

# How to Self-enroll into the BlackBoard WHMIS 2015 Course

1. To access the WHMIS 2015 training course, click on the appropriate link under the 'Online Training Courses available anytime (self-enrollment through BlackBoard)'. See area boxed in red below.

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**WHMIS 2015**

**What is WHMIS 2015?**

WHMIS 2015 is a Canada-wide information system designed to give employers and workers information about hazardous materials used in the workplace. WHMIS 2015 has adopted new international standards for classifying hazardous chemicals and providing information on labels and safety data sheets.

**Do I have to take WHMIS 2015 training?**

WHMIS 2015 training is required if you:

- May be exposed to hazardous materials due to your work activities (including normal use, maintenance activities, or emergencies);
- Use, store, handle or dispose of a hazardous material;
- Supervise or manage workers who may be exposed to, or use, store, handle or dispose of a hazardous material;
- Are involved in emergency response.

Please talk to your supervisor to decide whether or not you require WHMIS 2015 training.

**WHMIS 2015 Online Training Courses available anytime (self-enrollment through BlackBoard):**

You will be required to self-enroll into the WHMIS 2015 training course. To start the process please click on the applicable link below. Enter your log-in credentials and proceed to click on the 'Enroll' button on the left side of the page.

If you encounter issues with the enrollment process (i.e., "Access denied"), please review this document.

- WHMIS Training for Faculty and All Staff
- WHMIS Training for Students

**Printing your WHMIS 2015 course completion certificate**

For information on how to print your WHMIS 2015 certificate please download or open this document.

**Please Note:** Other forms of safety training may be required depending on the type of work you will be performing.

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2. When the link is clicked, you will be taken to the BlackBoard Log-in Screen (please note that the login screen may not be exactly as shown below). Enter your credentials (web-advisor username and password) and click enter.

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USERNAME:

PASSWORD:

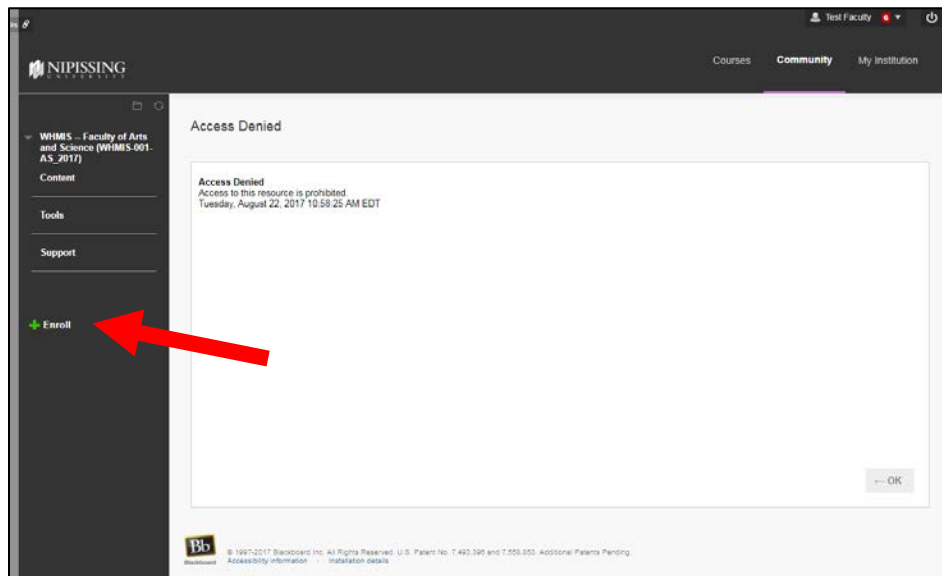
Login

Forgot Your Password?

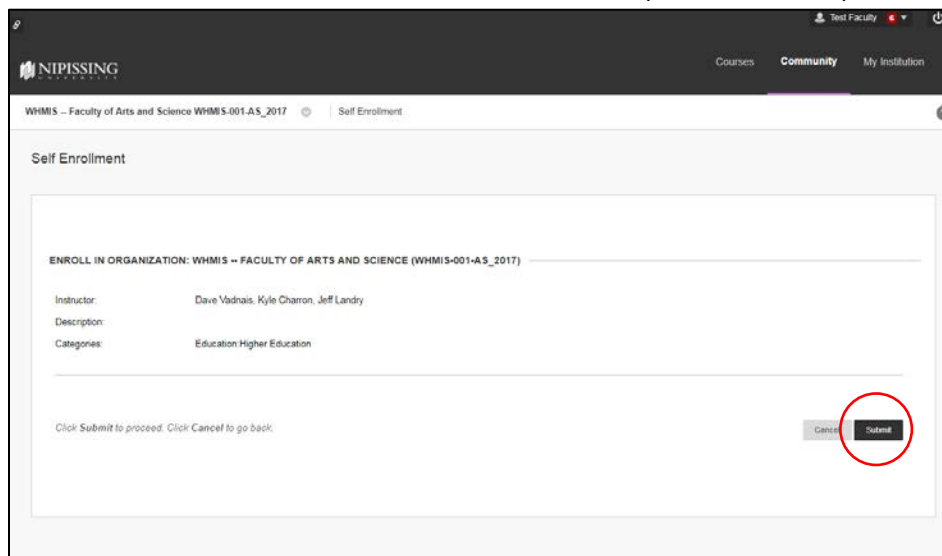
Browser: Chrome 60.0 | JavaScript | Cookies

Click Here for System Announcements

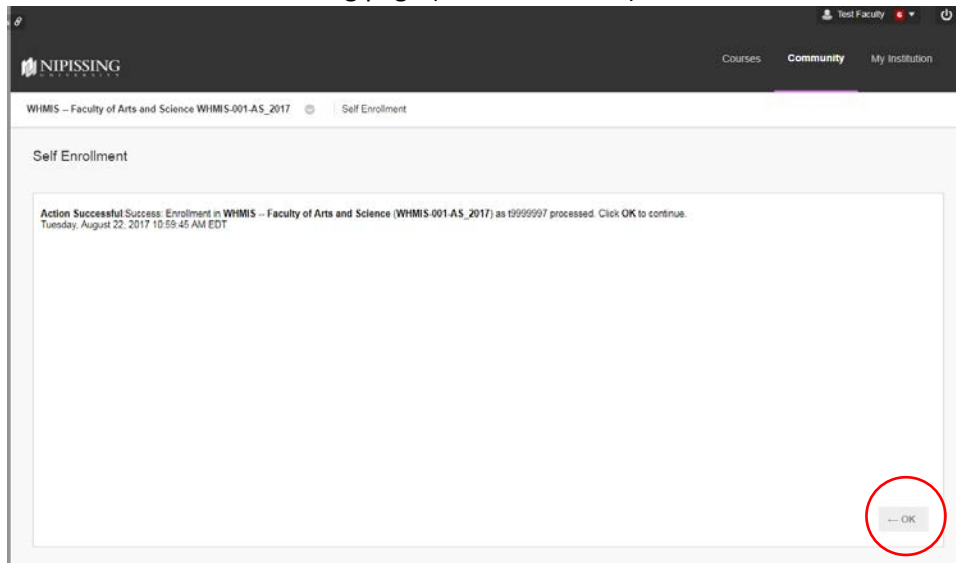
3. If you haven't enrolled in the course before, you will receive the screen below. If you have enrolled in the course, skip to step 6. To enroll into the course, click the 'Enroll' button on the left-side information bar (red arrow).



4. You will be presented with a self-enrollment confirmation screen. Click the 'Submit' button to confirm enrollment into the WHMIS 2015 course (red circle below).



5. Once confirmed, you will be presented with confirmation of enrollment. Click the 'OK' button to access the course landing page (red circle below).



6. You are now ready to start the course. Click on the 'WHMIS Training Module' (highlighted with a red box) to open a new pop-up window in your browser and begin the course. **Please note:** you may need to disable your browser's pop-up blocker to allow the course to run in a new browser window. If you require assistance in how to disable pop-up blockers, please contact the Technology Services Help Desk at extension 4342.

