

Start-up Research Grant Guidelines

The Start-Up Research Grant (SURG) is intended to assist newly hired faculty in the development of a research program that would lead to externally funded projects. The SURG seeks to help new faculty members to start their own research program. The Start-up Research Grant is not a substitute for external funding resources and faculty members are expected to make every effort to obtain support from external granting agencies for their research projects. The SURG (\$5,000) is administered by Research Services after approval by the appropriate Provost and Vice-President, Academic & Research.

Eligibility Criteria:

1. The new faculty member has a probationary (tenure track) or a 3 year-term position.
2. The research proposal must be a new research project. On-going projects or projects in the finalization stage are not eligible. The SURG is not a wrap-up grant. Research undertaken to obtain a diploma is not eligible.
3. Only one SURG will be provided upon initial appointment in the appropriate position. A faculty member may not receive more than one SURG at the University.

Assessment Criteria:

1. Relevance of the proposed research plan (*How does the project fit with the long-term research program: personal, departmental or university research agenda?*)
2. Clear statement of the objectives and methodologies
3. Soundness of the budget with budget justification
4. Potential results and dissemination of knowledge
5. A clear indication of intent to submit proposals to appropriate external granting agencies within the next 2 years. The external granting agencies and/or programs are to be identified.

Eligibility Costs:

1. Research Assistants (Students)
2. Software/Research tools and Supplies
3. Photocopying
4. Library Fees (Archive)
5. Travel for data collection

Application Package:

Application is available for completion in Romeo

<https://nipissing.researchservicesoffice.com/Romeo.Researcher/Login.aspx?ReturnUrl=%2ffrom%2fdefault.aspx>.

Attach a PDF of your Common CV or CV format of SSHRC / NSERC / CIHR

Process:

- The New faculty member is required to meet with their applicable Dean before they complete their SURG application (*please make an appointment*).
- Applicants are strongly encouraged to seek comments from their peers or a review of their proposal by mentors before submitting their application.
- SURG is an individual grant: it cannot be used to support co-applicant(s).
- A completed application signed by the new faculty member must be submitted to Research Services **no later than March 1st of the academic year of appointment**.
- After review, Research Services will obtain the Dean's signature and approval from the Provost and Vice-President, Academic and Research.
- Once approved, a research account will be opened.

**Funds must be used within 2 years by April 30th following approval of the application.
After this time, unused funds will revert back to Research Services.**

**FOR MORE INFORMATION AND/OR SUPPORT CONTACT RESEARCH SERVICES,
AT RESEARCH@NIPISSINGU.CA**