

2008-2009 BUDGET PROCESS HIGHLIGHTS & SUMMARY

10 steps:

- 1- Chairs, Managers, Deans, VP's, President: Reviewed base budgets in all areas and moved funds to appropriate areas of spending based on 06/07 actual year end balances , past trends, actual expenditures to date or expectations for next year's spending plans and priorities**
- 2- Corrected and confirmed personnel allocations within departments and program areas with Chairs, Managers, Deans, and Human Resources**
- 3- Collected information for net new staffing requirements, for the implementation of the 3/2 workload transition and new personnel and budgeted any increases using an average salary base.**
- 4- Reviewed all New Initiatives requests and requirements for additional base funding increases (mandatory increases or commitments etc.). Added new expenditures to cost centre budgets where there was little or no discretion in the spending of the identified amounts or reallocated within existing cost centre where appropriate.**
- 5- Consolidated the dollar requirements for all new staffing, new operating initiatives and new capital requests \$5.595M (2007-08 \$5.5M)**
- 6- Reduced the initiatives and capital requests lists to a shorter list by reviewing and reprioritizing the submissions with the Deans and Managers based on input from their areas**
- 7- Progress and draft budget status presented to UMG in March. Executive team continued to refine positions requested, in concert with advancing strategic initiatives**
- 8- Presentations or information will have been provided to UMG (March 18, 2008), Senate (May/June), Audit and Finance (April 15, 2008), and Presidential Advisory Committee (April 24, 2008) during the process.**

9- Review information with the Chair, Audit and Finance Committee and the Chair of the Board prior to audit and finance committee meeting; projected 2008-09 enrolment assumptions, 2008-09 tuition fee increases, recommendations for expenditure increases, new initiatives, risk factors in the budget components, the \$2.68M structural operating deficit and the recommended net deficit budget (\$.737M)

10-Audit and Finance Committee April 15, 2008, received full detailed budget package. The recommendation to approve the 2008-9 budget will occur at Annual Board Meeting on May 1, 2008. The motion to approve the detailed Budget package includes an expectation of receiving a min. \$1.2M in one-time only revenues and in-year expenditure reductions of \$750K to cover the \$2.68M structural deficit, for a planned 2008-2009 net deficit of \$ 736,925.

Highlights:

Items Chosen to add to the base budget must advance the Strategic Goals Outlined in any one or more of the following ways:

- **Enhance Academic Programs and Research Capacity**
- **Enhance Student Experience**
- **Improve Learning Resources and Facilities**
- **Develop people and structures**
- **Enhance Profile**
- **Build Growth and Viability**

Recommendations for 2008-2009 Budget expenditures, New Initiatives, Capital items and New positions

Chosen if:

- **Identified as priorities for department in advancing plans or filling gaps or needs**
- **Required as a result of 3/2 workload implementation**

- **Necessity items -no choice, must do (MTCU, mandated fees, legal requirements, contractual commitments)**
- **Requirements for technology changes, upgrades, maintenance, urgent institutional needs, emergency planning initiatives**
- **Repairs, replacements**
- **Risk Management items**
- **Items that move specific Strategic Plan initiatives and academic master plan forward**
- **Capacity building or infrastructure underpinnings required for future growth or stability**
- **Reconfigurations to address space issues**

How are the University's Academic Operations Funded?

Revenues:

- 1- Two major sources: Tuition from students and Grants from the Ministry**
- 2- Grants arrive at the bequest of the government--timing and amount continue to be uncertain in operating envelopes**
- 3- Tuition has been increased by the maximum allowable under MTCU guidelines for 2008-09. Because tuition was frozen for a number of years, the Nipissing undergraduate tuition continues to be well below all other Universities (approx. \$200). We continue to play catch-up and the gap will widen if other Universities continue to take the maximum annual increases allowed.**
- 4- Increase in tuition will not make up for the number of years tuition was frozen. Costs continue to escalate at a greater pace than inflation and allowable tuition increases (EI and PTR and grid movements' average 5-6%)**
- 5- The tuition clawback remains in place thus reducing the full value of tuition received by the institution to cover rising academic delivery costs. The impact of the new Student Access Guarantee on Nipissing is unknown at this point in time.**

- 6- Enrolment expectation is an optimistic and healthy 950 first year students (excluding nursing) for 08-09, to help dampen the decrease in the third year FTE. The 2008-9 projected enrolment includes: 72 more FT FTE in Arts and Science and a 40 FTE decrease in PT over the number budgeted in 2007-8, an additional 5 FT FTE and 12 PT FTE in Education. The projected 4 year nursing program enrollment is expected to increase by an additional 10 FTE. The Masters programs are expected to see an increase of 18 FTE by the audit date over the 2007-08 projected numbers.**
- 7- Nipissing's continued movement on the strategic objective of providing more honours programs will assist our number of basic income units, upon which we receive our grants. This will help make the University more competitive on a financial basis with other Universities (higher overall BIU mix) over the longer term.**
- 8- Student retention is critical. It is much more expensive to recruit a new student than it is to try to help a current student. We must make an extra effort in terms of retention in 08-09 as the numbers of students that succeed have a 4 year effect on the institution.**

Expenditures:

- 9- The projections assume an increase in tuition assistance for students based on the guidelines and direction from government on the Student Access Guarantee. Given our high percentage of OSAP eligible students, and our growth in student numbers, this assistance is quite costly for Nipissing. Scholarships for students with excellent marks and bursaries continue to increase and are in excess of our endowment/donation capacity. Projected 2008-09 financial assistance expenditures for scholarships, provincial bursaries and institutional financial aid are included in the budget in the amount of \$2.034M for the upcoming year.**
- 10-The University adjusts to enrolment variations by maintaining a portion of its employment base in a flexible part-time mode. This also allows the University to adjust to funding variations over the long term. New faculty collective agreements are now in place and**

the increases in both full time and part time rates, as well as the increases in the continuing contracts for OPSEU. Increases and net new salaries, wages, pension and benefits are expected to have an overall impact on the 08/09 budget of approximately \$4,040,980.

11-Nipissing University has an expenditure base for salaries, wages and benefits of \$41.1M in 2008-9 (\$37.1 M in 2007-8, \$32M in 2006-7, \$28.4 M 2005-06).

12-Benefits costs are escalating at a much quicker pace than tuition or grants and averaging an increase of 10%. (\$130,000 increase on May 1 renewal date, based on no changes in the plan contents). The Nipissing experience rating is worsening and the drug costs continue to rise.

13-Nipissing needs to continue to get a better average class size especially in the upper years of the four year degrees, to leverage the current committed human resources as effectively as possible.

14-Utilities; Gas, Heat, Light, AC, Water, Electricity are expected to increase by an average of 11%, or \$390K this year. The Nipissing Community can help cost containment by becoming more energy conscious--Utilities (E/L/W/G/AC) as they are a big expense.

15-Budgeted Repairs, Maintenance, renovations and service costs have been kept at 07/08 level and deferred maintenance and infrastructure improvements (capital) will be funded from campus renewal funds received where possible.

16-Major project undertakings such as the Muskoka campus, the Research Complex, the Brantford expansion and the E-library will continue to be funded from a combination of debt, reserves, fundraising, year end surpluses and specific grants when available.

17-Everyone can help by looking for new revenue opportunities and by becoming very cost conscious, spending carefully, sourcing best prices and thinking of better, more efficient ways to achieve the long term goals of the institution. Ideas are always welcome and should be forwarded to the Office of the Vice President Finance and Administration for consideration.

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Nipissing University
Tuition Revenue Model for Budget for 2007-08 & projected 2008-09

Ref.#		2005		PROJECTED	ACTUAL 2006	2006		Change	% Max allowed Increase	PROJECTED		ACTUAL	AUDIT DATE
		2005	2006	2006	2006	2007-8	2007-8			2008-9			
1	Arts and Science, concurrent and PhEd. Tuition per FTE												
	1st year	3,950	4,128	4,128	178	4.50%				4,315	4,315	4,510	
	2nd Year	3,950	4,108	4,108	158	4.00%				4,270	4,290	4,490	
	3rd Year	3,950	4,266	4,108	158	4.00%				4,270	4,270	4,460	
	4th year			4,108		4.00%				4,270	4,270	4,440	
	Blended rate Business	3,950	4,266	4,266	316	8.00%				4,605	4,605	4,704	
	Blended rate Computer Science	3,950	4,266	4,266	316	8.00%				4,605	4,605	4,704	
2	BEd Tuition per FTE	4,665	4,875	4,875	210	4.50%				5,095	5,095	5,325	
3	Med Tuition per FTE	5,610	6,059	6,059	449	8.00%				6,545	6,545	7,065	
4	AQ Tuition per FTE	4,175	4,250	4,250	75					4,465	4,465	4,413	
										895+865/2*5	895+865/2*5	((895+870)/2)*5	
5	First Year A&S	816	741	793	82					875	904	950	
6	Second Year A&S	798	800	784	-7					777	717	832	
7	Third Year A&S	930	718	820	-52					768	735	674	
8	Fourth Year A&S	259	415	452	-77					375	386	397	
8b	Fifth Year A&S(ConC Ed)											14	
9	Total FTE	2,803	2,674	2,849	-54					2,795	2,742	2,867	
10	Adjusted FTE	93%	2,523	2,407	2,564	-77				2,488	2,500	2,666	
11	A&S PT	460	410	410	-110					300	280	260	
12	BEd FT	720	720	856	-126					730	701	735	
13	Adjusted FTE	1.03	756	756	899	-140				759	716	757	
14	BEd PT	3	2	2	0					2	14	14	
15	M.Ed /M. History	90	93	48	7					55	69	73	
16	AQ	827	920	1,060	-140					920	1,052	920	
17	Nursing	140	150	170	10					180	174	190	
1*(10+11)	Arts and Science Tuition	12,108,330	12,022,387	12,702,246	-905,274					11,796,972	12,077,891	13,075,344	
	Nursing									722,331	698,253	796,917	
2*(13+14)	BEd Tuition	3,526,740	3,650,400	4,381,583	-502,861					3,878,722	3,788,642	4,031,291	
3*15	Med Tuition	504,900	563,487	290,822	69,153					359,975	451,605	518,100	
4*16	AQ Tuition	3,452,725	3,910,000	4,505,000	-397,200					4,107,800	4,697,180	4,059,960	
	Total Tuition revenue	19,592,695	20,146,274	21,879,651	-1,013,851					20,865,800	21,713,572	22,481,613	
	Tuition assistance,scholarships,bursaries	940,000	1,275,000	1,450,000	287,500					1,895,000	1,895,000	1,895,000	
	Net increase in tuition fees	18,652,695	18,871,274	20,429,651	-1,301,351					18,970,800	19,818,572	20,586,613	

** Includes expectation of 90 students in BPHE 2008-9 and the same high rate of acceptances as in 07/08

CHANGE

768,041

Added estimate of mandatory tuition assistance over the 2007-08 amount for student access guarantee and costs for unmet need via OSAP under new guidelines
Grad FTE = # registrations/3

Revised: March 31, 2008

2006-2009 BUDGET ASSUMPTIONS

GRANTS SUMMARY:

	ACTUALS			Source/Comment
	2006-2007*	2007-2008	2008-2009	
Base Grants	\$ 14,293,320	\$ 14,293,320	\$ 14,293,320	Table 2-Operating Grants
Quality Assurance Fund	\$ 650,464	\$ 650,464	\$ 650,464	Table 2-Operating Grants
Tuition Compensation	\$ 475,964	\$ 422,307	\$ 422,307	Table 2-Operating Grants
Research Overhead Infrastructure	\$ 5,338	\$ 12,306	\$ 12,306	Assumes TBA from MTCU in 07-09 remains same
Differentiation Grant	\$ 535,300	\$ 535,300	\$ 535,300	Table 2-Operating Grants
Northern Grants	\$ 1,871,000	\$ 1,871,000	\$ 1,871,000	Table 2-Operating Grants
Performance Funding	\$ 342,496	\$ 348,155	\$ 348,155	Note 6 Assumes extra received in 06/07 in 07-09 remains same (base amount was \$296,050 for 06/07)
Grad Study Grants	\$ -	\$ -	\$ -	
Excellence Fund	\$ 119,196	\$ -	\$ -	rolled into targeted initiatives
Per Student Funding (unfunded BIU's)	\$ 2,088,108	\$ 3,415,298	\$ 3,415,298	targeted and competitive-Note 7
Advancing Quality Fund/general quality/access allocation	\$ 627,264	\$ 742,194	\$ 742,194	targeted and competitive
Disabled Student Bursary-accessibility fund	\$ 121,309	\$ 121,309	\$ 121,309	targeted flow through \$
Disabled Student Bursary-enhanced services fund	\$ 133,241	\$ 133,241	\$ 133,241	targeted flow through \$
Municipal Tax Grant	\$ 250,000	\$ 288,075	\$ 288,075	Assumes TBA from MTCU in 07-09 remains same
Facilities Renewal Grant	\$ 250,000	\$ 283,600	\$ 283,600	assume same
Aim for the Top Grants	\$ 350,000	\$ 350,000	\$ 350,000	assume same
Misc. Financial Aid Grants	\$ 115,000	\$ 115,000	\$ 115,000	assume same
Women's Safety Grant	\$ 15,000	\$ 15,000	\$ 15,000	assume same
Special Purpose Grants	\$ 55,232	\$ 49,632	\$ 49,632	Table 2-Operating Grants
TOTAL Base and Targeted GRANTS	\$ 22,298,232	\$ 23,646,201	\$ 23,646,201	
Variable Grants				
UG enrolment Accessibility-subject to actual enrollment variations	\$ 3,573,252	\$ 2,702,341	\$ 3,495,052	Notes 1,2
One time finding-special undergraduate	\$ 1,577,000	\$ 335,138		
One time finding-special graduate fellowship endowment-	\$ 277,517	\$ -		
Quality Supplement-OTO		\$ 440,671		
Graduate Expansion Funding-subject to actual enrolment variations	\$ 167,000	\$ -	\$ -	Note 4,5 Estimated based on eligible \$\$ rec'd for GFU's in 05-06 (109/180/210/215)-Unlikely to meet exceed targets set
TOTAL MAJOR GRANTS	\$ 27,893,001	\$ 27,124,351	\$ 27,141,253	
Change Year/Year		\$ (768,650)	\$ 16,902	

Note 1: 2007-2008 will result in a decline of 315 BIU's ((6087-233Med=5854)-(5748-209=5664 Med)(\$BIU)per projections which will reduce per student funding by approx \$1,071000. In 2008-2009, a

Note 2: Ministry funding is assumed to remain at full per student funding. Will be impacted if there are discounted dollars.

Note 3: Given the drop in eligible MED. Students available for BIU funding and the targets as set by MTCU--no graduate expansion funding is anticipated

Note 4: * Amounts are per funding document from MTCU and/or updated for actuals received

Note 5: * Amount expected was \$581,402, as per funding document from MTCU received 167,000

Note 6: Performance funding is contingent upon graduation rates, employment rates 6 months and 24 months after graduation

Base year for 07/08 amounts will be 2005 year.

Note 7: Average BIU: Estimated at \$3400

SUMMARY OF BUDGET STATUS-2008-09

4/17/2008		\$\$	POSITION DESCRIPTION
STRUCTURAL BASE BUDGET DEFICIT		\$ (2,686,925)	
BASE BUDGET INCLUDES:			
Maternity replacements-faculty A&S	5.00		
Maternity replacements-faculty Education	2.00		
Maternity/paternity replacements-support (UNDERSTATED based on experience)	1.00		
Maternity replacements-administration	0.00		
Sabbaticals-A&S + visiting scholar	6.00		
Sabbaticals-Education	2.00		
	16.00		
PRIORITY POSITIONS REQUESTED/REQUIRED:			
Dean Applied and Professional Studies	1.00		Faculty Restructuring initiative
Secretary to above	0.50		Faculty Restructuring initiative-Support for new Dean/faculty
Director University Planning	1.00		Institutional Initiative
University Planning office secretary	0.50		Support for planning office
	3.00		
A&S:			
NURSING-TT	1.00		Accreditation and stabilization
HISTORY - If CRC submission successful, \$\$ will be deferred	1.00		Masters program related
HISTORY- European 19th C France - 9 month	0.75		Undergraduate program backfill for Masters
ENGLISH- SEMINAR Leader conversion to a 4/4 assistant professor	0.83		Workload implementation and Growth
ENGLISH- Conversion of 9 month LT to a 12 month-3 year Limited Term	0.25		Growth and stability and core course delivery
MUSKOKA-1-9 month and 1-10 month conversion to 12 months	0.42		Program development and growth
CCBE course designer-contract(.5) + revenue/grants from other areas (.5) to extend	0.50		Life Long Learning initiative, continuing education, on-line course development
History web research assistant - 14 weeks	0.27		Program request-partially funded by NOHFC
Physics- 9-month Assistant Professor	0.75		Program needs
Psychology-4/4 Asst 10 month sessional	0.83		Program needs-3/2
Accounting TT	1.00		Program stability-3/2
Sociology-1 seminar leader positions	1.00		Program numbers and needs and 3/2
Visiting Scholar-computer science	1.00		3/2 and sabbatical replacements
Computer science sun lab assistance-contract hours	0.14		Program staff do not have expertise
Biology and Psychology Shared Lab Assistant	1.00		Shared staff to support 2 programs needs-3/2
MUSKOKA-PT Secretary - 24 hrs/wk	0.89		New building and growth
Muskoka -IT support technician-part time (half of request) -program needs	0.50		New program development and course delivery methodologies for new building
	11.93		
EDUCATION:			
North Bay Concurrent Program-TT	1.00		Growth
North Bay Concurrent Program- ITeach Help Desk Tech - 8 months	0.67		Growth - Yr 5
Brantford Concurrent Program- 2 Limited Term -Methods and additional intake	2.00		3/2 & growth - Yr 4&5
PHE Program (yr 2 NEW)	2.00		Second Year of new program
PRE-Service -Limited Term (2/3 implementation Appointment)	1.00		3/2 implementation
PRE-Service -Limited Term (2/3 implementation Appointment)	1.00		3/2 implementation
PRE-Service - Move secretary from 10 to 12 months	0.17		Volume of students, placements
Masters of Education-TT -unsuccessful search position in 07/08	1.00		Part time \$\$ converted to FT
NB Concurrent Education-Move Secretary from PT to FT(4 days week)	0.89		Enrollment growth
Brantford Concurrent Program-Move Practicum Coord. From Contract to FT	0.00		Conversion to permanent position
Brantford -IT + laptop support technician-part time (half of request)-concurrent program	0.50		Brantford -IT + laptop support + faculty support for concurrent program
Brantford Janitor/security-contract	1.00		Extra coverage and needs for new campus location
	11.03		
OTHER POSITIONS:			
Technology Services- technology infrastructure and/or programmer/technicians- Contract/FT TBD	1.00		3 new sites and educational technology infrastructure support
Technology Services-Portal or R18 programmer- Contract or FT TBD	1.00		R18 upgrade and portal programming
	2.00		
SUBTOTAL OF NET NEW STAFFING COSTS + BENEFITS, INCLUDED IN BASE BUDGET	2,171,901	27.96	
NEW INITIATIVE INCREASES AND ITEMS INCLUDED IN BASE BUDGET ABOVE	\$ 540,661		
TOTAL OF ABOVE ITEMS INCLUDED IN BASE BUDGET	2,712,562		
DEFICIT WITHOUT ANY FURTHER CAPITAL OR NEW INITIATIVES APPROVED		\$ (2,686,925)	
PLAN TO REDUCE DEFICIT DURING THE YEAR			
ASSUMPTIONS:			
1-REVIEW BY EXECUTIVE TEAM FOR ALL VACANCIES THAT OCCUR IN- YEAR FOR DELAY, RESTRUCTURING OR CANCELLATION		\$ 100,000	
2- IN-YEAR EXPENDITURE DELAYS, REDUCTIONS, OR FREEZES		\$ 500,000	
3- REQUIRES FOCUS ON RESEARCH AND OTHER EXTERNAL GRANT APPLICATIONS TO INCREASE		\$ 150,000	
4-COUNTS ON ONE-TIME MONEY AT YEAR END TO DEFRAY OR SUBSIDIZE IN-YEAR EXPENDITURES		\$ 1,200,000	
ACTIONS/COMMITMENTS:			
5-COMMITMENT TO USING RESERVES IF UNEXPECTED TURN OF EVENTS IF FULL FUNDING OF BIU'S BY MTCU DOES NOT MATERIALIZE			
6- FREEZE ON ALL FT HIRINGS MID-YEAR AND FOR 09/10 UNLESS NEW YEAR OF PROGRAM ROLL-OUT			
7- MANDATED ZERO BASE BUDGETING FOR 09/10 BY ALL MANAGERS/CHAIRS, DEANS AND VP OFFICES			
8-ALL CAPITAL ITEMS AND INFRASTRUCTURE DEFICITS TO BE MET BY CAMPUS RENEWAL FUNDS, PREVIOUS YEAR END UNDER SPENDING, FUNDRAISING OR DEBT			
		\$ 1,950,000	4%
NET DEFICIT FOR BOARD TO APPROVE		\$ (736,925)	

** potential drawdown of reserves -\$1.6M-\$1.9M if one time money is not announced

UPDATED APRIL 10, 2008
SUMMARY YEAR OVER YEAR BUDGET COMPARISON

DEPARTMENT	COST CENTRE	2006-07	2007/08	2008-09	\$\$\$ VARIANCE	%VARIANCE	NEW INITIATIVES	CAPITAL REQUESTS	INCLUDED IN COST CENTRE BUDGET	NEW STAFF REQUESTS (Includes Benefits)				APPROVED STAFF POSITIONS	Faculty/Staff position Descriptions	
										SUPPORT STAFF	ADMIN	FACULTY	Total NO. OF POSITIONS			
		Net Budgets	Net Budgets	Net Budgets												
Dean of Applied & Professional Schools	1010			\$ 294,315			\$ 43,400		\$ 43,400	\$ 30,715		\$ 220,200	1.50	1.50	Dean and Secretary and office/travel - included in base budget	
Dean of Arts & Science	1000	\$ 175,099	\$ 192,000	\$ 381,438	\$ 16,901	98.67%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Associate Dean of Arts & Science	1005	\$ 346,949	\$ 243,202	\$ 429,369	\$ 186,167	76.55%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- Faculty of Arts & Science	1100	\$ (10,928,000)	\$ (11,717,749)	\$ (12,590,154)	\$ (872,405)	7.45%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- Split between 1430/1440/1560	1220	\$ 1,614,481	\$ 1,682,923	\$ -												
- Criminal Justice Program	1430	\$ -	\$ -	\$ 441,776	\$ 441,776	100.00%	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -				
- Social Welfare Program	1440	\$ -	\$ -	\$ 268,391	\$ 268,391	100.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- Sociology(1220)	1560	\$ -	\$ -	\$ 1,204,761	\$ 1,204,761	100.00%	\$ 1,800	\$ -	\$ 500	\$ -	\$ -	\$ 78,242	3-def	0.00	Conversion of 10 month to TT/Conversion of 9 month to TT/1-seminar leaders	
	1560															
subtotal				1,914,928		13.79%						\$ 45,094	1.00	1.00	1-10 Month seminar leader - as part of 3/2 implementation-included in base budget	
- Biology/Science/Chemistry	1300	\$ 1,034,871	\$ 1,425,449	\$ 1,698,976	\$ 273,527	19.19%	\$ 15,000	\$ 175,000	\$ 7,905	\$ 27,500	\$ -	\$ -	1.00	0.50	Lab Assistant-shared with Psyc-included in base budget	
- Central Analytical Facility	1305	\$ 33,000	\$ 46,581	\$ 49,642	\$ 3,061	6.57%	\$ -	\$ -	\$ -	\$ 10,500	\$ -	\$ -	.3-def	0.00	Technician to FT	
- Computer Science/Math/Physics	1310	\$ 839,421	\$ 1,241,306	\$ 1,346,982	\$ 105,676	8.51%	\$ -	\$ 14,000	\$ -	\$ -	\$ 4,200	\$ 58,015	1.00	0.89	10 month Physics - INCLUDED IN BASE/Contract-System Administrator (\$5400 TOTAL - \$4200 IN BASE)	
	1310									\$ 1,200	\$ 35,000	1.00	1.00	1.00	Visiting Scholar-INCLUDED IN BASE	
- Geography/Geology	1330	\$ 1,204,823	\$ 1,410,051	\$ 1,351,034	\$ (59,017)	-4.19%	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -				
- Psychology	1340	\$ 1,077,060	\$ 1,326,410	\$ 1,389,967	\$ 63,557	4.79%	\$ -	\$ 26,000	\$ -	\$ 27,500	\$ -	\$ 70,778	1.33	1.33	4/4 Asst 10 month sessional - REDUCED PT SALARIES to include in base budget	
- Social Science - Animal Lab	1345	\$ 78,698	\$ 82,385	\$ 88,353	\$ 9,665	7.24%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- Business Economics	1410	\$ 1,262,635	\$ 1,536,444	\$ 1,580,663	\$ 44,219	2.88%	\$ 11,500	\$ -	\$ -	\$ -	\$ -	\$ 74,350	1.00	1.00	Asst.Prof-Accounting TT/ECONOMICS faculty REPLAC'T remains in base pending UPRAC review	
- Nursing Program	1420	\$ 197,333	\$ 171,040	\$ 385,605	\$ 214,565	125.45%	\$ 2,500	\$ -	\$ -	\$ 45,000	\$ -	\$ 93,593	1.00	1.00	Asst. Prof. Tenure Track - SENATE APPROVED	
- English	1510	\$ 1,175,689	\$ 1,201,722	\$ 1,484,845	\$ 283,123	23.56%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,005	0.25	0.25	Conversion from 9 mon to 3 yr Limited Term Conversion of seminar leader contract to a 10 month 4/4 assistant professor- net costs of conversion	
- History	1520	\$ 1,066,224	\$ 1,339,038	\$ 1,236,894	\$ (102,144)	-7.63%	\$ 1,000	\$ -	\$ 1,000	\$ 5,659	\$ -	\$ 9,925	0.83	0.83	CRC Asst Prof/Asst Prof-European 19th c France	
	1520									\$ 9,040			0.27	0.27	NOHF Web Research Asst - \$9040 in base and additional \$5659 as new request	
- History Master's Program	1521			\$ 169,069	\$ 169,069	100.00%										
- RLCT - Split with 1535/1580	1530	\$ 1,808,737	\$ 2,240,822	\$ 347,047	\$ (1,893,775)	-84.51%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- Political Science	1523	\$ -	\$ -	\$ 292,496	\$ 292,496	100.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,593	1def	0.00	Tenure Track Asst Prof.	
- Classics	1526	\$ -	\$ -	\$ 202,736	\$ 202,736	100.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- Philosophy	1535	\$ -	\$ -	\$ 340,769	\$ 340,769	100.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,995	1def	0.00	LT Asst Prof	
- GESJ	1540	\$ -	\$ -	\$ 367,081	\$ 367,081	100.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
- FAVA/FAPA	1550	\$ -	\$ -	\$ 654,977	\$ 654,977	100.00%	\$ 1,000	\$ 10,200	\$ 1,400	\$ -	\$ -	\$ 77,995	1 def	0.00	Tenure Track Asst Prof.	
- Native Studies	1580	\$ -	\$ -	\$ 91,186	\$ 91,186	100.00%	\$ 4,800	\$ -	\$ -	\$ -	\$ -	\$ 77,995	1 def	0.00	Asst.Prof-Natural Resource Mgmt	
				2,296,291		2.48%										
- Muskoka	1600	\$ 591,378	\$ 691,711	\$ 834,209	\$ 142,498	20.60%	\$ -	\$ -	\$ -	\$ 46,128	\$ -	\$ 34,008	.69+.5+.42	1.61	1.61	Conversion of 9 month and 10 month positions to 12 month/Part-time secretary-included in base budget
- CCBE	1800	\$ (50,345)	\$ (27,409)	\$ (44,409)	\$ (17,000)	62.02%	\$ -	\$ 27,409	\$ -	\$ 26,840	\$ -	\$ -	1.00	0.50	Part-time on-line course designer-to be offset by revenue/contributions from Dean/Student affairs/Nursing-Contract position	

UPDATED APRIL 10, 2008

SUMMARY YEAR OVER YEAR BUDGET COMPARISON

DEPARTMENT	COST CENTRE				\$\$ VARIANCE	%VARIANCE	NEW INITIATIVES	CAPITAL REQUESTS	INCLUDED IN COST CENTRE BUDGET	NEW STAFF REQUESTS (Includes Benefits)			Total NO. OF POSITIONS	APPROVED STAFF POSITIONS	Faculty/Staff position Descriptions
		2006-07	2007/08	2008-09						SUPPORT STAFF	ADMIN	FACULTY			
		Net Budgets	Net Budgets	Net Budgets					NEW INITIATIVES/ CAPITAL ONLY						
Dean of Education	2000	\$ 187,277	\$ 261,694	\$ 402,586	\$ 140,892	53.84%	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	0.17	0.00	Secretary from 10 to 12 months
Associate Dean of Education	2005	\$ 7,000	\$ 10,600	\$ 167,342	\$ 156,742	1478.70%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Faculty of Education					\$ -										
- Pre-Service	2100	\$ 1,207,328	\$ 1,313,383	\$ 1,501,214	\$ 187,831	14.30%	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 187,186	2.00	2.00	2 Limited Term Appts - Workload Implementation (AB)
- Primary/Junior Division	2110	\$ 31,815	\$ 32,178	\$ 30,602	\$ (1,576)	-4.90%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Junior/Intermediate Division	2120	\$ 34,948	\$ 32,177	\$ 30,601	\$ (1,576)	-4.90%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Intermediate/Senior Division	2130	\$ 36,094	\$ 38,050	\$ 32,630	\$ (5,420)	-14.24%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- North Bay Concurrent Program	2140	\$ 225,923	\$ 309,173	\$ 564,155	\$ 254,982	82.47%	\$ -	\$ 40,000	\$ 40,000	\$ 19,000	\$ -	\$ 93,593	1.69	1.69	Move Secretary to FT (4 days week)/Tenure Track Asst Prof.
- Brantford Concurrent Program	2150	\$ 783,808	\$ 1,012,638	\$ 1,238,125	\$ 225,487	22.27%	\$ -	\$ 23,000	\$ -	\$ 26,560	\$ -	\$ 187,186	2.50	2.50	Move Practicum Coord to Full-time/IT Technician/Two-LT Asst. Prof
- Physical Education Program (NEW)	2170	\$ -	\$ 443,082	\$ 700,644	\$ 257,562	58.13%	\$ 4,580	\$ 40,000	\$ 44,580	\$ -	\$ -	\$ 232,453	2.00	2.00	Two Tenure Track Asst. Prof. - GROWTH
- Practice Teaching	2200	\$ 744,506	\$ 743,962	\$ 730,464	\$ (13,498)	-1.81%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Master of Education (PT North Bay)	2300	\$ 193,295	\$ 782,316	\$ 680,480	\$ (101,836)	-13.02%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,593	1.00	1.00	Tenure Track Asst. Prof. replacement for C. Kirkwood-Included in base budget
- Master of Education (FT North Bay)	2300											\$ 93,593	1def	0.00	Tenure Track Asst. Prof.
- IF MED GOES FT IN BRANTFORD	2300						\$ 125,000	\$ -	\$ -	\$ 16,000		\$ 170,000	1.5def	0.00	IF FT MED in Brantford - PT Secretary&One-FT faculty & PT \$\$
- In-Service	2400	\$ (306,860)	\$ (207,310)	\$ (466,406)	\$ (259,096)	124.98%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Additional Basic Qualification (ABQ)	2450	\$ -	\$ (4,740)	\$ (19,690)	\$ (14,950)	-75.93%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Aboriginal Teacher Certification Program	2500	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Vice-President, Academic & Research	3000	\$ 705,398	\$ 722,876	\$ 754,186	\$ 31,310	4.33%	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -			
- Research - Internal	3100	\$ 259,987	\$ 249,414	\$ 275,879	\$ 26,465	10.61%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
President	4000	\$ 695,884	\$ 715,473	\$ 742,559	\$ 27,086	3.79%	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -			
- Board of Governors	4010	\$ 30,000	\$ 115,933	\$ 127,037	\$ 11,104	9.58%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Institutional Research & Analysis	4050	\$ -	\$ 53,187	\$ 135,201	\$ 82,014	154.20%				\$ 19,051	\$ 109,800		1.50	1.50	
Vice-President, Administration and Finance	4100	\$ 363,962	\$ 371,498	\$ 391,600	\$ 20,102	5.41%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Human Resources	4110	\$ 1,138,541	\$ 1,032,025	\$ 1,090,136	\$ 58,111	5.63%	\$ 8,297	\$ 4,030	\$ -	\$ -	\$ -	\$ -			
- Faculty & Administrative Support Services	4120	\$ 254,419	\$ 262,768	\$ 313,889	\$ 51,121	19.45%	\$ 2,000	\$ -	\$ 2,000	\$ 16,000			.5-no	0.00	Clerk from Part-time to Full-time
- Print Plus	4125	\$ 8,013	\$ 15,139	\$ 132,062	\$ 116,923	772.33%	\$ 1,500	\$ 10,488	\$ -	\$ 40,000	\$ -	\$ -	.5-no	0.00	Clerk from Casual to Full-time
- Finance Office	4130	\$ 625,569	\$ 663,676	\$ 703,612	\$ 39,936	6.02%	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -			
- Technology Services	4140	\$ 1,919,655	\$ 1,737,306	\$ 1,690,720	\$ (46,586)	-2.68%	\$ 109,500	\$ 346,200	\$ 82,200	\$ 60,000	\$ -	\$ -	1.00	1.00	Two Techs-Portal Programmer and Infrastructure
- Mobile Computing	4145	\$ (289,914)	\$ (16,748)	\$ 50,553	\$ 67,301	-133.13%	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	0	1.00	0.67 8 month Help Desk Tech - ITeach
- Plant - Direct	4150	\$ 686,380	\$ 697,170	\$ 721,125	\$ 23,955	3.44%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Plant - Direct Monastery	4153	\$ -	\$ 192,650	\$ 129,100	\$ (63,550)	-32.99%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Plant - Direct Bracebridge	4154	\$ 97,000	\$ 179,000	\$ 82,000	\$ (15,000)	-84.54%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Plant - Direct Brantford	4155	\$ 200,000	\$ 123,000	\$ 250,600	\$ 127,600	103.74%	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	1.00	1.00	Janitor/Security Support
- Plant - Shared	4160	\$ 2,302,289	\$ 2,417,404	\$ 2,610,796	\$ 193,392	8.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Administration	4170	\$ (20,995,680)	\$ (25,553,633)	\$ (26,245,445)	\$ (691,812)	2.71%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
- Datatel Installation	4180	\$ 394,050	\$ 728,626	\$ 831,988	\$ 103,362	14.19%	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	1.00	1.00	

NIPISSING UNIVERSITY
BUDGET SUMMARY REPORT

GL ACCOUNT NUMBER	DESCRIPTION	2006-07	2007-08	2008-09	VARIANCE
Class 4	Operating Revenue	\$ (48,477,990)	\$ (53,757,838)	\$ (57,689,325)	\$ (3,931,487)
Class 6	Salaries, Wages and Benefits	\$ 31,993,813	\$ 37,132,112	\$ 41,173,092	\$ 4,040,980
Class 7	Operational Supplies & Services	\$ 10,484,096	\$ 10,305,309	\$ 10,751,602	\$ 446,293
Class 8	Academic Supplies & Services	\$ 4,860,187	\$ 5,223,696	\$ 5,214,458	\$ (9,238)
Class 9	Other Expenses	\$ 1,547,371	\$ 1,850,915	\$ 1,287,098	\$ (563,817)
		<u>\$ 407,477</u>	<u>\$ 754,194</u>	<u>\$ 736,925</u>	

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
COST CENTRE	OPERATING EXPENSES	CAPITAL ITEMS	APPROVED	INCLUDED IN BASE BUDGET	DESCRIPTION
1000 - DEAN OF ARTS & SCIENCE					
	\$0	\$0	\$0	\$0	
TOTALS FOR 1000	\$0	\$0	\$0	\$0	
1000-1 - DEAN OF APPLIED & PROF SCHOOLS					
	\$43,400	\$0	\$0	\$43,400	Operating expenses for New Dean of Applied & Professional Schools
TOTALS FOR 1000-1	\$43,400	\$0	\$0	\$43,400	
1005 - ASSOCIATE DEAN OF ARTS & SCIENCE					
1005-96510		\$0	\$0	\$0	
TOTALS FOR 1005	\$0	\$0	\$0	\$0	
1100 - FACULTY OF ARTS & SCIENCE					
TOTALS FOR 1100	\$0	\$0	\$0	\$0	
1300 - BIOLOGY/SCIENCE/CHEMISTRY					
1300-86090		\$175,000			Retrofit Lab H205 with fume hoods re: Organic Chemistry-pending review of tender
1300-79132	\$5,000			\$2,905	Biology Supplies to address enrollment & teaching techniques
1300-79146				\$4,000	Chemistry Supplies to address current needs
1300-86058	\$7,500			\$1,000	Biology Field Courses
1300-86058	\$2,500				
TOTALS FOR 1300	\$15,000	\$175,000	\$0	\$7,905	
1305 - CENTRAL ANALYTICAL FACILITY					
TOTALS FOR 1305	\$0	\$0	\$0	\$0	
1310 - COMPUTER SCIENCE/MATH/PHYSICS					
		\$9,300			Physics equipment
		\$4,700			Renovation to a room to have space for Computer Science Research lab
TOTALS FOR 1310	\$0	\$14,000	\$0	\$0	
1330 - GEOGRAPHY/GEOLOGY					
	\$0	\$60,000	\$0	\$0	Existing 30 computers are now considered obsolete and need to be replaced according to new software requirements.
TOTALS FOR 1330	\$0	\$60,000	\$0	\$0	
1340 - PSYCHOLOGY					
1340-96510		\$26,000			20 new computers for Intro Lab - the new computers were requested last year as well. These computers are on average 8 yrs old and cannot handle the software to run some of the labs. This item is too expensive for the general budget to handle. Decision : will receive upgrades from lab renewal plan.
TOTALS FOR 1340	\$0	\$26,000	\$0	\$0	
1345 - ANIMAL LAB					
TOTALS FOR 1345	\$0	\$0	\$0	\$0	
1410 - BUSINESS ECONOMICS					
1410-74140	\$2,500				Deans of Business meetings - It is important that the Director of the School be in attendance at the semi-annual meetings of the Deans of Business.
1410-86090	\$9,000			in 07/08 budget	Stock-trak simulation for high school students - Stock market simulation that builds Nipissing SBE awareness with h.s. students. Teachers build understanding of SBE offering through interface
TOTALS FOR 1410	\$11,500	\$0	\$0	\$0	
1420 - NURSING PROGRAM					
1320-69010	\$2,500				Marking funds - includes marking funds for new tenure track hire
1320-69010	\$10,000			\$10,000	Increased various line items-sim. Lab equip/recruitment/other
TOTALS FOR 1420	\$12,500	\$0	\$0	\$10,000	
1430 - CRIMINAL JUSTICE					
1430-96510		\$500		\$500	Furniture & Equipment
TOTALS FOR 1430	\$0	\$500	\$0	\$500	
1440 - SOCIAL WELFARE					
TOTALS FOR 1440	\$0	\$0	\$0	\$0	
1510 - ENGLISH					
TOTALS FOR 1510	\$0	\$0	\$0	\$0	
1520 - HISTORY					
1520-69010	\$1,000			\$1,000	Graduate Student Conference expenses
TOTALS FOR 1520	\$1,000	\$0	\$0	\$1,000	
1523 - POLITICAL SCIENCE					
TOTALS FOR 1523	\$0	\$0	\$0	\$0	
1526 - CLASSICS					
TOTALS FOR 1526	\$0	\$0	\$0	\$0	
1530 - RLCT					
TOTALS FOR 1530	\$0	\$0	\$0	\$0	
1535 - PHILOSOPHY					
TOTALS FOR 1535	\$0	\$0	\$0	\$0	
1540 - GESJ					
TOTALS FOR 1540	\$0	\$0	\$0	\$0	
1550 - FAVA/FAPA					
1550-96510		\$7,000			28 inch floor model etching press with blanket set and gauges - our Dean acknowledged the need for a proper etching press in order to deliver current printmaking courses, and advanced printmaking (when funding is available). Our current etching press is adequate for relief printing but not sufficient to apply the pressure needed for etchings. We require a 28" floor model with blanket set and gauges that will be adequate for
1550-96510		\$400		\$400	Eye Wash station close to Print Making Press

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
COST CENTRE	OPERATING EXPENSES	CAPITAL ITEMS	APPROVED	INCLUDED IN BASE BUDGET	DESCRIPTION
1550-69010	\$1,000			\$1,000	Student Wages - models INCLUDED IN BASE BUDGET
1550-96510		\$2,800			IF NEW STAFF APPROVED - An IMAC 24 allows the clarity required for imagery to work with reproduction of visual art for course preparation and delivery
TOTALS FOR 1550	\$1,000	\$10,200	\$0	\$1,400	
1560 - SOCIOLOGY					
1560-99010	\$500				For the contingency fund which is \$2000, at present, and given the registrar's predictions of a 5% increase in enrollment for Sociology, and the fact that this isn't enough to cover the costs of honourariums, films, etc. we will need \$2500
1560-69030	\$500			\$500	Will require more money for NIPWorks students since we had originally shared this amount with the Criminal Justice program, which took \$500 of the original \$1000. If Criminal Justice requires one NIPWorks student for a complement of 3 ft faculty, then Sociology with 9 faculty needs \$1500
1560-69010	\$800			addressed through seminar leader request	Marking money will need to increase by at least 5% if this is the projected enrollment, as long as Sociology also receives these seminar leader positions.
TOTALS FOR 1560	\$1,800	\$0	\$0	\$500	
1580 - NATIVE STUDIES					
1580-86095	\$4,800				Department needs some seed money to fund opportunities to grow the program. Perhaps Nat. Resources; perhaps native languages, etc.
TOTALS FOR 1580	\$4,800	\$0	\$0	\$0	
1600 - MUSKOKA					
TOTALS FOR 1600	\$0	\$0	\$0	\$0	
1800 - CCBE					
1800-86034	\$0	\$27,409	\$0	\$0	Additional course development funds equal to surplus from 2007-08 fiscal - to be distributed to course writers for development of Arts & Science courses for online delivery at \$5850 per 3 credit course
TOTALS FOR 1800	\$0	\$27,409	\$0	\$0	
2000 - DEAN OF EDUCATION					
TOTALS FOR 2000	\$0	\$0	\$0	\$0	
2005 - ASSOCIATE DEAN OF EDUCATION					
TOTALS FOR 2005	\$0	\$0	\$0	\$0	
2100 - PRE-SERVICE					
2100-86099	\$15,000			\$15,000	OCT Accreditation - undergoing review by College - will need to pay college for the Review plus associated costs with getting ready for the review
TOTALS FOR 2100	\$15,000	\$0	\$0	\$15,000	
2110 - PRIMARY/JUNIOR DIVISION					
TOTALS FOR 2110	\$0	\$0	\$0	\$0	
2120 - JUNIOR/INTERMEDIATE DIVISION					
TOTALS FOR 2120	\$0	\$0	\$0	\$0	
2130 - INTERMEDIATE/SENIOR DIVISION					
TOTALS FOR 2130	\$0	\$0	\$0	\$0	
2140 - NORTH BAY CONCURRENT PROGRAM					
2140-96510		\$40,000		\$40,000	Portable computer lab - cart with 40 laptops to support years 1-3
TOTALS FOR 2140	\$0	\$40,000	\$0	\$40,000	
2150 - BRANTFORD CONCURRENT PROGRAM					
2150-96510		\$23,000			Portable laptop computer lab with stand for 25 laptops and 15 new laptops with Educ software
TOTALS FOR 2150	\$0	\$23,000	\$0	\$0	
2170 - PHE PROGRAM (NEW)					
2170-86090	\$0	\$40,000		\$40,000	Equipment to build program-2nd year
2170-86110	\$4,580			\$4,580	Creation of department chair
TOTALS FOR 2170	\$4,580	\$40,000	\$0	\$44,580	
2200 - PRACTICE TEACHING					
TOTALS FOR 2200	\$0	\$0	\$0	\$0	
2300 - MASTER OF EDUCATION					
2300-84090	\$100,000				Research Assistantships (20x\$5000) - IF BRANTFORD GOES TO FT MED
2300- Various budget lines	\$25,000				Other costs such as travel, PER, supplies, photocopying, postage, etc. IF BRANTFORD GOES TO FT MED
TOTALS FOR 2300	\$125,000	\$0	\$0	\$0	
2400 - IN-SERVICE					
TOTALS FOR 2400	\$0	\$0	\$0	\$0	
2450 - ADDITIONAL BASIC QUALIFICATION					
TOTALS FOR 2450	\$0	\$0	\$0	\$0	
2500 - ABORIGINAL TEACHER CERTIFICATION					
TOTALS FOR 2500	\$0	\$0	\$0	\$0	
3000 - VICE-PRESIDENT, ACADEMIC & RESEARCH					
3000-86099	\$10,000			\$10,000	Cover costs of OCGS reviews
3000-60110	\$110,000	\$0		\$110,000	Course Release or contracts for Academic-Learning&International and Muskoka Campus course and campus development
3000-99011	\$30,000			\$30,000	Strategic Initiatives Fund to implement the Academic Plan; transfer from 3000-99010
TOTALS FOR 3000	\$150,000	\$0	\$0	\$150,000	
3100 - RESEARCH - INTERNAL					

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
COST CENTRE	OPERATING EXPENSES	CAPITAL ITEMS	APPROVED	INCLUDED IN BASE BUDGET	DESCRIPTION
TOTALS FOR 3100	\$0	\$0	\$0	\$0	
4000 - PRESIDENT					
4000-78595	\$5,000			\$5,000	The convocation costs have risen dramatically in the last couple of years. Expenses incurred include meals, accommodation, flowers, receptions, etc.
TOTALS FOR 4000	\$5,000	\$0	\$0	\$5,000	
4010 - BOARD OF GOVERNORS					
TOTALS FOR 4010	\$0	\$0	\$0	\$0	
4050 - INSTITUTIONAL PLANNING					
TOTALS FOR 4050	\$0	\$0	\$0	\$0	
4100 - VICE-PRESIDENT, FINANCE & ADMINISTRATION					
TOTALS FOR 4100	\$0	\$0	\$0	\$0	
4110 - HUMAN RESOURCES					
4110-74130	\$685	\$4,030			OrgPublisher - Datatel offers a software package for creating organization charts. Currently, the Human Resources office completes the organization charts in Excel. OrgPublisher would ensure that there is less manual manipulation with software and the charts appear far more professional for the University. These charts are used for applying for government grants, given to external organizations who request charts, etc. The data in these charts would be more accurate because it is being pulled from Datatel based upon positions. Further, there is less maintenance required when employees change positions internally or new hires occur as it understands The 17% maintenance fee apparently provides for free upgrades and free product support - \$685 per year.
4110-74130	\$7,612				Document management and storage is essential for Human Resources. We could solve many of our space, security and integrity issues by ensuring that HR documentation is properly managed and stored and easily retrieved by key word searches for those who need to retrieve it. Accordingly, we have again looked at Xerox and on February 4, 2008, Jo-Ann Lathem, Susan Mantha and I met with Joe Pitzel and Elizabeth Fedeli from Xerox to discuss their document management system. We need to store payroll information, pension information, group benefits and other HR information. Xerox understands our management and document storage needs and they have a purchase at the end of five years. I have attached the updated Xerox proposal for Elizabeth Fedeli. Last year it was highly recommended by Xerox that DocuShare reside on its own server and a server was purchased for approximately \$6,000. Apparently, that server for Human Resources is being saved downstairs in UTS. The total cost of \$7,612 is derived by \$443.47 times 12 = \$5,321.64, plus the \$1,062 for the annual support cost for DocuShare and the \$352.80 for the Scan Flow Store. Those total \$6,736.44, and \$336.82 for the 5% GST, and \$538.92 for the 8% PST, for a grand total of \$7,612.18 per annum. Please see the new quote attached as Appendix B. The \$7,612.18 includes three days of training, installation, and architecture structure instructions.
TOTALS FOR 4110	\$8,297	\$4,030	\$0	\$0	
4120 - FACULTY & ADMINISTRATIVE SUPPORT SERVICES					
4120-79110	\$1,200			\$1,200	Adobe Creative Suite 3; Design Premium (v.CS3) (includes photoshop, indesign, illustrator, etc.) 2x\$600=\$1200 - Currently FASS only has 1 copy of Photoshop v.7 and 1 copy of InDesign v.CS2 - dramatic increase in design/graphic requests require both the web support person and several secretarial staff to do this work; purchase of bundled software is more economical than individual purchase of Photoshop and InDesign
4120-79110	\$800			\$800	LXR-TEST 6.1 (multiple choice scanning software upgrade) - Currently FASS uses version 6.0 - newer version allows increased diversity in terms of scoring and output (there are many faculty requests for this)and is more user friendly (unlike current version); dramatic increase in the use of multiple choice test scoring capabilities
TOTALS FOR 4120	\$2,000	\$0	\$0	\$2,000	
4125 - PRINT PLUS					

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
COST CENTRE	OPERATING EXPENSES	CAPITAL ITEMS	APPROVED	INCLUDED IN BASE BUDGET	DESCRIPTION
4125-99010	\$1,500				CUPMAC Conference seed money (as discussed with Michelle Walker of Conference Services) - money will be fully recouped through conference fees - Print Plus has been asked to host the 2009 CUPMAC conference (June or July of 2009)
4125-96510		\$8,208			Padding machine - existing machine is very old & inadequate for volume of pads created - approximately 10-15 yrs old
4125-96510		\$2,280		07/08 budget	Midsize shredder - need an in-house shredder since moved existing shredder to Shipping & Receiving
TOTALS FOR 4125	\$1,500	\$10,488	\$0	\$0	
4130 - FINANCE OFFICE					
4130-96510		\$5,000		in 07/08 budget	Upgrade front line staff computer equipment as some machines are 6-7 yrs old
4130		\$25,000			Renovation - to accommodate Financial Aid Project
4130		\$80,000			Document Management AP - ball park estimate \$50,000-\$80,000 to be refined - Try electronic document management for the AP function as a pilot project
TOTALS FOR 4130	\$0	\$110,000	\$0	\$0	
4140 - TECHNOLOGY SERVICES					
4140-71010 Travel	\$2,500				CANHEIT and other training/conferences
4140-71410 Conference	\$1,000				CANHEIT and CUCCIO Annual Conferences (additional)
4140-71590 Professional fees	\$1,500				CUCCIO and EduCause Annual Membership Fees (additional)
4140-74660 Consultants		\$15,000			Secure Vantage - SCOM - Audit Compliance Management - Active Directory Security
4140-74660 Consultants		\$30,000			Server Room Assessment
4140-79110 Software		\$15,000			Secure Vantage - SCOM - Software
4140-79110 Software	\$20,000	\$80,000			InfoSilem Upgrade/Brantford Install and annual maintenance fees
4140-79110 Software	\$7,500				MAPLE for A128/A130 (math software PC and Ma Labs used across department)
4140-79110 Software		\$10,000			ProCurve Switch Mgmt Software
4140-79110 Software		\$3,000			IP Monitoring Software
4140-79165 HelpDesk		\$26,000	To be purchased in 2007-08	\$26,000	F210 - Fidelli upgrade - requirement to increase reliability, easier end user functionality, replace end-of-life equipment
4140-79165 HelpDesk		\$17,000	To be purchased in 2007-09	\$17,000	A122 AV Update - requirement to increase reliability, less downtime, easier end user functionality
4140-79165 HelpDesk		\$17,000	To be purchased in 2007-08	\$17,000	A224 AV Update - requirement to increase reliability, less downtime, easier end user functionality
4140-79165 HelpDesk		\$17,000	To be purchased in 2007-08	\$17,000	A226 AV Update - requirement to increase reliability, less downtime, easier end user functionality
4140-79165 HelpDesk		\$1,700	To be purchased in 2007-08	\$1,700	Rear Projection Screen used for large presentation (gym, etc.)
4140-79165 HelpDesk		\$18,000			Video Editing Equipment Upgrade
4140-79165 HelpDesk		\$3,500	To be purchased in 2007-08	\$3,500	PC Upgrade for HelpDesk Staff
4140-79165 HelpDesk		\$30,000			InfoSilem Upgrade and Brantford Install
4140-79166 Infrastructure Equipment		\$15,000			SCOM Server
4140-79166 Infrastructure Equipment		\$13,000			Edge Switchgear Replacement
4140-79166 Infrastructure Equipment		\$12,000			Equipment racks
4140-79166 Infrastructure Equipment		\$13,000			Firewall Management Appliance (FortiManager)
4140-79166 Infrastructure Equipment		\$10,000			Memory Upgrade For File Storage
4140-79166 Infrastructure Equipment	\$48,000				Network File Storage Lease - Need New Lease Line
4140-79166 Infrastructure Equipment	\$29,000				Core Switch/Datatel Server Lease - Need New Lease Line
TOTALS FOR 4140	\$109,500	\$346,200	\$0	\$82,200	
4145 - MOBILE COMPUTING					
	\$0	\$27,500		07/08 budget	PC Upgrades/authentication server/switchgear
TOTALS FOR 4145	\$0	\$27,500	\$0	\$0	
4150 - PLANT - DIRECT					
TOTALS FOR 4150	\$0	\$0	\$0	\$0	
4153 - PLANT - DIRECT, MONASTERY					
TOTALS FOR 4153	\$0	\$0	\$0	\$0	
4154 - PLANT - DIRECT, BRACEBRIDGE					
TOTALS FOR 4154	\$0	\$0	\$0	\$0	
4155 - PLANT - DIRECT, BRANTFORD					
TOTALS FOR 4155	\$0	\$0	\$0	\$0	
4160 - PLANT - SHARED					
TOTALS FOR 4160	\$0	\$0	\$0	\$0	
4170 - ADMINISTRATION					
TOTALS FOR 4170	\$0	\$0	\$0	\$0	
4180 - DATATEL INSTALLATION					
4180-96510		\$60,000			Backup R17/Benefactor (Datatel) Server
TOTALS FOR 4180	\$0	\$60,000	\$0	\$0	
4200 - REGISTRAR					
4200-80240	\$60,000				Travel budget in addition to the international travel done at present - this travel will be done by the new International Admissions/Liaison Officer
TOTALS FOR 4200	\$60,000	\$0	\$0	\$0	

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
COST CENTRE	OPERATING EXPENSES	CAPITAL ITEMS	APPROVED	INCLUDED IN BASE BUDGET	DESCRIPTION
4300 - DIRECTOR OF STUDENT AFFAIRS					
4300-80260	\$10,000			\$10,000	Student project initiatives - ongoing. Note: additional \$10,000 to be added from ancillary fees (total \$20,000 to be carried forward)
4300-80260		\$25,000			Rink/field partnership project
4300-96510		\$2,000		\$2,000	Replace 2 old desktop computers as per replacement queue
TOTALS FOR 4300	\$10,000	\$27,000	\$0	\$12,000	
4305 - PLACEMENT					
4305-80180	\$17,000			\$2,000	Expand Student Transition Services - the Student Transition Coordinator position was implemented in 2001 with a \$15,000 budget. Six years later the budget remains the same. Requesting Placement Office's budget increase from \$20,000 to \$35,000 (increase would fund the following new initiatives): t-shirts for all mentors (annual) \$1,000; mentor training handbook (annual printing costs) \$400; mentor programming during NSO \$8,500; professional development mentor events throughout the year \$1,000; student wages for leadership positions & summer support \$2,500 (\$2000 INCLUDED IN BASE); professional membership (international mentoring
TOTALS FOR 4305	\$17,000	\$0	\$0	\$2,000	
4310 - COUNSELLING					
4310-96510		\$2,000		\$2,000	New office equipment for 3rd contract counsellor position
TOTALS FOR 4310	\$0	\$2,000	\$0	\$2,000	
4320 - INTERNATIONAL OFFICE					
4320-80110 Student Expense: Int Office	\$10,000				As per the international strategic plan recommendation: Registrar's Office is requesting an additional position for International Student Recruitment and Admissions, in order to increase international degree-seeking student numbers and to culturally diversify our student body, as related to the university's mandate to internationalize. An increase in international students will require additional support and programming handled by the Nipissing International Office. This relates to postage costs of offers of admission, orientation, intercultural programming, management of the CIC off-campus work programs, study permits and other immigration issues. Also
TOTALS FOR 4320	\$10,000	\$0	\$0	\$0	
4325 - INTERNATIONAL PROJECTS					
4325-71010 Travel-FT Int Off	\$6,000				Support for faculty and staff travel for projects and developing new partnerships as related to the internationalization of NU as per the recommendations of the international strategic plan
4325-74670 Service Contracts: Int. Off		\$5,000			Technical support for international database
4325-80240 Liaison- International: Int Off	\$3,000				Supporting NU students for international internships, study tours, projects, research - recurrent opportunities and new study tour programs and internships
4325-80260 Student Recruitment: Int Off	\$1,500				Translation of partnership and promotional materials
TOTALS FOR 4325	\$10,500	\$5,000	\$0	\$0	
4330 - FINANCIAL AID					
TOTALS FOR 4330	\$0	\$0	\$0	\$0	
4340 - ATHLETICS					
					\$16,000 DEFERRED TO MAY 2010 - Funding for student recruitment 2008- 09
TOTALS FOR 4340	\$0	\$0	\$0	\$0	
4350 - ATHLETIC COMPLEX					
4350-69010	\$10,000			\$5,000	Additional students required to maintain programs throughout year
4350-96510		\$2,200		in 07/08 budget	New chairs for meeting room - PRIORITY #2
4350-96510		\$4,000			Storage shed for Athletic Centre - PRIORITY #4
4350-96510		\$3,000		in 07/08 budget	Line striping machine for play field - PRIORITY #3
4350-96510		\$3,100			Lease on 5 new upright bikes for Athletic Centre - \$11,389 for 5 yrs
4350-79540	\$4,000				Annual gym floor resurface - PRIORITY #1
TOTALS FOR 4350	\$14,000	\$12,300	\$0	\$5,000	
4360 - SPECIAL NEEDS					
TOTALS FOR 4360	\$0	\$0	\$0	\$0	
4370 - LEARNING DISABILITIES					
	\$2,500	\$0		\$2,500	Testing Equipment (\$1000), travel costs (\$500), NOARC Conference(\$1000)
TOTALS FOR 4370	\$2,500	\$0	\$0	\$2,500	
4375 - LOFT SPECIAL PROJECT					
TOTALS FOR 4375	\$0	\$0	\$0	\$0	
4380 - ACADEMIC COUNSELLING					
4380-71550	\$16,400			\$5,000	Recruitment - NSO - Requested due to increased activity & expenses

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
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4380-74120	\$2,000			\$2,000	Additional \$\$ for photocopy budget
TOTALS FOR 4380	\$18,400	\$0	\$0	\$7,000	
4410 - EXECUTIVE DIRECTOR					
4410-various budgets	\$5,000				Additional expenses only required if position approved
TOTALS FOR 4410	\$5,000	\$0	\$0	\$0	
4420 - ALUMNI RELATIONS					
TOTALS FOR 4420	\$0	\$0	\$0	\$0	
4430 - EDITOR/COPYWRITER					
4430-74110	\$7,000				Increase in postage costs due to year over year expansion of Alumni membership
TOTALS FOR 4430	\$7,000	\$0	\$0	\$0	
4440 - DEVELOPMENT					
TOTALS FOR 4440	\$0	\$0	\$0	\$0	
4445 - ALUMNI RELATIONS & DEVELOPMENT					
4445-78580		\$3,000			Brantford Building opening, signage, etc
4445-78580		\$3,500			Muskoka Building opening, signage, etc.
4445-78580	\$500	\$1,000		\$500	Science Wing ground breaking ceremony/etc.
TOTALS FOR 4445	\$500	\$7,500	\$0	\$500	
4450 - ANNUAL FUND					
TOTALS FOR 4450	\$0	\$0	\$0	\$0	
4460 - ADVERTISING & PUBLICATIONS					
4460-78030	\$7,500				Muskoka Campaign - costs based on design & printing costs quantity of approx. 9000 for 8.5 x 11 brochure three panel foldout
4460-74110	\$10,000			\$5,300	Muskoka - Distribution to Secondary schools in Simcoe & Parry Sound regions and appropriate school visits/fairs/Georgian
4460-78020	\$40,000				Muskoka - Radio - Fall recruitment on Moose and Z103 radio stations & Moose Summer for Cottagers
4460-78020	\$10,800				Muskoka - Print - based on 2 week/3 day insertions in 3 papers - 2 times annually to promote openhouses
4460-78020	\$5,000				Muskoka - Promowear - Note: these could be sold to students and area merchants and may be revenue generating
4460-78030	\$5,000				SBE publications - inserts for mailouts e.g. Simulation games, generating interest in business community for co- op partners
4460-74110	\$7,500				SBE - Design and printing of folders
4460-74110	\$10,000				SBE - Distribution to Secondary schools in Simcoe & Parry Sound regions and appropriate school visits/fairs/Georgian
4460-78020	\$35,000				SBE - Facebook Advertising and Globe & Mail Univ Report Card
4460-78020	\$2,000			in 07/08 budget year	SBE - HS visit program - business student ambassador visits
4460-78020	\$2,000				SBE - Promotional Material/Giveaways
4460-78020	\$50,000				SBE - Bus Shelter Campaign in proximity to 40 high schools in Durham, Simcoe, Renfrew
TOTALS FOR 4460	\$184,800	\$0	\$0	\$5,300	
4470 - INTEGRATED MARKETING					
TOTALS FOR 4470	\$0	\$0	\$0	\$0	
4480 - WEB MAINTENANCE					
TOTALS FOR 4480	\$0	\$0	\$0	\$0	
4490 - LIBRARY Campaign					
TOTALS FOR 4490	\$0	\$0	\$0	\$0	
4495 - MUSKOKA Campaign					
TOTALS FOR 4495	\$0	\$0	\$0	\$0	
4500 - LIBRARY - SHARED					
4500-71010					Travel allowance for new hires - ONLY IF NEW HIRES APPROVED
4500-71580	\$1,375				Professional Development increase for existing librarians and pro-rated amounts for NEW HIRES
4500-74130	\$5,500				Office supplies for NEW HIRES
4500-96510	\$2,000	\$5,000			Furniture and Equipment for NEW HIRES
4500-74670				\$35,725	Service contract for the SIRSI-hosted Unicom Integrated Library System - NOTE: PUT INTO CONTINGENCY ONLY TO BE USED IF NECESSARY
4500-74670	\$35,725				Upgrade to monthly Cogeco data service (to high-speed with single IP address
4500-85010	\$480				
4500-85010	\$1,664			\$1,664	Inflationary cost of maintaining present acquisitions - 3.61% - 2004- 05 - Bowker Book Trade Annual
4500-85010	\$908			\$908	Inflationary cost of maintaining present acquisitions - 3.61% - 2005- 06 - Bowker Book Trade Annual
4500-96510				\$19,500	Evergreening of one-third of the library's computers (desktops and laptop loaners)
TOTALS FOR 4500	\$19,500	\$5,000	\$0	\$57,797	
4510 - LIBRARY - NIPISSING - DIRECT	\$67,152				

NIPISSING UNIVERSITY 2008-2009 NEW INITIATIVES AND CAPITAL REQUEST					
UPDATED April 8/08					
COST CENTRE	OPERATING EXPENSES	CAPITAL ITEMS	APPROVED	INCLUDED IN BASE BUDGET	DESCRIPTION
4510-71010	\$3,000				Travel costs including travel between North Bay, Muskoka and Brantford campuses for NEW POSITIONS
4510-71560	\$3,000				Professional Developments for new librarians and Archivist
4510-71590	\$750				Professional Developments for Archives Associations
4510-74130	\$1,500				Office supplies for NEW POSITIONS
4510-85020	\$14,195				New programme support (Political Science) previously requested
4510-85030	\$2,854				Inflationary cost of maintaining present Educ acquisitions - 2005-06
4510-85060	\$361				Inflationary cost of maintaining present acquisitions - 2004-05
4510-85060	\$197				Inflationary cost of maintaining present acquisitions - 2005-06
4510-96510		\$9,900			Office equipment, computers, printers for 3 NEW POSITIONS
4510-85020		\$196,775			New programme support (MA History-6 students projected)
4510-96510		\$5,350			Microsoft reader for recently acquired microcard collections
4510-85020	\$3,809			\$3,809	Inflationary cost for maintaining present acquisitions - 2005-06
4510-85020	\$25,625			\$25,625	New program support (MA History)
4510-85030	\$13,645			\$13,645	New programme support (Physical & Health Educ)
TOTALS FOR 4510	\$68,936	\$212,025	\$0	\$43,079	
4520 - LIBRARY - CANADORE - DIRECT					
TOTALS FOR 4520	\$0	\$0	\$0	\$0	
OPERATING UNIT	\$987,665	\$1,245,152	\$0	\$540,661	
TOTALS					