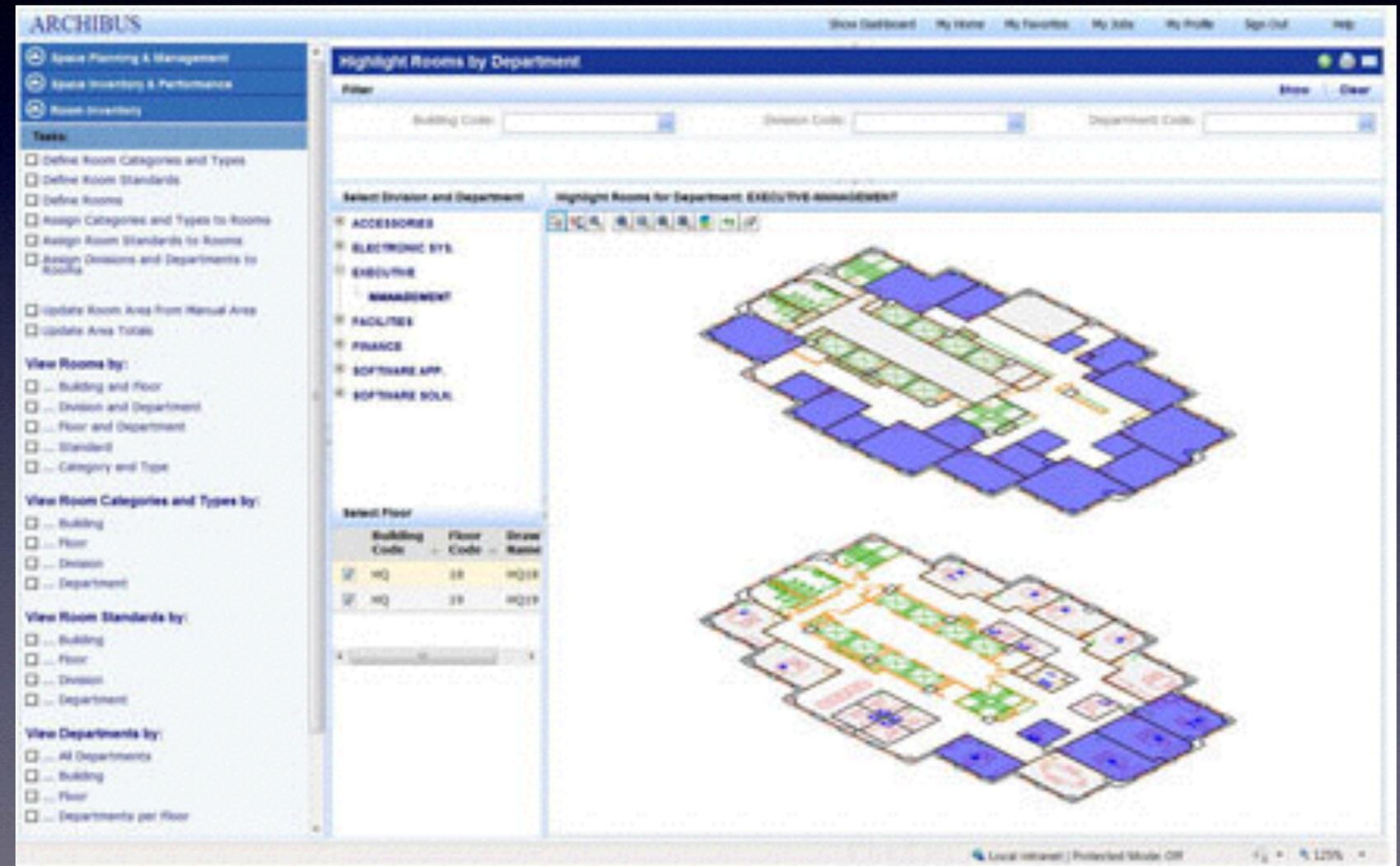


Academic Space Analysis

Academic Space Analysis

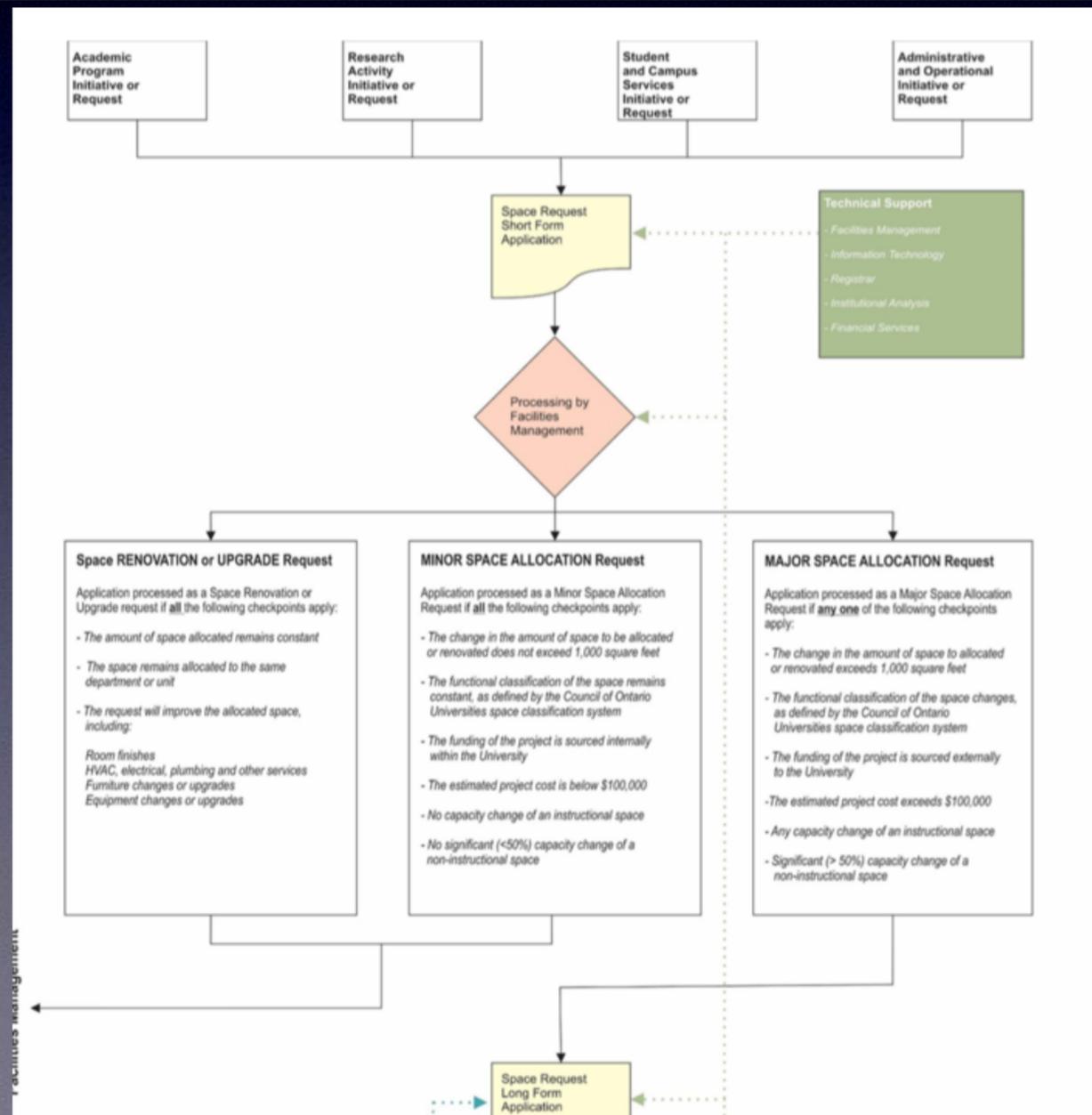
Project Description:

- Space Consultant to provide academic space analysis and planning services
- Primary focus - Co-locate Academic spaces, maximize utilization, and provide a framework for allocation
- Implementation will require staged approach



Academic Space Analysis

Space Management Framework



Status Update:

- Phase 1 is 100% complete with JLL updating the Archibus inventory.
- Phase 2 - ECS Space Analysis draft report complete. Final step of review is underway.
- Phase 3 - Architectural services will be secured upon completion of Phase 2.

Maintenance and Renewal



3rd Floor F-Wing Roofing Status Update:

- Tender awarded today
- Work to commence ASAP
- Minimal interruption anticipated
- Update of interior finishes upon completion

Maintenance and Renewal

A117/118 Renovation - Hallway

DS Removal & Lighting

Status Update:

- DS removal complete
- Finish & infrastructure removal underway
- Ceiling, Flooring, Lighting, HVAC installed this month

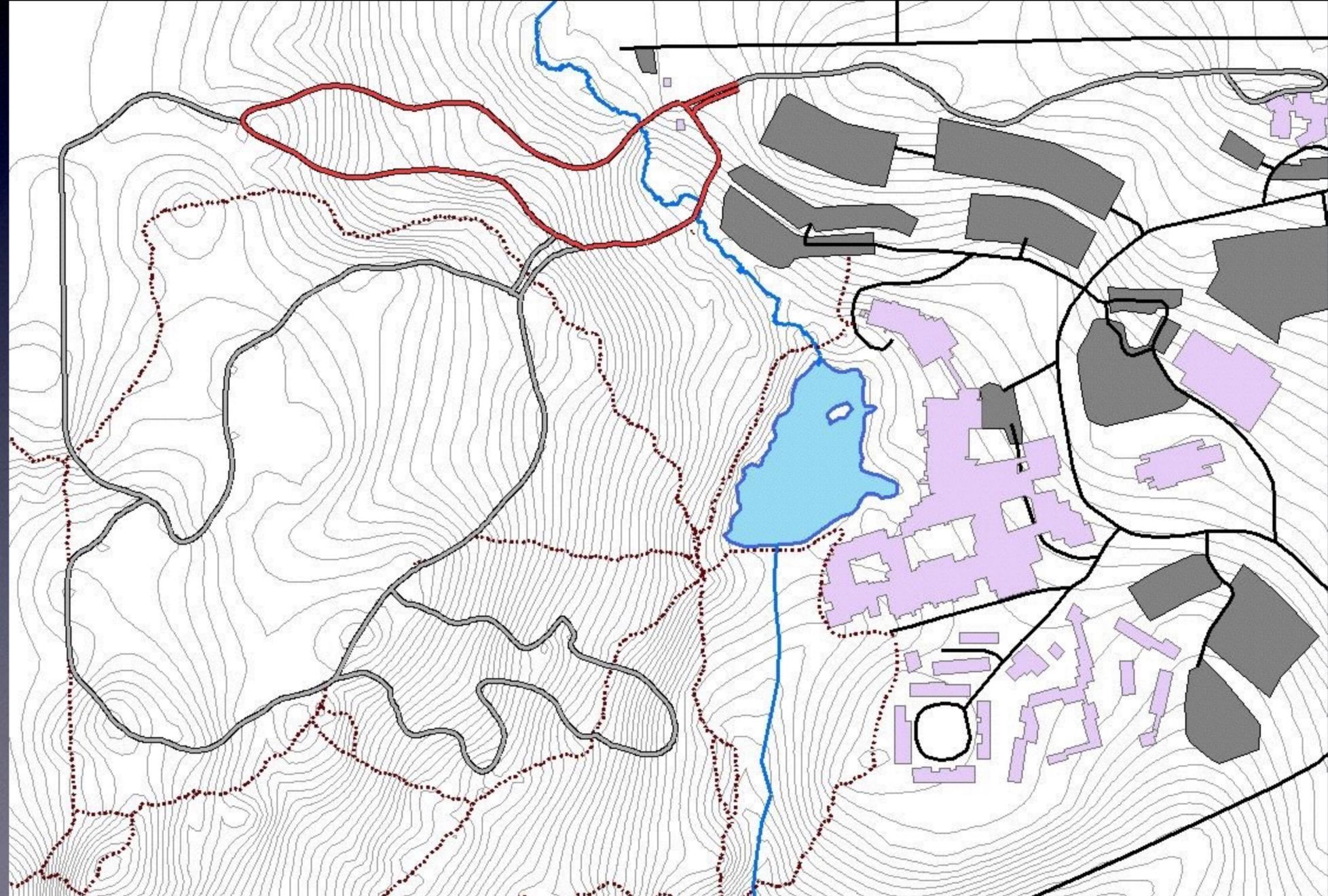


Maintenance and Renewal

Trail Upgrades

Status Update:

- Dedicated funds to support XC ski trail development
- Upgrade grooming equipment
- Campus road complication
- Only weather to contend with going forward



Canadore Projects

UPDATE: Campus Construction

“The Village” - 27,000 sqft of new build & 9,000 sqft of renovation to Hewgill Hall Wing

- Health and Wellness learning and living (CC website for more)
- Phase 1 is focused solely on Academic purposes

Status:

- Still waiting on structural steel supply and installation
- Construction completion close to November



Canadore Projects

UPDATE: Campus Construction

“Post Production” - renovation of RTV entrance and program space

- addresses parking lot and building drainage concerns
- provides building access control
- adds a small portion of new space

Status - COMPLETE



Canadore Projects

UPDATE: Campus Construction

The former Student's Centre

- repairs to entrance for structural integrity
- renovation of interior space to continue afterwards

Status:

- entrance is now open
- Fitness Facility is open
- Work continues throughout the space
- Food vendors are undetermined



END

Brantford Campus Update~ March 2018

Colleen Miller, Board Member

1. Corey Way, a 2015 graduate of the Nipissing University concurrent education program at the Brantford Campus, is featured on page 32 of the December edition of *Professionally Speaking*.
[http://professionallyspeaking.oct.ca/December-2017/Professionally Speaking December 2017.pdf](http://professionallyspeaking.oct.ca/December-2017/Professionally_Speaking_December_2017.pdf)

Corey is now a teacher with the Brant Haldimand Norfolk Catholic District School Board.

2. One of our students, Joseph Bishop, will receive the David Marshall Award for his work on an innovation field trip to Nipissing Brantford for his practicum class.
3. One of our students, Presley Sibbick, will be featured for her work with students from Hagersville School on innovationculture.ca.
4. Presley and Joseph also presented their work to former Governor General, Right Honourable David Johnston.
5. Nipissing University Schulich School of Education is featured as the lead partner on the development of the Education for Innovation resources as available from innovationculture.ca.
6. Dr. Maria Cantalini-Williams, Dr. Daniel Jarvis and Dr. Glenda Black received a substantial grant from the Rideau Hall Foundation to continue review and research related to innovation in education.