

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

November 9, 2017

The Open Session of the regular Board of Governors meeting was held on Thursday, November 9, 2017, at 5:30 p.m. in the Nipissing University Board Room (F303).

Members present: Gord Durnan, Board Chair
Cooper Allen
Fran Couchie
Tom Curry (via Skype)
Kristen Ferguson
Blaine Hatt
Ryan Hehn
Rose Jawbone (via teleconference)
Gary Jodouin
Joanne Laplante
Colleen Miller (via Skype)
Karl Neubert
Tom Palangio
Stephen Tedesco
Janet Zimbalatti

Regrets: Karen Barnes
Paul Cook
Mike DeGagné
Sean Feretycki
Robin Gendron
Toivo Koivukoski
Sydney Lamorea
Derek Shogren

Guests: Cheryl Sutton
Arja Vainio-Mattila
Len Gamache
J'aime Brunet
Shane Dunstall
Destiny Murtaugh
Joe Thornton
Casey Phillips
Andrea Parolin
Murat Tuncali
Rick Vanderlee
Christine Dowdall (University Secretary)

Recording Secretary: Maggie Daniel (Administrative Assistant, President's Office)

1. Welcome/Introductions

The Board Chair called the meeting to order at 5:30 p.m. He welcomed new Board member, Fran Couchie, who is appointed to the Nipissing Board of Governors as the designate of the Chief of Nipissing First Nation. The Chair also welcomed Andrea Parolin, Manager of Advancement, and two student callers from the Annual Call Campaign, Destiny Murtaugh and Joe Thorton.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Adoption of the Minutes from the September 16, 2017, Board meeting

Resolution 2017-11-01: ***That the minutes of the Open Session of the meeting of the Board of Governors held on September 16, 2017, be adopted as amended.***

It was agreed to amend the circulated minutes to include the name of the lyricist of the Nipissing University Anthem as discussed under item #16 – Other Business.

*Moved by Janet Zimbalatti; seconded by Tom Palangio.
Carried.*

5. Presentation: Annual Fund Call Campaign – Andrea Parolin, Manager, Advancement, and Student Callers

Two student callers from the Annual Fund Call Campaign, Destiny Murtaugh and Joseph Thorton, were introduced by the Manager, Advancement (Interim).

Destiny Murtaugh is completing her undergraduate degree in English and is planning to take the Consecutive Education program. An Annual Fund Campaign caller for four years and a team lead for three of those years, Destiny provided an overview of the Annual Call Campaign which runs from October through April every year. This year, the campaign is focused on engaging alumni, keeping them up to date on NU25 events and giving them the opportunity to reminisce about their time as students. The callers are responsible for confirming contact information and for gaining consent as per CASL (Canadian Anti-Spam Legislation) in order to be permitted to e-mail them. Finally, the callers ask each alumnus to make a contribution to Nipissing.

The callers have noticed that there is a good mix of new and repeat donors. This year, the two priorities for giving were the Scholarship and Bursary Fund and the New Turf Field Fund.

Joe Thornton, a third year Criminal Justice student, reported that last year, the Annual Call Campaign raised in excess of \$20,000 in cash and pledges. As of Wednesday, November 8, 2017, this year's Call Campaign has raised over \$6,000.

6. Chair's Remarks

The Board Chair reported that the Council of Chairs of Ontario Universities (CCOU) Conference is scheduled for Thursday, November 16, to Saturday, November 18. Three members of the Executive Committee will be attending.

The Chair reminded the Board that Thursday, November 30 is the Nipissing University 25th Anniversary Party. The Board of Governors Holiday Gathering, which is an opportunity to socialize with members of the Board and the University, will be taking place later that same evening.

The Board Chair reminded everyone that responsibilities of the Board of Governors include ensuring that the strategic direction of the University is being followed. The role of the Board is to provide risk oversight and to engage in conversations if there are concerns about process. The Chair shared the phrase 'noses in, fingers out', and while he encouraged Board members to be curious, he highlighted the importance of trusting University staff and the processes that are in place.

7. Chancellor's Remarks

No report.

8. President's Remarks

The VPFA will provide remarks on behalf of the President under her report (agenda item #9). In addition, a list of the President's activities since the last Board meeting will be appended to the minutes.

9. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) reported that her experience at Nipissing so far has been very welcoming. The better part of the past month was spent meeting people from different departments and offices within the institution. She has also been taking part in meetings with several groups external to the University such as the Vice-President Academic group, Universities Canada, etc.

The PVPAR spoke about her participation in the Citizenship Ceremony that President DeGagné presided over on Friday, October 13, 2017. She described the event as moving and heart-warming.

Much of the PVPAR's time over the next year will be dedicated to the Academic Plan and to ensuring there are no concerns with the academic programs that are currently being delivered. A large piece of that is the Institutional Quality Assurance Process (IQAP) review of the programs. She briefly explained the process, stating that some changes are necessary in order to match the external requirements.

The PVPAR also reported that the committee for the Strategic Research Plan has developed a plan that is in its final draft stages.

The Vice-President, Finance & Administration (VPFA) provided an update on the current college strike. The Ministry has ordered that the colleges' last offer be sent to the membership for a vote, which is scheduled to take place over three days next week (November 14-16). As far as what impact the strike has had on operations at the Education Centre, while there have been some issues at the picket line, overall, disruption has been minimal. The Deans have been addressing concerns raised by students. The University is hoping for a quick resolution.

Other matters the VPFA touched on included the new student lounge that was opened on October 2 and an update on the annual budget process. On behalf of the President, topics she highlighted included the Annual Staff Service Award ceremony that was held at the end of October, the University's proposal to the City of North Bay to house the new community arena on Nipissing's Larocque property, and an update on the new turf field.

Finally, the VPFA announced that President DeGagné was in the House of Commons in Ottawa this week where the 2018 Indspire Award recipients were announced. Indspire is an Indigenous-led charity that invests in the education of Indigenous people. Dr. DeGagné will be receiving the Indspire Award for public service at the March 2018 ceremony.

The Assistant Vice-President, Students (AVPS) reported that the Fall Open House event which took place at the end of October was a success, bringing over 230 perspective students onto campus. The Student Recruitment team is currently wrapping up their tours and will be back on campus soon.

Other items the AVPS reported on included the University's bid to host the Ontario Volleyball Association (OVA) summer camps and the University's new interactive voice response system, an outreach program that provides individualized attention for students seeking support services.

The final NU2042 Speaker Series event is taking place on Thursday, December 7, 2017. The AVPS encouraged all to attend.

10. Deans' Remarks

The Dean of Arts and Science reported that Nipissing University has signed an MOU with the Near North Mobile Media Lab to develop the Nipissing Institute for Film and Technological Innovation (NIFTI). The purpose of the MOU is to develop a summer program that will provide experiential learning opportunities in film and television production. He also reported that Nipissing is partnering with the Canadian International Institute of Applied Negotiations (CIAN) to offer courses that will lead to professional accreditation in alternative dispute resolution for Nipissing students and for the community at large.

A new community event, the North Bay Science Festival, is taking place at Nipissing next week. The event is aimed at creating an interest in science and is being held in collaboration with Nipissing faculty, Science North and other community partners.

The Dean of Applied and Professional Studies spoke about enrolment within his Faculty, stating that Nipissing is doing well in Nursing, Criminal Justice, Social Work and Social Welfare & Social Development. Numbers are down in the Business programs, and some work will need to be done in that regard.

The Dean reported that the Nursing programs are undergoing accreditation. Currently, the School of Nursing is in a probationary status. It has become more complex and requires additional support. While there were only seven students in the Nursing program ten years ago, that number has risen to 1,500 across Nipissing's four nursing programs. He stated that the college strike is affecting Nursing students as well as those who are taking courses with the College Partnership Program.

The Dean congratulated the women's basketball team on their first win of the season on November 4.

11. Enrollment Update

An enrollment update was provided by the Director of Institutional Research and Planning. He explained that November 1 and February 1 are two dates that are significant as far as enrollment is concerned as numbers must be reported to the Province as at these dates. The presentation included an overview of our numbers as of November 1, 2017, and he compared the numbers to the counts from previous years. Areas that have experienced growth were highlighted, including Nursing, Sciences, Social Work, Master of Kinesiology and Master of Arts in Sociology. Areas that have seen declines include the Education programs, Master of Education, and upper year Bachelor of Arts.

A discussion took place regarding the decline in enrollment in the Business program. The Dean of Applied & Professional Studies confirmed that the department is continuing its work in this regard, focusing on enrollment and the types of courses and programming. Additional courses will be offered in experiential learning, co-op and work integrated learning.

A Board member expressed concern with the numbers in the Bachelor of Education program, asking what the University intends to do in an effort to attract more students. It was agreed that the Dean of the Schulich School of Education would be asked to provide an update at the next meeting of the Board of Governors.

12. Question Period

In response to a question regarding whether or not Nipissing has any overseas investments that would have been compromised by the Paradise Papers, the VPFA responded that we do not.

13. Committee Reports

Executive Committee – *Gord Durnan, Board Chair*

The Board Chair reported that the Executive Committee met a couple of times since the last Board meeting. The minutes were included with the agenda. In response to a request for an update on the TD meeting and proposal that was mentioned in the September 25th minutes, the Chair advised that the topic will be discussed in today's closed session meeting.

Audit and Finance Committee – Tom Palangio, Committee Chair

The Chair of the Audit and Finance Committee highlighted some of the topics discussed at the October meeting of the committee, including the potential sale of the Bracebridge campus, the financial results as at September 30, the 2018 budget process and the status of the new Student Centre.

The October meeting included a presentation by PH&N Investment Counsel. In response to a question as to whether or not RBC Wealth Management considers ethics when choosing where to invest Nipissing's money, the VPFA responded that she will ask them to provide a summary for the Board in this regard.

University Governance Committee – Gary Jodouin, Committee Chair

The Committee Chair referred to the Appointment Protocol document that was included with the agenda. He stated that it was last reviewed in 2001, and it was decided last spring that the Governance Committee would review the policy to determine what/if any changes should be made. The policy is intended to cover appointment of non-constituent Board members only. The proposed changes include clarifying that the skills matrix will be used to assist with recruitment of new members and a requirement for follow up communication with individuals who submit applications for membership on the Board of Governors. The policy also expands on the nomination process to be followed, and it details the responsibilities of the University Governance Selection Subcommittee.

The Committee Chair highlighted other areas of discussion from the October committee meeting, including a pending motion regarding a change to the Board bylaws and the results of the 2016-17 Board Evaluation Survey. The meeting minutes were included with the agenda.

Following discussion, the following resolution was presented:

Resolution 2017-11-02: ***That the Board of Governors accepts the recommendation of the University Governance Committee to approve the proposed changes to the Appointment Protocol Policy as presented.***

Moved by Gary Jodouin; seconded by Blaine Hatt.

Carried.

Unanimous.

Community Relations Committee – Gord Durnan, Chair

The Chair stated that the Community Relations Committee is still determining its purpose and direction. The last meeting included a presentation regarding the numerous ways in which the University engages with the community. The minutes were included with the agenda.

Fundraising Committee – Gord Durnan, Chair

Quorum was not reached for the October meeting; therefore, two draft resolutions that were to be put forward were deferred to the next meeting. The minutes were included with the agenda.

Plant and Property Committee – Gord Durnan, Board Chair (on behalf of Committee Chair, Karen Barnes)

Minutes from the October meeting were included with the agenda

Following the presentation of the committee reports, a question was raised regarding whether or not there should be a motion to receive these reports. It was suggested that this is required in order for the minutes of the committees to become official records. Following discussion, the University Secretary agreed to review Robert's Rules to determine what the proper procedure is for filing standing committee reports.

14. Board Representatives on Other Committees

Academic Senate

Janet Zimbalatti, one of the Board reps on the Academic Senate, provided a list of items discussed at the October Senate meeting. These items included an approved list of graduate applicants, approval of names of possible honorary degree recipients, standing committee reports and updates on the Joint Board/Senate Committee on Governance and the Senate Budget Advisory Committee.

Alumni Advisory Board – No report.

Aboriginal Council on Education – No report.

Brantford Regional Campus

Colleen Miller provided an update on the Education for Innovation project that a team of faculty and students from the Brantford Campus have been involved in. Teacher candidates are now able to download free early learning resources on www.innovationculture.ca. Nipissing has been a part of the Innovation Resources Project through a Rideau Hall Foundation grant.

Nipissing University Student Union

NUSU's Vice-President of Governance, Cooper Allen, highlighted the list of partnerships between Nipissing University and the community as discussed at the October meeting of the Community Relations Committee. He encouraged the committee and the Board as a whole to share this information with others, both internally and externally.

Students are engaged in several events around the city. *Inspire and Unite* is an event where business students who are involved with the North Bay and Regional Chamber of Commerce are able to connect with community entrepreneurs. This is a stepping stone for future events of its kind that could also connect the community with the business program and our students.

"Movember" is in full swing, and NUSU is teaming up this year with the men's volleyball team to raise money for the project. In the first week, they have raised \$1,500.

Other upcoming events include a Remembrance Day event that will be hosted by the volleyball teams and the *Break the Ice on Mental Health* event that is being put on by a Business Sports Marketing class.

NUSU has received offers in response to their request for proposals for financing of the new student centre. Representatives will be meeting with KPMG next week to discuss the offers. Efforts continue to ensure they are able to meet the building permit requirements by November 30.

15. Other Business

No other business was discussed.

16. Adjournment

Resolution 2017-11-03: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Colleen Miller; seconded by Joanne Laplante.
Carried.*

Open session adjourned at 7:25 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

President's Update

(Mid-September to Mid-November, 2017)

Government

- Meeting with Mayor of North Bay
- COU Executive Heads Retreat
- NSERC Funding Announcement
 - o Biomechanics and Ergonomics Lab in the Centre for Physical & Health Education
- Canadian Citizenship Ceremony
 - o Presiding Officer
- Meeting with Arnold Blackstar & Tanya Lukin-Linklater
- COU Executive Heads Round Table
- Universities Canada Membership Meeting

Senate

- Honorary Degree Subcommittee

Meetings

- Meeting with Canadore Administration
- Reconciliation North Bay Meetings
- Meeting with Oshki-Pimache-O-Win Education & Training Institute
- Indigenization Steering Committee Circle

Advancement

- Meeting with the Davedi Club – re: Turf Field
- Meeting with TD Bank – re: Indigenous Institutes

Events

- NU 2042 Speaker Series
- OUF
- Literacy Outloud
 - o Book launch for Dr. Terry Campbell and Ms. Michelle McMartin
- Challenging Canada 150 Symposium
 - o Chair of the presentation by Dr. Deborah McGregor, CRC in Indigenous Environmental Justice
- NICHE Conference (Welcome & Introduction)
- Staff Service Awards
- University Fall Open House
- Silk Road Melody
- Reconciliation North Bay – One Year Anniversary