

SENATE AGENDA

Friday, April 21, 2017

2:30 p.m. – F210

1. APPROVAL OF THE AGENDA
2. ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: March 10, 2017
3. BUSINESS ARISING FROM THE MINUTES
4. READING and DISPOSING of COMMUNICATIONS
5. QUESTION PERIOD
6. REPORTS of STANDING COMMITTEES and FACULTY or UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 1: That the Report of the Senate Executive Committee dated April 13, 2017 be received.

PLANNING AND PRIORITIES COMMITTEE

MOTION 1: That the Report of the Planning and Priorities Committee dated March 24, 2017, be received.

7. OTHER BUSINESS

- Special presentation on the scope of our funding priorities by Len Gamache

8. AMENDMENT of BY-LAWS

MOTION 1: That Article 10.0 General Council Provisions of the Senate By-Laws be amended as outlined below:

- 10.0 General Council Provisions
- (a) In addition to the Senate standing and ad hoc committees/subcommittees as outlined in Articles 8 and 9, the following councils shall be recognized as part of the academic decision-making structure of the University:
 - (i) the Faculty Council for each Faculty;
 - (ii) the Research Council; and
 - (iii) the Graduate Studies Council

- (b) Each Faculty Council in (a)(i) shall be authorized to draft its own constitution, committee structure, terms of reference and procedures, except where Senate delegates its academic authority in a specific area to the Faculty Councils but retains the right to stipulate that all Faculty Councils follow consistent procedures for rendering decisions and reporting to Senate.

MOTION 2: That Article 11.0 Senate Representatives on the Board of Governors of the Senate By-Laws be amended as outlined below:

- 11.0 Senate Representatives on the Board of Governors
- (a) In accordance with the Nipissing University Act, there shall be two (2) representatives on the Board of Governors elected by Senate from among its faculty Senators. (Two additional Board representatives shall be elected by the faculty-at-large from among the faculty members who are non-Senators.)
- (b) The normal term of office for Senate representatives on the Board shall be three (3) years.
- (c) Elections for Senate representatives on the Board shall normally be held at the same time as elections for Senate standing committees/subcommittees.
- (d) Senate representatives on the Board shall endeavour to represent the majority opinion of Senate in any Board discussion pertaining to Senate matters.
- (e) Senate representatives on the Board shall provide a written or oral report to Senate following each Board meeting. Specifically, the representatives shall be responsible for ensuring that Senate is kept informed of:
- (i) the outcome of all Senate recommendations conveyed to the Board; and
- (ii) any Board matters affecting or of interest to Senate, subject to reporting restrictions in the By-Laws of the Board.
- (f) Senate representatives on the Board shall have such other responsibilities as may be assigned from time to time by the Senate or the Board.

MOTION 3: That Article 12.1 Attendance Expectations of the Senate By-Laws be amended as outlined below:

- 12.1 Attendance Expectations
- (a) It is understood that there are legitimate reasons why Senators may miss a regular or special Senate meeting from time to time. Nevertheless, all Senators shall be expected to attend meetings whenever reasonably possible.
- (b) Senators who are unable to attend a regular or special Senate meeting for legitimate reasons shall be expected to notify the Senate Secretary in writing.
- (c) Elected Senators who miss three (3) regular Senate meetings in any given Senate year shall be deemed to have forfeited their position.
- (d) Any disagreement regarding the legitimacy of reasons given for absence from Senate shall be adjudicated by the Senate Executive Committee.

MOTION 4: That Article 13.0 Vacant Senate Positions of the Senate By-Laws be amended as outlined below:

- 13.0 Vacant Senate Positions
- (a) In this Article:
- (i) *ex officio* Senators shall be those identified in 2.1;
- (ii) constituent Senators shall be those identified in 2.2(a)(i) and 2.3; and
- (iii) elected Senators shall be those identified in 2.2(a)(ii), 2.2(a)(iii) and 2.4.
- (b) Senate positions may become vacant before the completion of their normal terms of office for a variety of reasons, including:

- (i) the resignation of an elected or constituent Senator with advance notice, effective at the end of a particular Senate year;
 - (ii) the resignation of an elected or constituent Senator without advance notice, effective immediately;
 - (iii) the forfeiture of an elected Senator's position for any reason; or
 - (iv) the inability of any Senator to continue to serve on Senate, due to other unforeseen circumstances.
- (c) Resignations from Senate positions shall be submitted in writing to the Chair of Senate.
 - (d) A vacancy in any *ex officio* Senate position shall remain vacant until the position in question is filled by University appointment (including an interim or acting appointment).
 - (e) A vacancy in any constituent Senate position shall be filled by the respective constituent body, in accordance with the body's approved procedures.
 - (f) A vacancy in any elected Senate position shall be filled:
 - (i) as part of the next annual election cycle, for a vacancy due to (b)(i);
 - (ii) by holding a by-election within thirty (30) days, in the case of a vacancy due to (b)(ii), (b)(iii) or (b)(iv), where there is deemed to be sufficient time remaining in the current Senate year to make such a by-election practical; or
 - (g) The By-Laws & Elections Subcommittee shall be responsible for initiating and overseeing any arrangements necessary to ensure that Senate vacancies are appropriately filled, in accordance with (d) – (f).

9. ELECTIONS

- Elect one (1) Senator to serve on the Board of Governors for a two-year (2) term.
- Elect one (1) Senator to serve on the Board of Governors for a three-year (3) term.
- Elect one (1) tenured faculty member from any faculty to serve on the search committee for the Provost and Vice-President, Academic and Research.

10. REPORTS FROM OTHER BODIES

- A. (1) Board of Governors
(2) Alumni Advisory Board
(3) Council of Ontario Universities (Academic Colleague)
- B. Reports from Senate members participating on other university-related committees

11. NEW BUSINESS

12. ANNOUNCEMENTS

- (a) President
- (b) Provost and Vice-President Academic and Research
- (c) Vice-President Finance and Administration
- (c) Dean of Applied and Professional Studies
- (d) Dean of Arts and Science
- (e) Dean of Education

- (f) Dean of Graduate Studies and Research
- (f) Student Representative
- (g) Others

13. ADJOURNMENT

NIPISSING UNIVERSITY
SENATE EXECUTIVE COMMITTEE

April 13, 2017

There was a meeting of the Senate Executive Committee on Thursday, April 13, 2017.

Present: M. DeGagné (Chair), H. d'Entremont, J. McAuliffe, C. Richardson, R. Vanderlee, L. Frost, R. Vernescu, A. Weeks

Regrets: M. Tuncali, B. Hatt, K. McCullough, J. Andrews

The purpose of this meeting was to set the agenda for the April 21, 2017 Senate meeting.

The Planning and Priorities Report dated March 24, 2017 was received.

The Chair advised that under Other Business Len Gamache will make a special presentation to Senate on the scope of our fundraising priorities.

The By-Laws and Elections Subcommittee Report dated March 22, 2017 was received. It was noted that incorrect information regarding the By-Laws to be amended had been inadvertently included. The Senate Secretary will revise the track changes and include the correct information in the Senate Agenda.

Respectfully submitted,

Original signed by:

M. DeGagné
Chair
Senate Executive Committee

MOTION 1: That Senate receive the Report of the Senate Executive dated April 13, 2017.

Report of the
PLANNING AND PRIORITIES COMMITTEE
Friday, March 24, 2017

The sixth meeting of the Planning and Priorities Committee was held on Friday, March 24, 2017. The following members were in attendance:

COMMITTEE MEMBERS:

Harley d'Entremont (Chair)	Chris Hachkowski	Dan Walters
Jim McAuliffe	Blaine Hatt	Janet Zimbalatti
Rick Vanderlee	April James	Jordan Dempster
Nancy Black	Reehan Mirza	
Anahit Armenakyan	Katrina Srigley	

Regrets: Carole Richardson, Murat Tuncali, Jamie Graham, Roxana Vernescu, Anne Wagner, Sydney Lamoreau, Cory Tremblay

Recording Secretary: S. Landriault

The Provost gave a continuation of the discussion on the SMA process and advised that this item will be coming back for discussion at all future meetings. The Draft Academic Plan 2016-2021 was also brought forward for discussion at the meeting.

Respectfully submitted,



Harley d'Entremont, PhD
Chair, Planning and Priorities Committee

Motion 1: That the Report of the Planning and Priorities Committee dated March 24, 2017, be received.

Nipissing University

Report of the By-Laws and Elections Subcommittee

March 22, 2017

There was a meeting of the By-Laws and Elections Subcommittee on Wednesday, March 22, 2017 at 1:00 p.m. in F307.

Present: H. d'Entremont, B. Hatt, D. Davis, D. Tabachnick, R. Vernescu, J. Dempster, S. Landriault (Recording Secretary, n-v)

Regrets: J. McIntosh, S. Lamoreau

The By-Laws and Elections Subcommittee Agenda dated March 22, 2017 was approved. A request was made to reschedule agenda item # 2, Graduate Student Appeal Committee, to the next meeting as the Dean of Graduate Studies and Research was unable to attend. A request was made to add Business Arising from the Report to all future agendas.

The By-Laws and Elections Subcommittee Report dated February 15, 2017 was reviewed and approved. In business arising from the report, it was advised that prior to the next Senate meeting on April 21 a Joint meeting of the Board of Governors and Senate will be held to discuss the Special Governance Commission Report. Article 3.6 of the Collegial Governance Report recommends that the Standing Joint Committee of the Board and Senate on Governance should consist of equal membership of Senate and the Board with three members elected by each, and a single representative of the Student Union. It was suggested that one member from the Senate By-Laws and Elections Subcommittee and one member from the Board Governance Committee sit on the Joint Committee for a three-year term. Once the composition of the Joint Committee is established the terms of reference should go back to the Board and Senate for approval and then on to the By-Laws and Elections Subcommittee. Senator Dempster advised that a NUSU meeting is scheduled for April 20 and a discussion will be held regarding NUSU's endorsement of the SGC Report.

A discussion regarding the Budget Advisory Committee was held. The Provost advised that the Budget Advisory Committee will run on a parallel track/process and the budget will be provided to this Committee for information and feedback. Senator Tabachnick requested that the Provost write down the process (a paragraph or two) to assist in determining the most useful role of the Budget Advisory Committee. The Chair stated that it is important that Senate members on the Budget Advisory Committee understand the process as it seems that there is a disconnect in regards to the communication of the financial health of the university. There is a need for more comprehensive notes to be included with the budget. A notice of motion to create the Budget Advisory Committee will be put forward at the May 12 Senate meeting and a vote on the motion can be held at the May 26 Senate meeting.

A discussion regarding quorum at Faculty Council meetings was held. It was noted that Faculty Council constitutions do not follow the Senate By-Laws. Article 6.4 of the Senate By-Laws indicates that quorum for all Senate meetings shall be 60% of the voting membership. The By-Laws and Elections Subcommittee was in agreement that guidelines need to be established and communicated so that all faculties follow this rule. Senate By-Laws, Article 7.7: Unprovided Cases, states that for all procedural situations not covered in the By-Laws, Senate's authority shall be *Robert's Rule of Order*. However,

should procedural situations arise in which these By-Laws and the aforementioned reference are not in accordance, these By-Laws shall prevail.

Faculty Councils need to have a full slate of members with quorum at meetings to have faculty elections for Senate committees. Questions were raised whether the Faculty Council By-Laws can be re-written, and can recommendations be asked for? Each Faculty needs to figure out how to follow their constitution in accordance with the Senate By-Laws. He suggested that research take place on what would constitute a redesigned or restructured Faculty Council and then decide on the best model to follow.

A discussion on the vacant Senate positions for 2017/18 was held. The Senate Secretary has advised the Deans' offices of the Senate and Senate Committee and Subcommittee vacancies. Voting to fill the vacancies is currently taking place. If all Division and Departmental Chairs, as well Directors were members of Senate, what would the approximate number of Senators be?

The suggested revisions from the October 13, 2016 meeting between the Chair of the By-Laws and Elections Subcommittee and the Provost have now all been presented. The last few will be approved at the April 21 Senate meeting.

A suggestion was made that a discussion regarding changing the timeline for elections to Senate and Senate Committees and Subcommittees from January to March be added for discussion to the April By-Laws and Elections Subcommittee agenda. This would be a more realistic deadline as tenure & promotion and sabbaticals are not approved until March.

Respectfully submitted,
Original signed by:

Blaine Hatt
Chair
By-Laws and Elections Subcommittee

MOTION 1: That Senate Executive receive the Report of the By-Laws and Elections Subcommittee dated March 22, 2017.

Nipissing University

Minutes of the Academic Senate Meeting (*DRAFT*)

March 10, 2017

2:30 p.m. – Room F210

MEMBERS PRESENT:

M. DeGagné (Chair), H. d'Entremont, C. Sutton, J. McAuliffe,
N. Black, J. Graham, C. Richardson

A. Armenakyan, L. Chen, K. McCullough, R. Vernescu

R. Breton, A. Burke, J. Dech, A. Karassev, G. McCann, M.
Owens, T. Parkes, T., K. Srigley, S. Srigley, R. Gendron, D.
Tabachnick, T. Vassilev, A. Weeks

B. Hatt, D. Jarvis, W. Richardson, J. Scott, T. Sibbald

C. Cho

L. Rossi

N. Allaire

T. Curry

S. Feretycki

J. Andrews, S. Lamoreau

ABSENT WITH REGRETS:

M. Tuncali, R. Vanderlee

S. Arnocky, N. Kozuskanich, C. McFarlane, P. Nosko, G.
Phillips, D. Walters

O. Pokorny

L. Frost, D. Hay, T. Horton, M. Parr, G. Rickwood, G. Sharpe

K. Barnes

M. Hawco, J. Dempster, D. Ratcliffe, C. Tremblay

APPROVAL OF THE AGENDA OF THE SENATE MEETING OF: March 10, 2017

MOTION 1: Moved by S. Feretycki, seconded by T. Parkes that the agenda of the Senate meeting of
March 10, 2017 be approved.
CARRIED

ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: February 10, 2017

MOTION 2: Moved by G. Phillips, seconded by S. Srigley that the minutes of the Senate meeting of February 10, 2017 be adopted.
CARRIED

QUESTION PERIOD

A request was made for an update on the status of the search for the Provost and Vice-President, Academic and Research position. The President advised that the search has recommenced and that the first meeting took place on March 9. The process will be the same as before, but with the use of an external search firm. The job posting will also be redefined. Should the position not be filled by July 1st, Dr. d'Entremont has agreed to stay on for a few more months.

A question was asked whether a letter of protest would be posted on the NU website regarding the issuing of the second travel ban in the US. The Provost advised that the Universities Canada statement will be used. A Senator suggested that this might be a good opportunity for the University to write its own statement to define our position. The Provost agreed that this was a good suggestion and that something could be drafted to supplement the Universities Canada statement. He also advised that a review would take place to determine how many students and faculty might be affected.

REPORTS OF STANDING COMMITTEES AND FACULTY OR UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 3: Moved by M. DeGagné, seconded by A. Weeks that Senate receive the Report of the Senate Executive Committee dated March 2, 2017.
CARRIED

UNDERGRADUATE STUDIES COMMITTEE

MOTION 4: Moved by H. d'Entremont, seconded by R. Gendron that the Report of the Undergraduate Studies Committee, dated February 27, 2017 be received.
CARRIED

FACULTY OF ARTS AND SCIENCE

Computer Science and Mathematics

MOTION 5: Moved by H. d'Entremont, seconded by G. McCann that Senate approve the unbanning of the courses COSC 3807 Project Management and COSC 4607 Computer Security and Protection.
CARRIED

SCHULICH SCHOOL OF EDUCATION

MOTION 6: Moved by H. d'Entremont, seconded by C. Richardson that Senate approve Motions 7 and 8 as outlined as an omnibus Motion.
CARRIED

Bachelor of Education

MOTION 7: Moved by H. d'Entremont, seconded by C. Richardson that Senate approve that 1 week of practicum be added to EDUC 4714 Practicum I.

MOTION 8: Moved by H. d'Entremont, seconded by C. Richardson that Senate approve that 1 week of practicum be removed from EDUC 4855 Practicum II.

Native/Aboriginal Classroom Assistant Diploma Program

MOTION 9: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve Motions 10 through 32 as outlined as an omnibus Motion.

CARRIED

MOTION 10: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the Native Classroom Assistant Diploma Program (NCADP) is renamed the Aboriginal Classroom Assistant Diploma Program (ACADP).

MOTION 11: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the course name of EDUC 2012 NCADP II Special Education I be changed to Working with Indigenous Children with Special Needs I.

MOTION 12: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the credit value of EDUC 2012 Working with Indigenous Children with Special Needs I be changed from 2.0 to 2.5 credits.

MOTION 13: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the course name of EDUC 3012 NCADP III Special Education II be changed to Working with Indigenous Children with Special Needs II.

MOTION 14: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the credit value of EDUC 3012 Working with Indigenous Children with Special Needs II be changed from 2.0 to 2.5 credits.

MOTION 15: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the course name of EDUC 1010 NCADP Practicum I be changed to EDUC 1010 ACADP Practicum I.

MOTION 16: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the course name of EDUC 2010 NCADP Practicum II be changed to EDUC 2010 ACADP Practicum II.

MOTION 17: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 1023 Introduction to Literacy Strategies.

MOTION 18: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 1124 Introduction to Numeracy Strategies.

MOTION 19: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 1034 Introduction to Canadian Indigenous Studies.

MOTION 20: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 1043 Child Development.

MOTION 21: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 1063 Information Technology in Classrooms.

MOTION 22: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 2023 Literacy Strategies II.

MOTION 23: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 2124 Numeracy Strategies II.

MOTION 24: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 2033 Healthy Active Living Strategies for Indigenous Students.

MOTION 25: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 2034 Indigenous Children's Health and Wellbeing.

MOTION 26: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve the creation of EDUC 2043 Language Arts Strategies.

MOTION 27: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that Year 1 of the program be comprised of the following courses:

Course	Course Title	Hours	Credits
EDUC 1023	Introduction to Literacy Strategies	30	2.5
EDUC 1124	Introduction to Numeracy Strategies	30	2.5
EDUC 1034	Introduction to Canadian Indigenous Studies	30	2.5
EDUC 1043	Child Development	30	2.5
EDUC 2012	Working with Indigenous Children with Special Needs I	30	2.5
EDUC 1063	Information Technology in Classrooms	30	2.5
EDUC 1010	ACADP Practicum I	6 weeks	3
		Total	18

MOTION 28: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the courses comprising Year 1 be prerequisite to Year 2.

MOTION 29: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that Year 2 of the program be comprised of the following courses:

Course	Course Title	Hours	Credits
EDUC 2023	Literacy Strategies II	30	2.5
EDUC 2124	Numeracy Strategies II	30	2.5
EDUC 2033	Healthy Active Living Strategies for Indigenous Students	30	2.5
EDUC 2034	Indigenous Children's Health and Wellbeing	30	2.5
EDUC 3012	Working with Indigenous Children with Special Needs II	30	2.5
EDUC 2043	Language Arts Strategies	30	2.5
EDUC 2010	ACADP Practicum II	6 weeks	3
		Total	18

MOTION 30: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that Advanced Standing for the ACADP is as follows:

Applicants with previous enrolment in the Native Classroom Assistant Diploma Program will transition into the Aboriginal Classroom Assistant Diploma Program under the following processes:

- a) Applicants who have successfully completed all components of Part I and Part II of the Native Classroom Assistant Diploma Program will be eligible to enroll in Part II of the Aboriginal Classroom Assistant Diploma Program.
- b) Applicants who have successfully completed all components of Part I of the Native Classroom Assistant Diploma Program can enroll in Part 2 of ACADP, but must first complete the following courses with a minimum 60% in each course to be eligible to apply: EDUC 2012 Working with Indigenous Children with Special Needs I, EDUC 1063 Information Technology in Classrooms.

MOTION 31: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that Graduation Requirements for the ACADP are as follows:

Graduation Requirements

To graduate with an Aboriginal Classroom Assistant Diploma in Education, students must:

- a) Satisfy all of the stated requirements for the diploma;
- b) Students must obtain a grade of SAT in all practicum sessions;
- c) Complete all courses with a minimum of 60%; and,
- d) Complete all stated requirements within four years from the start date.

ADMISSION POLICY

MOTION 32: Moved by H. d'Entremont, seconded by T. Parkes that Senate approve that the modified Aboriginal Classroom Assistant Diploma Program (formerly Native Classroom Assistant Diploma Program) admission requirements.

PLANNING AND PRIORITIES COMMITTEE

MOTION 33: Moved by H. d'Entremont, seconded by L. Chen that the Report of the Planning and Priorities Committee dated February 24, 2017, be received.
CARRIED

GRADUATE STUDIES COUNCIL

- **December 2, 2016 Report**

MOTION 34: Moved by J. McAuliffe, seconded by K. Srigley that the report of the Graduate Studies Council dated December 2, 2016 be received.
CARRIED

MOTION 35: Moved by J. McAuliffe, seconded by K. Srigley that Senate approve the creation of HIST 5606 Environmental History as attached.
CARRIED

MOTION 36: Moved by J. McAuliffe, seconded by R. Gendron that Senate approve that the following courses be banked: HIST 5106, HIST 5107, HIST 5206, HIST 5216, HIST 5306, HIST 5316, HIST 5407, and HIST 5416.
CARRIED

• **February 28, 2017 Report**

MOTION 37: Moved by J. McAuliffe, seconded by J. Dech that the report of the Graduate Studies Council dated February 28, 2017 be received.
CARRIED

MOTION 38: Moved by J. McAuliffe, seconded by L. Chen that the MA Sociology Course Curriculum be approved as attached.
CARRIED

TECHNOLOGY AND INFRASTRUCTURE COMMITTEE

MOTION 39: Moved by R. Breton, seconded by A. Armenakyan that the Report of the Technology and Infrastructure Committee dated February 16. 2017 be received.
CARRIED

MOTION 40: Moved by G. McCann, seconded by A. Weeks that Senate endorses the recommendations in this report by making them Senate recommendations.
CARRIED

The Vice-President Finance and Administration acknowledged the hard work of the Technology and Infrastructure Committee and advised that work has already begun on the recommendations.

OTHER BUSINESS

Len Gamache provided an update on the progress of the University's fundraising efforts to date. He advised that since December the Executive Team and the Deans have had four dedicated meetings and deliberations are proceeding. A 100% participation mark for Board members has been achieved and he is very excited about where we are headed. The finalized funding priorities will be presented to Senate and the Board of Governors at the April and May meetings. The President commented that though it may seem like a slow process, it is important that ample time be allowed for people to provide their views and opinions. The pace and level of consultation and contributions to the process will enable us to have one answer. Senator McCann thanked Mr. Gamache for his contributions.

AMENDMENT OF BY-LAWS

MOTION 41: That Article 10.3 of the Senate By-Laws be amended as follows:

10.3 Graduate Studies Council (GSC):

- (a) Members:
 - (i) Dean of Graduate Studies and Research or designate, Chair (non-voting)
 - (ii) Registrar or designate (non-voting)
 - (iii) Executive Director of Library Services or designate (non-voting)
 - (iv) Deans of all Faculties or designate

- (v) Graduate Coordinators / Graduate Chairs from each graduate program, or designate
 - (vi) 1 graduate student from each level of graduate studies
 - (vii) 1 graduate student Senator non-voting
- (b) Terms of reference:
- (i) Recommend to the Senate the new academic policies, procedures and regulations of the School of Graduate Studies;
 - (ii) Advise the Senate on the necessary resources and support for graduate studies and to recommend to the Senate the introduction of new services or changes to existing services which would enhance the graduate student experience or make the University more attractive to prospective graduate students;
 - (iii) Revise and up-date the regulations and procedures of current graduate programs for harmonization throughout the SGS;
 - (iv) Review student admission policies for graduate programs;
 - (v) Ensure adherence to time-to-completion requirements;
 - (vi) Recommend to the Senate changes to graduate curriculum or proposals for new graduate programs;
 - (vii) Assist departments in the development of new graduate programs, in compliance with IQAP requirements;
 - (viii) Finalize proposals for new programs, including the Business Plan, before submission to PPC and the Senate;
 - (ix) Make recommendations on any matter related to graduate studies to the appropriate Senate Committees (PPC, RC);
 - (x) Periodically review the overall graduate awards program of the University, and make recommendations to Senate regarding changes in the program;
 - (xi) Ensure that all existing and new graduate scholarships, medals, bursaries and other awards are consistent with established and approved terms, conditions and criteria. Review and approve nominations for graduate scholarships (Tri-council, OGS, others);
 - (xii) Review the annual report on the School of Graduate Studies' activities; and
 - (xiii) Establish the criteria for membership in the Graduate Faculty.

And at the exclusion of student representative,

- (xiv) Make the final selections of students eligible for academic awards, as identified by the Office of the Registrar; and
 - (xvii) Following the periodic appraisal of a program, review and report to Senate any measure that could improve the program.
- **Notice of Motion** that Article 10.0 General Council Provisions of the Senate By-Laws be amended as outlined below:

10.0 General Council Provisions

- (a) In addition to the Senate standing and ad hoc committees/subcommittees as outlined in Articles 8 and 9, the following councils shall be recognized as part of the academic decision-making structure of the University:
 - (i) the Faculty Council for each Faculty;
 - (ii) the Research Council;
 - (iii) the Nipissing University Academic College (NUAC); and
 - (iv) the Graduate Studies Council

- (a) Each Faculty Council in (a)(i) shall be authorized to draft its own constitution, committee structure, terms of reference and procedures, except where Senate delegates its academic authority in a specific area to the Faculty Councils but retains the right to stipulate that all Faculty Councils follow consistent procedures for rendering decisions and reporting to Senate.

*Revised Article reads (**changes in bold**):*

10.0 General Council Provisions

- (a) In addition to the Senate standing and ad hoc committees/subcommittees as outlined in Articles 8 and 9, the following councils shall be recognized as part of the academic decision-making structure of the University:
- (i) the Faculty Council for each Faculty;
 - (ii) the Research Council; **and**
 - (iii) **the Nipissing University Academic College (NUAC); and**
 - (iv) the Graduate Studies Council
- (b) Each Faculty Council in (a)(i) shall be authorized to draft its own constitution, committee structure, terms of reference and procedures, except where Senate delegates its academic authority in a specific area to the Faculty Councils but retains the right to stipulate that all Faculty Councils follow consistent procedures for rendering decisions and reporting to Senate.

- **Notice of Motion** that Article 11.0 Senate Representatives on the Board of Governors of the Senate By-Laws be amended as outlined below:

11.0 Senate Representatives on the Board of Governors

- (a) In accordance with the Nipissing University Act, there shall be two (2) representatives on the Board of Governors elected by Senate from among its faculty Senators. (Two additional Board representatives shall be elected by the faculty-at-large from among the faculty members who are non-Senators.)
- (b) The normal term of office for Senate representatives on the Board shall be two (2) years, with the terms being staggered so that one representative is elected each year.
- (c) Elections for Senate representatives on the Board shall normally be held at the same time as elections for Senate standing committees/subcommittees.
- (d) Senate representatives on the Board shall endeavour to represent the majority opinion of Senate in any Board discussion pertaining to Senate matters.
- (e) Senate representatives on the Board shall provide a written or oral report to Senate following each Board meeting. Specifically, the representatives shall be responsible for ensuring that Senate is kept informed of:
- (i) the outcome of all Senate recommendations conveyed to the Board; and
 - (ii) any Board matters affecting or of interest to Senate, subject to reporting restrictions in the By-Laws of the Board.
- (f) Senate representatives on the Board shall have such other responsibilities as may be assigned from time to time by the Senate or the Board.

*Revised Article reads (**changes in bold**):*

11.0 Senate Representatives on the Board of Governors

- (a) In accordance with the Nipissing University Act, there shall be two (2) representatives on the Board of Governors elected by Senate from among its faculty Senators. (Two additional Board representatives shall be elected by the faculty-at-large from among the faculty members who are non-Senators.)
- (b) The normal term of office for Senate representatives on the Board shall be ~~two (2)~~ three (3) years., ~~with the terms being staggered so that one representative is elected each year.~~
- (c) Elections for Senate representatives on the Board shall normally be held at the same time as elections for Senate standing committees/subcommittees.
- (d) Senate representatives on the Board shall endeavour to represent the majority opinion of Senate in any Board discussion pertaining to Senate matters.
- (e) Senate representatives on the Board shall provide a written or oral report to Senate following each Board meeting. Specifically, the representatives shall be responsible for ensuring that Senate is kept informed of:
 - (i) the outcome of all Senate recommendations conveyed to the Board; and
 - (ii) any Board matters affecting or of interest to Senate, subject to reporting restrictions in the By-Laws of the Board.
- (f) Senate representatives on the Board shall have such other responsibilities as may be assigned from time to time by the Senate or the Board.

- **Notice of Motion** that Article 12.1 Attendance Expectations of the Senate By-Laws be amended as outlined below:

12.1 Attendance Expectations

- (a) It is understood that there are legitimate reasons why Senators may miss a regular or special Senate meeting from time to time. Nevertheless, all Senators shall be expected to attend meetings whenever reasonably possible.
- (b) Senators who are unable to attend a regular or special Senate meeting for legitimate reasons shall be expected to notify the Senate Secretary of Senate in writing, indicating the reason(s) for their absence.
- (c) Elected Senators who miss three (3) regular Senate meetings in any given Senate year without providing legitimate written reasons to the Senate Secretary shall be deemed to have forfeited their positions.
- (d) Any disagreement regarding the legitimacy of reasons given for absence from Senate shall be adjudicated by the Senate Executive Committee.

*Revised Article reads (**changes in bold**):*

12.1 Attendance Expectations

- (a) It is understood that there are legitimate reasons why Senators may miss a regular or special Senate meeting from time to time. Nevertheless, all Senators shall be expected to attend meetings whenever reasonably possible.
- (b) Senators who are unable to attend a regular or special Senate meeting for legitimate reasons shall be expected to notify the ~~Senate~~ Secretary of Senate in writing., **indicating the reason(s) for their absence.**
- (c) Elected Senators who miss three (3) regular Senate meetings in any given Senate year ~~without providing legitimate written reasons to the Senate Seeretary~~ shall be deemed to have forfeited their positions.**-unless legitimate written reason for each absence is provided.**

- (d) Any disagreement regarding the legitimacy of reasons given for absence from Senate shall be adjudicated by the Senate Executive Committee.
- **Notice of Motion** that Article 13.0 Vacant Senate Positions of the Senate By-Laws be amended as outlined below:

13.0 Vacant Senate Positions

- (a) In this Article:
- (i) *ex officio* Senators shall be those identified in 2.1;
 - (ii) constituent Senators shall be those identified in 2.2(a)(i) and 2.3; and
 - (iii) elected Senators shall be those identified in 2.2(a)(ii), 2.2(a)(iii) and 2.4.
- (b) Senate positions may become vacant before the completion of their normal terms of office for a variety of reasons, including:
- (i) the resignation of an elected or constituent Senator with advance notice, effective at the end of a particular Senate year;
 - (ii) the resignation of an elected or constituent Senator without advance notice, effective immediately;
 - (iii) the forfeiture of an elected Senator's position for any reason; or
 - (iv) the inability of any Senator to continue to serve on Senate, due to other unforeseen circumstances.
- (c) Resignations from Senate positions shall be submitted in writing to the Chair of Senate.
- (d) A vacancy in any *ex officio* Senate position shall remain vacant until the position in question is filled by University appointment (including an interim or acting appointment).
- (e) A vacancy in any constituent Senate position shall be filled by the respective constituent body, in accordance with the body's approved procedures.
- (f) A vacancy in any elected Senate position shall be filled:
- (i) as part of the next annual election cycle, for a vacancy due to (b)(i);
 - (ii) by holding a by-election within thirty (30) days, in the case of a vacancy due to (b)(ii), (b)(iii) or (b)(iv), where there is deemed to be sufficient time remaining in the current Senate year to make such a by-election practical; or
 - (iii) with Senate approval, by appointing a temporary replacement for the remainder of the current Senate year and filling the vacancy during the next annual election cycle, in the case of a vacancy due to (b)(ii), (b)(iii) or (b)(iv), where there is deemed to be insufficient time remaining in the current Senate year to make a by-election practical.
- (g) A vacancy in any elected Senate position shall be filled from the same constituency as that of the departing Senator, and shall normally be filled for the duration of the departing Senator's original term of office.
- (h) The By-Laws & Elections Subcommittee shall be responsible for initiating and overseeing any arrangements necessary to ensure that Senate vacancies are appropriately filled, in accordance with (d) – (g).

*Revised Article reads (**changes in bold**):*

13.0 Vacant Senate Positions

- (a) In this Article:
- (i) *ex officio* Senators shall be those identified in 2.1;
 - (ii) constituent Senators shall be those identified in 2.2(a)(i) and 2.3; and
 - (iii) elected Senators shall be those identified in 2.2(a)(ii), 2.2(a)(iii) and 2.4.

- (b) Senate positions may become vacant before the completion of their normal terms of office for a variety of reasons, including:
- (i) the resignation of an elected or constituent Senator with advance notice, effective at the end of a particular Senate year;
 - (ii) the resignation of an elected or constituent Senator without advance notice, effective immediately;
 - (iii) the forfeiture of an elected Senator's position for any reason; or
 - (iv) the inability of any Senator to continue to serve on Senate, due to other unforeseen circumstances.
- (c) Resignations from Senate positions shall be submitted in writing to the Chair of Senate.
- (d) A vacancy in any *ex officio* Senate position shall remain vacant until the position in question is filled by University appointment (including an interim or acting appointment).
- (e) A vacancy in any constituent Senate position shall be filled by the respective constituent body, in accordance with the body's approved procedures.
- (f) A vacancy in any elected Senate position shall be filled:
 - (i) as part of the next annual election cycle, for a vacancy due to (b)(i);
 - (ii) by holding a by-election within thirty (30) days, in the case of a vacancy due to (b)(ii), (b)(iii) or (b)(iv), where there is deemed to be sufficient time remaining in the current Senate year to make such a by-election practical; or
 - (iii) ~~with Senate approval, by appointing a temporary replacement for the remainder of the current Senate year and filling the vacancy during the next annual election cycle, in the case of a vacancy due to (b)(ii), (b)(iii) or (b)(iv), where there is deemed to be insufficient time remaining in the current Senate year to make a by-election practical.~~
- (g) ~~A vacancy in any elected Senate position shall be filled from the same constituency as that of the departing Senator, and shall normally be filled for the duration of the departing Senator's original term of office.~~
- (h) (g) The By-Laws & Elections Subcommittee shall be responsible for initiating and overseeing any arrangements necessary to ensure that Senate vacancies are appropriately filled, in accordance with (d) – (g) (f).

ELECTIONS

- Elect one representative from each faculty to serve on the Chancellor's Teaching Award Selection Committee
L. Chen (APS) ACCLAIMED
D. Tabachnick (A&S) ACCLAIMED
J. Scott (ED) ACCLAIMED
- Elect one representative from each faculty to serve on the CASBU Teaching Award Selection Committee
L. Chen (APS) ACCLAIMED
D. Tabachnick (A&S) ACCLAIMED
J. Scott (ED) ACCLAIMED
- **Notice of Election** for the April 21, 2017 Senate meeting to elect one Senator to serve on the Board of Governors for a two-year term.

REPORTS FROM OTHER BODIES

Alumni Advisory Board

Senator Feretycki advised that the Alumni Advisory Board welcomed three new members from around the province and from around the country, adding some helpful geographic diversity to the Advisory Board. Welcome, Darcy McMeekan (Newfoundland), Hannah Conroy & Rob Kerr (both from Ontario). Once again the Board has a full membership. He also advised of the many letters of thanks received from students who received one of the 19 awards funded by the Alumni Advisory Board. The letters were a warm and positive reminder of the importance of supporting the student experience. As well, he informed that the Alumni Advisory Board continues to develop strategies, tools, tactics and timing to best engage alumni, and support the shared objectives of the University and the Alumni Board. As a reminder those objectives are:

- To enhance the reputation of the university;
- To enhance the profile of the university;
- To support recruitment;
- To support fundraising efforts;
- Other activities that support the above.

Council of Ontario Universities (Academic Colleague)

Senator McCann advised that due to the cancellation of her flight she was unable to attend the March COU Academic Colleague meeting. She reported that discussions were to focus on the continuation of high impact teaching. She advised that the issue is not that students don't have the necessary skills, but that they don't have the ability to express their skills to potential employers. To address this issue it has been suggested that students compile E-Portfolios which would show all of the activities they have participated in while on campus. Senator McCann advised that as she teaches on some Fridays that she may require the COU alternate to attend upcoming COU meetings. Senator Walters is the COU Academic Colleague alternate.

Report from the Review Committee on the Senate Reform Survey

The Speaker advised that the Report from the Review Committee on the Senate Reform Survey was included in the Senate Agenda. He thanked Senator Tabachnick for Chairing the Committee and for hosting the discussion. The Speaker and other Senators advised that they were surprised by the statistics which showed that 37% of faculty have not served on Senate and 9% have served one year. 56% of faculty have served on Senate for a year or less and almost half have never served. Of those who have never served on Senate, 41% are Full Professors or Associate Professors. Of particular note is the finding that approximately 50% of Full Professors have not served on Senate between 2008 and 2017. A concern was expressed that faculty members may be completing important service in other areas.

Senator Tabachnick advised that the Review Committee identified two main areas that require attention, the distribution of faculty membership on Senate and the three Faculty Councils. The Review Committee recommends that the Deans of each Faculty develop or update a "Nomination Policy Guidelines" document that clearly encourages Full Professors to populate at least 25% of Senate seats in accordance with their experience, rank, and proportion of the full-time professoriate. The "Nomination Policy Guidelines" document should also consider membership distribution in relation to program. The Review Committee also asks Senate to instruct the Chairs of the Faculty Councils that procedures related to meetings and the calculation of quorum must run in accordance with the rules of Senate. In order to ensure consistent decision-making and reporting procedures, Senate is also asked to instruct the Chairs of the Faculty Councils to provide copies of the relevant Council Constitutions as well as procedures around meetings and calculations of quorum to the Senate Secretary so that they can be reviewed by an appropriate Senate committee or body.

Several Senators agreed that it would be helpful to have a faculty member or Chair present at Senate meetings to speak to the motion on the floor and provide a rationale. If Department Chairs were members of Senate, the departments would be represented. The Speaker advised that this issue has been raised at By-Laws and Elections Subcommittee meetings and may appear as a notice of motion in the not too distant future.

It was agreed that the entire Report be referred to the By-laws and Elections Subcommittee.

MOTION 42: Moved by D. Tabachnick, seconded by G. McCann that the Report from the Review Committee on the Senate Reform Survey be forwarded on to the By-Laws and Elections Subcommittee.

CARRIED

NEW BUSINESS

The President requested that a motion be put forward to propose a joint meeting of the Board of Governors and Senate to discuss the recommendations of the Governance Commission.

MOTION 43: Moved by M. DeGagné, seconded by S. Srigley to propose to invite the Board of Governors to the next Senate meeting on April 21, 2017, at 1:30 p.m. in F210, to bring the two groups together and discuss how best to proceed.

CARRIED

ANNOUNCEMENTS

The President acknowledged his attendance at the recent Donor Social. It was an uplifting event with 70 student award recipients and donors in attendance. He also wished to recognize the continuing significant contribution that our faculty have made to the Great Moon Gathering Conference held at Northern College in collaboration with the Mushkegowuk Council. The President also congratulated Dr. Justin Carré for his work and recent announcement of the Canada Foundation for Innovation funding for the Social Neuro Endocrinology Lab. The 2017 OFSAA 'AAA' Boys Basketball Championship Tournament was recently held and was a great advertisement for NU. Faculty and staff were invited to attend the Fourth Annual FIRST Robotics Competition which will be held April 5-8 in the Surtees Athletic Centre. Further upcoming events include the Dave Marshall Leadership Awards, 3MT and the Undergraduate Research Conference. He reminded of two events taking place on Saturday, March 11, Women's Hockey in Guelph and March Open House. He expressed his thanks to the faculty and staff who give up their time to attend.

The Provost provided an update on the Strategic Mandate Agreement. The final draft has not yet been received. Bonnie Patterson, SMA Advisor with the MAESD, will be meeting with the Senior Team on March 23. PPC and the Deans have been asked to provide feedback and we hope to have a draft available in April. The Provost advised that High Impact Practices have been discussed in his VP meetings. According to what students say about us, we are doing quite well. He also advised of the HEQCO EASI teleconference he had taken part in that morning and advised that NU will be participating. The Provost also congratulated Katrina Srigley on the premiere screening of the Nipissing Warriors Documentary at the Garden Village Community Centre on March 4. It was a full house for the film premiere and it was a great success. This kind of work is important to what we do at NU.

The Dean of Education advised that a successful BEd Open House had been held with over 100 students and supporters in attendance. A call campaign was also recently completed where all BEd students

received a call from and/or had a conversation with a faculty member or the Dean or Associate Dean. The Dean expressed her thanks to all faculty who participated. The Dean acknowledged the work of Mylae Robson (Costello) on the successful Career Fair held in January which led to the hire of over 10 students. Students have completed placements in Kenya, Quebec and Fort Albany. In May, the Brantford students will be participating in a placement in Italy. She also advised that the OCT accreditation site visit will take place May 3 & 4. As well, approximately 250 consecutive and concurrent students will be graduating in June.

The Dean of Graduate Studies and Research also congratulated Dr. Justin Carré for his work and recent announcement of the CFI funding for the Social Neuro Endocrinology Lab. He also advised of the 10th Annual Undergraduate Research Conference which will take place March 24 & 25. Internationally renowned author, historian and journalist Gwynne Dyer will deliver the keynote lecture. Over 50 submissions have been received from NU, and 27 submissions have been received from other universities. The Dean expressed thanks to Dr. Hilary Earl and committee for organizing this important event. He also advised that the annual Three Minute Thesis (3MT) competition takes place on March 22. The Dean provided an admissions update advising that offers have been made to 33 masters and 10 PhD students.

Senator Andrews advised that the Board of Director/Senator elections close on March 14. Frosh leaders are being hired. He also advised of features of the Health Plan Referendum. Coverage for students includes: \$60 to \$225 with the option to opt out, 80% coverage with an unlimited maximum for prescription drugs, dental coverage 25% to 100% and vision coverage from \$50 for an eye exam to \$60-\$200 for glasses. He also spoke of the following upcoming events: Wellness Week; a guest speaker on healthy relationships and consent culture; One Pledge with Mayor Al McDonald and Police Chief Shawn Divine; an Arts & Science Panel on the topic, "What to do with my degree" and Mental Health, Self Care and stress busting initiatives. He also congratulated Sydney Lamoreau on her recent receipt of a Dave Marshall Leadership Award.

ADJOURNMENT

Senate was adjourned at: 4:05 p.m.

.....
M. DeGagné (Chair)

.....
S. Landriault (Senate Recording Secretary)