

NIPISSING UNIVERSITY

MINUTES OF THE SPECIAL MEETING OF ACADEMIC SENATE

January 17, 2003  
10:00 a.m. – Room A246

MEMBERS PRESENT: R. Bergquist, R. Common, A. Dean, D. Lawrence, B. Nettlefold,  
L. Stamler, R. Wideman

J. Baffoe, K. Boterbloem, G. Brown, T. Chase, A. Clendinning,  
M. Denike, L. Janzen, P. Kelly, L. Kruk, S. Lawlor, D. Murphy,  
T. Parkes, L. Patriquin, J. Ryan, C. Sarlo, A. Sparkes, K. Topps,  
M. Tuncali, V. Valov, G. Williams, H. Zhu

D. Bolger, G. Laronde, G. McEwen, J. McIntosh, B. Olmsted,  
M. Parr, S. Reid, W. Richardson, S. Van Nuland

L. McLaren; D. Bourne-Tyson; J. Price  
S. Renshaw  
A. Fera (guest)

ABSENT WITH REGRETS: D. Marshall, R. Forrest  
Brophey, D. Flynn, D. Hackett, S. Kulkarni, S. Muhlberger,  
Nosko, D. Rowbotham, W. Young

P. Barber, D. Brackenreed, D. Franks, L. Frost (sabbatical),  
H. Langford, J. Long, O. Ridler, J. Scott, R. Weeks

MEMBERS ABSENT: W. Borody, R. Brozowski, P. Chow, T. Dokis, D. Hall, S. High,  
D. Jowett, J. Knox, J. Kovacs, U. Kundra, J. LeClair,  
B. Lorezkowski, E. Mattson, F. Noël, G. Olsen, G. Phillips, G. Pyle,  
B. Riome, L. Robinson, M. Saari, B. Schreyer, K. Stange,  
L. Thibeault, D. Walton, A. Weeks

D. Berry, W. Blair, T. Campbell, K. Clausen, R. Davis, C. Harvey,  
T. Horton, P. Joong, M. Kariuki, L. Knaack, A. Le Sage, J. Lundy,  
M. McCabe, J. Mroczkowski, C. Ricci, C. Richardson, H. Rintoul,  
T. Ryan, G. Swanson, H. Vail

S. Carmichael  
C. Brescht, A. LeRoy, C. MacGillivray, R. Molicia-Lazzaro,  
K. Shields  
S. Anderson, I. Bajewsky, M. Brewes, K. Brozowski, L. Campbell,  
K. Cowcill, M. Kershaw, J. Kooistra, J. Morton, S. O'Hagan,  
C. Peterson, L. Richards, U. Stange

University Curriculum Committee

MOTION #1: Moved by A. Dean, seconded by J. McIntosh that the Report of the University Curriculum Committee dated Thursday, 05 December 2002 be received.  
CARRIED

MOTION #2: Moved by L. Janzen, seconded by M. Tuncali that Senate consider Motions #2-10 of the Curriculum Committee Report dated December 5, 2002, as one omnibus motion.  
CARRIED

Motion #2: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to add the following to the Senate approved list of courses:

- ENGL 2116/7 Texts and Intertexts I and II (3 credits each)
- ENGL 2206/7 Gender, Literature and Culture I and II (3 credits each)
- ENGL 2605 Cultural Studies (six credits)
- ENGL 3486/7 ENGL 3496/7 Studies in Genre I, II, III and IV (3 credits each)
- ENGL 3606/7 Studies in Popular Culture I and II (3 credits each)
- ENGL 3626/7 Studies in Collaboration (3 credits each)

Motion #3: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to delete the following courses from the Senate approved list of courses:

- ENGL 0100 Supplementary Writing Skills (Non-credit)
- ENGL 1560 Writing Skills in Business Communication (6 credit)

Motion #4: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to bank the following courses:

- ENGL 2115 Studies in Literature and the Bible (6 credit)
- ENGL 3255 Themes in Canadian Literature (6 credit)
- ENGL 3256 Themes in Canadian Literature I (3 credit)
- ENGL 3257 Themes in Canadian Literature II (3 credit)
- ENGL 3265 Themes in American Literature (6 credit)
- ENGL 3406 Studies in the Eighteenth-Century Novel (3 credit)
- ENGL 3407 Studies in the Nineteenth-Century Novel (3 credit)
- ENGL 3426 Studies in the Twentieth-Century Novel I (3 credit)
- ENGL 3427 Studies in the Twentieth-Century Novel II (3 credit)
- ENGL 3465 Studies in Drama to 1642 (6 credit)
- ENGL 3475 Studies in Modern Drama (6 credit)

Motion #5: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to modify the following courses to add the specified anti-requisites:

- ENGL 1501 Add anti-requisite: ENGL 1551
- ENGL 1502 Add anti-requisite: ENGL 1552
- ENGL 1551 Add anti-requisite: ENGL 1501
- ENGL 1552 Add anti-requisite: ENGL 1502

Motion #6: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to cross-list the following Gender Equality and Social Justice courses with Group 2 English Studies:

- GEND 2166 Women, Media and Representation
- GEND 2217 Gender and the Media: Themes and Controversies
- GEND 2305 Women in Cinema

Motion #7: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to cross-list the English Studies course ENGL 2206/7 Gender, Literature and Culture I and II with Gender Equality and Social Justice and that the program in Gender Equality and Social Justice be modified to reflect this change.

Motion #8: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to revise the English Studies program effective May 1, 2003 as follows:

**3 year General Degree—Single Major**

Students must complete a minimum of 36 credits in English.

*ENGL 1105E Introduction to English Studies	6 cr.
*ENGL 2005E British Literature from the Medieval to the Modern Period	6 cr.
ENGL upper level	24 cr.

\*Students must complete ENGL 1105E and ENGL 2005E with a minimum grade of 60%.

At least 6 credits must be selected from Group 1.

*Students are limited to a maximum of 54 credits in English.*

### **3 year General Degree—Combined Major**

Students must complete a minimum of 30 credits in English and a minimum of 30 credits in another discipline. The second major must include all of the required courses specified for that discipline. The English requirements are:

*ENGL 1105E Introduction to English Studies	6 cr.
*ENGL 2005E British Literature from the Medieval to the Modern Period	6 cr.
ENGL upper level	18 cr.

\*Students must complete ENGL 1105E and ENGL 2005E with a minimum grade of 60%.

*Students are limited to a maximum of 54 credits in English.*

### **Honours Degree—Single Major**

Students must complete a minimum of 66 credits in English as follows:

*ENGL 1105E Introduction to English Studies	6 cr.
*ENGL 2005E British Literature from the Medieval to the Modern Period	6 cr.
ENGL Group1	24 cr.
ENGL Groups 2 and/or 3	18 cr.
ENGL Honours Seminars	6 cr.
ENGL Studies in Literary Theory and Criticism	6 cr.

At least 18 credits in Group 1 must be selected from courses in British literary history (marked with an asterisk below).

\*Students must complete ENGL 1105E with a minimum grade of 60% and ENGL 2005E with a minimum grade of 65%.

Students moving from second year to third year, or third year to fourth year, must have an overall average of 70%. Students who obtain an overall average below 68% will be required to withdraw from the Honours program. Students with an overall average between 68% and 70% will be placed on academic probation.

*Students are limited to a maximum of 84 credits in English.*

### **Honours Degree—Combined Major**

Students must complete a minimum of 42 credits in English and a minimum of 42 credits in another discipline. The second major must include all of the required courses specified for that discipline. The English requirements are as follows:

*ENGL 1105E	Introduction to English Studies	6 cr.
*ENGL 2005E	British Literature from the Medieval to the Modern Period	6 cr.
Group 1		12 cr.
Groups 2 and/or 3		12 cr.
ENGL	Honours Seminars and/or Studies in Literary Theory and Criticism	6 cr.

\*Students must complete ENGL 1105E with a minimum grade of 60% and ENGL 2005E with a minimum grade of 65%.

Students moving from second year to third year, or third year to fourth year, must have an overall average of 70%. Students who obtain an overall average below 68% will be required to withdraw from the Honours program. Students with an overall average between 68% and 70% will be placed on academic probation.

*Students are limited to a maximum of 84 credits in English.*

#### **Group 1**

##### **Literary History and Genre Studies**

ENGL 2255E	Canadian Literature from the Colonial to the Contemporary Period
ENGL 2265E	American Literature from the Colonial to the Contemporary Period
*ENGL 2535E	Studies in Shakespeare
*ENGL 2536E	Studies in Shakespeare I
*ENGL 2537E	Studies in Shakespeare II
*ENGL 3045E	Studies in Early Modern Literature
*ENGL 3095E	Studies in Eighteenth-Century Literature
*ENGL 3136E	Studies in Nineteenth-Century Literature I
*ENGL 3137E	Studies in Nineteenth-Century Literature II
*ENGL 3175E	Studies in Twentieth-Century Literature
*ENGL 3505E	Studies in Medieval Literature (formerly Studies in Chaucer)
ENGL 3486E	Studies in Genre I
ENGL 3487E	Studies in Genre II
ENGL 3496E	Studies in Genre III
ENGL 3497E	Studies in Genre IV

Note: The content of the Genre courses is variable. To determine whether the content focuses on British literature, students should check the course description each year and/or consult with the Department.

## **Group 2**

### **Cultural and Media Studies**

ENGL 2116E	Texts and Intertexts I
ENGL 2117E	Texts and Intertexts II
ENGL 2206E	Studies in Gender, Literature and Culture I
ENGL 2207E	Studies in Gender, Literature and Culture II
ENGL 2275E	Studies in the Native Literatures of North America
ENGL 2445E	Children's Literature
ENGL 2605E	Cultural Studies
ENGL 3146E	Studies in Postcolonial Literature I
ENGL 3147E	Studies in Postcolonial Literature II
ENGL 3206E	Special Topics in Women's Literature I
ENGL 3207E	Special Topics in Women's Literature II
ENGL 3606E	Studies in Popular Culture I
ENGL 3607E	Studies in Popular Culture II
ENGL 3626E	Studies in Collaboration I
ENGL 3627E	Studies in Collaboration II

Note: Students may count up to 6 credits from the following list of courses toward their Group 2 requirements in an English Studies degree:

GEND 2166E	Women, Media and Representation
GEND 2217E	Gender and the Media: Themes and Controversies
GEND 2305E	Women in Cinema

## **Group 3**

### **Language and Rhetoric Studies**

ENGL 2015E	Theatre Production: Practice and Theory
ENGL 3515E	Creative Writing
ENGL 3516E	Creative Writing: Poetry
ENGL 3517E	Creative Writing: Prose

Note: Students may not credit the ENGL 1500 courses toward an English Studies degree.

Note: Depending on the topic of individualized study, ENGL 4695E, the Honours Essay, will be credited toward Group 1, 2 or 3, as approved by the Department.

Motion #9: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to add the following courses as option courses in the Studies in Culture and the Arts major at the Muskoka Campus and the program in Studies in Culture and the Arts be modified to reflect this change:

ENGL 2116/7	Texts and Intertexts I and II (3 cr. + 3 cr.)
ENGL 2206/7	Gender, Literature and Culture I and II (3cr. + 3 cr.)
ENGL 2605	Cultural Studies
ENGL 3606/7	Studies in Popular Culture I and II (3cr. + 3cr.)
ENGL 3626/7	Studies in Collaboration I and II (3cr. + 3cr.)

Motion #10: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to delete the following courses from the Studies in Culture and the Arts program at the Muskoka Campus and the program in Studies in Culture and the Arts be modified to reflect this change:

ENGL 2115	Studies in Literature and the Bible (6cr)
ENGL 3256/7	Themes in Canadian Literature I and II (3 cr. + 3cr.)
ENGL 3265	Themes in American Literature (6 cr)

MOTION #3: Moved by L. Janzen, seconded by G. Williams that Senate approve Motions #2-10 of the Curriculum Committee Report dated December 5, 2002, as one omnibus motion.  
CARRIED

MOTION #4: Moved by C. Sarlo, seconded by W. Richardson that Senate consider Motions #11-20 of the Curriculum Committee Report dated December 5, 2002, as one omnibus motion.  
CARRIED

Motion #11: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to add the following to the Senate approved list of courses:

ADMN 1006E	Personal Productivity (Non-Credit)
ADMN 4236E	Accounting Theory and Integration (3 Credits)
ECON 2106E	Managerial Economics (3 Credits)
ECON 3127E	International Financial Management (3 Credits)
ECON 3126E	Introduction to Econometrics (3 Credits)
ECON 3226E	International Economics (3 Credits)
MKTG 3417E	International Marketing (3 Credits)
MKTG 3426E	Marketing Communications (3 Credits)
MKTG 3437E	Product and Brand Management (3 Credits)
MKTG 4406E	Applied Marketing Management (3 Credits)
MKTG 4426E	Services Marketing Management (3 Credits)

MKTG 4427E	Business-to-Business Marketing (3 Credits)
MKTG 3436E	Public & Non-profit Marketing (3 Credits)
TMGT 3006E	Technology, Business and Society (3 Credits)
TMGT 2106E	Systems Analysis and Design (3 Credits)
TMGT 3096E	Field Placement in Technology Management (3 Credits)
TMGT 3017E	Programming for Business (3 Credits)
TMGT 3236E	Networking in a Business Environment (3 Credits)
TMGT 4417E	Current Trends in Technology Management (3 Credits)
TMGT 3126E	E-Commerce (3 Credits)
TMGT 4006E	Management of Innovation and Technology (3 Credits)

Motion #12: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to add a Marketing Stream within the Bachelor of Business Administration Degree and that upon graduation and completion of 18 credits within the stream, students be awarded a Bachelor of Business Administration Degree (Marketing).

Motion #13: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to add a Technology Management Stream within the Bachelor of Business Administration and that upon graduation and completion of 27 credits within the stream, students be awarded a Bachelor of Business Administration Degree (Technology Management).

Motion #14: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to change the following prerequisites and that the programs in Bachelor of Business and Administration be modified to reflect these changes:

Courses Requiring a Prerequisite Change	Old Prerequisite
<p><b>ADMN 1136E Introduction to Organizational Behaviour</b>                      Prerequisite: None                      Anti Requisite: PSYC 2306, PSYC 2307                      Hours: One and one-half hours of lecture and one and one-half hours of laboratory work per week for one term.                      Credits: 3.0</p>	<p>ADMN 1156E</p>



Courses Requiring a Prerequisite Change	Old Prerequisite
<p><b>ADMN 2616E Management Science</b>  Prerequisite: ADMN1607.  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	ADMN 2607
<p><b>ADMN 3116E Financial Management I</b>  Prerequisite: ADMN 1107E and ADMN 1607E  Hours: Three hours of lecture per week for one term.  Credits: 3.0  A basic theoretical framework for decision-making in financial management. Emphasis in this course is on financial planning, control, working capital management, short and intermediate term financing. <i>Offered every year.</i></p>	ADMN 2607
<p><b>ADMN 3046E Operations Management</b>  Prerequisite: ADMN 2606E and either ADMN 1607E or ADMN 2616E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	ADMN 2606E and either ADMN 1607E or ADMN 2616E
<p><b>ADMN 3146E Compensation and Rewards</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	ADMN 1136E and ADMN 2137E
<p><b>ADMN 3147E Occupational Health and Safety</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	ADMN 2137E

<b>Courses Requiring a Prerequisite Change</b>	<b>Old Prerequisite</b>
<p><b>ADMN 3246E Human Resources Research and Information Systems</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 2137E</p>
<p><b>ADMN 3247E Human Resources Planning</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 2137E</p>
<p><b>ADMN 3306E Introduction to Small Business Administration</b>  Prerequisite: ADMN 2136  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>Completion of the second year core courses of Administrative Studies, Business Administration or Business Information Systems</p>
<p><b>ADMN 3506E Management of Not-for-Profit Organizations</b>  Prerequisite: Restricted to students in the 3<sup>rd</sup> year of the BA in Administrative Studies or the 3<sup>rd</sup> and 4<sup>th</sup> year of the BBA programs  Anti-requisite: MKTG 3436  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>Completion of the second year core courses of the BBA or the BA in Administrative Studies</p>
<p><b>ADMN 3706E Organizational Structure and Design</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 1136E and ADMN 2137E</p>
<p><b>ADMN 3836E Training and Development</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 1136E and ADMN 2137E</p>

<b>Courses Requiring a Prerequisite Change</b>	<b>Old Prerequisite</b>
<p><b>ADMN 3837E Organizational Development and Change</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 1136E and ADMN2137E</p>
<p><b>ADMN 3856E Information Systems</b>  Prerequisite: ADMN 2167E (formerly 1167)  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>Completion of second year core courses</p>
<p><b>ADMN 4126E Management Skills</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 1136E and ADMN 2137E</p>
<p><b>ADMN 4137E Current Issues in Management</b>  Prerequisite: ADMN 1137E  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 1136E and ADMN 2137E</p>
<p><b>ADMN 4206E International Management</b>  Prerequisite: Restricted to students in the 3<sup>rd</sup> and 4<sup>th</sup> year of the BBA programs and students in the BCOMM program  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>ADMN 2137E</p>
<p><b>ADMN 4606E Business Strategy and Policy I</b>  Prerequisite: Restricted to students in the 3<sup>rd</sup> and 4<sup>th</sup> year of the BBA programs and students in the BCOMM program  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>Completion of third year core courses of Business Administration or Business Information Systems</p>

<b>Courses Requiring a Prerequisite Change</b>	<b>Old Prerequisite</b>
<p><b>ADMN 4896E Current Topics in Administration I</b>  Prerequisite: Restricted to students in the 3<sup>rd</sup> and 4<sup>th</sup> year of the BBA and BA in Administrative Studies  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>Completion of second year core courses of the BBA or BA in Administrative Studies</p>
<p><b>ADMN 4897E Current Topics in Administration II</b>  Prerequisite: Restricted to students in the 3<sup>rd</sup> and 4<sup>th</sup> year of the BBA and BA in Administrative Studies  Hours: Three hours of lecture per week for one term.  Credits: 3.0</p>	<p>Completion of second year core courses of the BBA or BA in Administrative Studies</p>

Motion #15: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to modify the following courses:

- ADMN 2137 – course code change to ADMN 1137
- ADMN 1156 - course description change
- ADMN 4136 – course code change to ADMN 2136
- ADMN 3917 – course name change from Innovation and Creativity to Creativity for Innovation; non-substantial course description change
- ADMN 4145 – course description change
- ADMN 4827 – prerequisite change from ADMN 2106/07 to ADMN 1107 - non-substantial course description change
- ADMN 4916 – course change from 3 credit (ADMN 4916) to 6 credit (ADMN 4915)
- ADMN 2607 - course code change to ADMN 1607; non-substantial changes made to course description
- ADMN 2126 - course code change to MKTG 1126
- ADMN 2127– course code change to MKTG 1127; non-substantial changes made to course description
- ADMN 3126 – course code change to MKTG 3126; – move course into the marketing area
- ADMN 1167 - course code change to ADMN 2167
- ECON 2127 – course code change to ECON 1127; non-substantial changes made to course description
- ADMN 4926 – course name change from EDP Auditing to Information Systems Auditing and Assurance; non-substantial course description change

Motion #16: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to revise the Bachelor of Business Administration program effective May 1, 2003 as follows:

Business Administration

This program is part of the School of Business and Economics.

Undergraduate Degree

Bachelor of Business Administration (Honours)

To graduate with a Bachelor of Business Administration Degree, students must complete 120 credits, including 60 credits from the BBA core program requirements as follows:

ADMN 1107E	Introductory Financial Accounting II	3 cr.
ADMN 1136E	Introduction to Organizational Behaviour	3 cr.
ECON 1006E	Introduction to Economics I	3 cr.
ECON 1007E	Introduction to Economics II	3 cr.
MKTG 1126E	Marketing Concepts	3 cr.
ADMN 1137E	Management of Human Resources	3 cr.
MKTG 1127E	Marketing for Managers	3 cr.
ADMN 1607E	Business Mathematics	3 cr.
ADMN 2146E	Management Accounting and Control I	3 cr.
ADMN 2606E	Business Statistics	3 cr.
ADMN 2306E	Business Ethics	3 cr.
ADMN 2167E	Business Decision Making	3 cr.
ADMN 2136E	Research in Management	3 cr.
ECON 2106E	Managerial Economics	3 cr.
ADMN 3046E	Operations Management	3 cr.
ADMN 3116E	Financial Management I	3 cr.
ADMN 3117E	Financial Management II	3 cr.
ADMN 3856E	Information Systems	3 cr.
ADMN 4606E	Business Strategy and Policy I	3 cr.
ADMN 4607E	Business Strategy and Policy II	3 cr.

Students without any prior background in accounting will be required to take ADMN 1106E: Introductory Financial Accounting I in preparation for ADMN 1107E.

*Students are limited to a maximum of 84 credits in a single discipline.*

Other Course Requirements

ADMN, ECON, MKTG or TMGT	6 cr.
Humanities, Science or Social Science	18 cr.
Electives	36 cr.

For complete BBA requirements, please refer to that section of the Calendar (see Degree Requirements in the Index).

### **BBA Streams**

Prior to commencing the second year of study, students may decide if they wish to graduate with either a BBA, or with a BBA that has a stream. This stream will be noted on the student's graduation diploma. Nipissing BBA students have a choice of specializing in Accounting, Economics, Human Resource Management, Marketing or Technology Management.

Should students wish to specialize in one of the streams, they must complete a specific series of elective courses, chosen from the groups below, during their third and fourth years of study. Some streams require students to begin to take some courses during their second year. It is important for students to consult the co-ordinators in the applicable stream for specific requirements. Students are required to declare whether or not they will pursue a stream, prior to registering for their third year of studies. For each stream, there will be a faculty member responsible for co-ordinating student intake, questions, and course-related concerns.

#### Stream Co-ordinators

Accounting – J. Ryan

Economics – C. Sarlo

Human Resources Management – J. Knox

Marketing – B. Riome

Technology Management - TBA

#### Accounting Stream

Students must complete 24 credits during their second, third and fourth years of study, as follows:

ADMN 2106E Intermediate Accounting I 3 cr.

ADMN 2107E Intermediate Accounting II 3 cr.

ADMN 2147E Management Accounting and Control II 3 cr.

Students intending to pursue an accounting designation are strongly advised to take ADMN 2106E, ADMN 2107E and ADMN 2147E in their second year. Students should consult with the faculty co-ordinator regarding courses. If students are pursuing a professional accounting designation, they should ensure they are meeting the entrance requirements for the specific designation.

15 credits from the following:

ADMN 4816E Personal Taxation 3 cr.

ADMN 4817E	Corporate Taxation	3 cr.
ADMN 4827E	Auditing	3 cr.
ADMN 4836E	Advanced Accounting Topics I	3 cr.
ADMN 4837E	Advanced Accounting Topics II	3 cr.
ADMN 4887E	Advanced Management Accounting	3 cr.
ADMN 4926E	Information Systems Auditing and Assurance	3 cr.
ADMN 4927E	Advanced Auditing	3 cr.

### **Economics Stream**

Students must complete 21 credits in Economics during their second, third and fourth years of study, as follows:

ECON 2007E	Labour Economics	3 cr.
ECON 2017E	Money, Banking, and the Canadian Financial System	3 cr.
ECON 2016E	Intermediate Macroeconomics	3 cr.

12 credits from the following:

ECON 3065E	Introduction to Economic Development	6 cr.
ECON 3085E	Canadian Economic Problems and Policies	6 cr.
ECON 3126E	Introduction to Econometrics	3 cr.
ECON 3226E	International Economics	3 cr.
ECON 3127E	International Finance	3 cr.

### **Human Resources Management Stream**

Students must complete 24 credits during their second, third and fourth years of study, as follows:

ADMN 3706E	Organizational Structure and Design	3 cr.
ADMN 3836E	Training and Development	3 cr.
ADMN 3837E	Organizational Development and Change	3 cr.
ADMN 2117E	Industrial Relations	3 cr.

12 credits from the following:

ADMN 3146E	Compensation and Rewards	3 cr.
ADMN 3147E	Occupational Health and Safety	3 cr.
ADMN 3246E	Human Resources Research and Information Systems	3 cr.
ADMN 3247E	Human Resources Planning	3 cr.
ADMN 4126E	Management Skills	3 cr.
ADMN 4136E	Research in Management	3 cr.
ADMN 4145E	Field Placement in HRM	6 cr.
ADMN 4206E	International Management	3 cr.
ECON 2007E	Labour Economics	3 cr.

### **Marketing Stream**

Students must complete 18 credits during their second, third and fourth years of study, as follows:

MKTG 3126E Consumer Behaviour	3 cr.
MKTG 3426E Marketing Communications	3 cr.
MKTG 4406E Applied Marketing Management	3 cr.

9 credits from the following:

MKTG 3437E Product and Brand Management	3 cr.
MKTG 4426E Services Marketing Management	3 cr.
MKTG 4427E Business-To-Business Marketing	3 cr.
MKTG 3417E International Marketing	3 cr.
MKTG 3436E Public & Non-profit Marketing	3 cr.

### **Technology Management Stream**

Students must complete 27 credits during their second, third and fourth years of study, as follows (note: Students interested in the TM stream are strongly encouraged to take MATH 1056 during their first or second year):

MATH 1056E Discrete Math I	3 cr.
COSC 1557E Introduction to Computer Science	3 cr.
ADMN 3837E Organizational Development and Change	3 cr.
TMGT 4006E Management of Innovation and Technology	3 cr.
TMGT 2106E Systems Analysis and Design	3 cr.

A minimum of 12 credits of the following:

ADMN 3127E Accounting Information Systems	3 cr.
ADMN 4926E Information Systems Auditing and Assurance	3 cr.
COSC 1567E Programming in C++	3 cr.
COSC 3557E Object Oriented Programming	3 cr.
COSC 3606E Databases and Data Management	3 cr.
COSC 3807E Project Management	3 cr.
TMGT 3006E Technology, Business and Society	3 cr.
TMGT 3017E Programming for Business	3 cr.
TMGT 3096E Field Placement in Technology Management	3 cr.
TMGT 3236E Networking in a Business Environment	3 cr.
TMGT 4417E Current Trends in Technology Management	3 cr.
TMGT 3126E E-Commerce	3 cr.



### **Minor**

A minor in Business Administration is available to students pursuing a major in another discipline. A minor consists of a minimum of 24 credits in the discipline. In Business Administration, the minor must consist of 24 credits in ADMN, ECON, MKTG and TMGT with at least six credits at the upper year level. Cross-coded and cross-listed courses may count towards the minor if they have not been used elsewhere to complete program requirements.

Motion #17: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to revise the degree requirements for the BBA to remove the minimum grade requirement for the introductory courses.

Motion #18: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to revise the School of Business and Economics' Bachelor of Arts (3 Year) degree in Administrative Studies effective May 1, 2003 as follows:

#### **Administrative Studies**

This program is part of the School of Business and Economics.

#### **Undergraduate Degree**

- Bachelor of Arts (3-Year General)

#### **3-Year General Degree – Single Major**

Students must complete 90 credits including 36 core credits in Administrative Studies and Economics as follows:

ADMN 1107E	Introductory Financial Accounting II	3 cr.
ADMN 1136E	Introduction to Organizational Behaviour	3 cr.
ECON 1006E	Introduction to Economics I	3 cr.
ECON 1007E	Introduction to Economics II	3 cr.
MKTG 1126E	Marketing Concepts	3 cr.
MKTG 1127E	Marketing for Managers	3 cr.
ADMN 2167E	Business Decision Making	3 cr.
ADMN 2606E	Business Statistics	3 cr.
ADMN 2306E	Business Ethics	3 cr.
ADMN 3856E	Information Systems	3 cr.

Upper Level Business Courses

6 cr.\*

Students without any prior background in accounting will be required to take ADMN 1106E: Introductory Financial Accounting I in preparation for ADMN 1107E.

\* Students must take 6 credits of ADMN, ECON, MKTG or TMGT

*Students are limited to a maximum of 54 credits in a single discipline.*

Other Course Requirements

Humanities	6 cr.
Science	6 cr.
Electives	42 cr.

For complete BA (3-Year General) degree requirements, please refer to that section of the Calendar (see Degree Requirements in the Index ).

**3-Year General Degree – Combined Major**

Students must complete the 30 core credits listed above and a minimum of 30 credits in another discipline. The second major must include all of the required courses specified for that discipline.

*Students are limited to a maximum of 54 credits in a single discipline.*

Other Course Requirements

Humanities	6 cr.
Science	6 cr.
Electives	18 cr.

For complete BA (3-Year General) degree requirements, please refer to that section of the Calendar (see Degree Requirements in the Index).

**Rationale:**

*These changes are being made in order to be consistent with changes in the BBA curriculum. As a result, ADMN 1156, ADMN 2117 and ADMN 3306 are being removed as they are no longer part of the business core, marketing has been moved to first year and the second half has been added to make it easier for students to take upper year marketing courses if they wish. Business ethics has been added to strengthen students' understanding of business issues. The SBE has allowed six credits of upper level courses in order to add more flexibility to the program.*

*Note: Motion to amend is in the main SBE/BBA document.*

Motion #19: That the Senate document entitled "Senate Academic Regulations and Policies, September 2002" be amended to revise the School of Business and Economics' Bachelor of Arts (3 Year) degree in Economics effective May 1, 2003 as follows:

Economics

This program is part of the School of Business and Economics.

Undergraduate Degree

Bachelor of Arts (3-Year General)

**3-Year General Degree – Single Major**

Students must complete a minimum of 36 credits in Economics as follows:

*ECON 1006E Introduction to Economics I	3 cr.
*ECON 1007E Introduction to Economics II	3 cr.
ECON 1127E Introduction to Mathematics for Economists	3 cr.
ECON 2106E Managerial Economics	3 cr.
ECON 2126E Elementary Statistical Methods for Economists	3 cr.
ECON 2016E Intermediate Macroeconomic Theory	3 cr.
ECON upper level	18 cr.

\*Students must complete ECON 1006E and ECON 1007E with a minimum grade of 60% in each.

*Students are limited to a maximum of 54 credits in a single discipline.*

Other Course Requirements

Humanities	6 cr.
Science	6 cr.
Electives	42 cr.

For complete BA (3-Year General) degree requirements, please refer to that section of the Calendar (see Degree Requirements in the Index).

**3-Year General Degree – Combined Major**

Students must complete a minimum of 30 credits in Economics and a minimum of 30 credits in another discipline. The second major must include all of the required courses specified for that discipline. The Economics requirements are:

*ECON 1006E Introduction to Economics I	3 cr.
*ECON 1007E Introduction to Economics II	3 cr.
ECON 2106E Managerial Economics	3 cr.
ECON 1127E Introduction to Mathematics for Economists	3 cr.
ECON 2016E Intermediate Macroeconomic Theory	3 cr.
ECON 2126E Elementary Statistical Methods for Economists	3 cr.
 ECON upper level	 12 cr.

\*Students must complete ECON 1006E and ECON 1007E with a minimum grade of 60% in each.

*Students are limited to a maximum of 54 credits in a single discipline.*

#### Other Course Requirements

Major 2	30 cr.
Humanities	6 cr.
Science	6 cr.
Electives	18 cr.

For complete BA (3-Year General) degree requirements, please refer to that section of the Calendar (see Degree Requirements in the Index).

#### **Minor**

A minor in Economics is available to students pursuing a major in another discipline. A minor consists of a minimum of 24 credits in a discipline, with at least six credits at the first year level and at least six credits at the upper year level. Cross-coded and cross-listed courses may count towards a minor if they have not been used elsewhere to complete program requirements. A minimum grade of 60 % is required in the introductory course(s) presented for the minor.

#### **Rationale:**

*These changes are being made in order to be consistent with changes in the BBA curriculum. As a result, ECON 2006 Intermediate Microeconomics has been changed to ECON 2106 Managerial Economics. In addition, the SBE felt that both mathematics and statistics were integral parts of the Economics program and should be part of the core requirements. In order to maintain choice for students, Labour Economics and Money and Banking were removed from the core. Students may choose to take these courses as electives.*

*Motion to amend the BA3 (Economics) can be found in the main SBE/BBA document*

*The School is proposing to remove the following course codes. Note that these courses have had their course codes changed.*

ADMN 1167 – Business Decision Making (Being replaced by year two course)  
ADMN 2126 – Marketing Concepts (Being replaced by year one course code)  
ADMN 2127 – Marketing for Managers (Being replaced by year one course code)  
ADMN 2607 – Business Mathematics (Being replaced by year one course code)

Motion #20: That the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to delete the following courses:

ADMN 1157 – Written Business Communication

ADMN 2047 – Ethical Decision-Making and Information Technology

MOTION #5: Moved by C. Sarlo, seconded by M. Tuncali that Senate approve Motions #11-20 of the Curriculum Committee Report dated December 5, 2002 as one omnibus motion.

CARRIED

MOTION #6: Moved by R. Common, seconded by R. Wideman that the Senate document entitled “Senate Academic Regulations and Policies, September 2002” be amended to add the following courses to the Senate approved list of additional qualification courses in the In-Service Education programs:

EDUC 1205 The Deaf, Part I (6 credits)

EDUC 2205 The Deaf, Part II (6 credits)

EDUC 3205 The Deaf, Part III (6 credits)

EDUC 1295 The Blind, Part I (6 credits)

EDUC 2295 The Blind, Part II (6 credits)

EDUC 3295 The Blind, Part III (6 credits)

EDUC 1225 The Deaf/Blind, Part I (6 credits)

EDUC 2225 The Deaf/Blind, Part II (6 credits)

EDUC 3225 The Deaf/Blind, Part III (6 credits)

EDUC 3465 Design and Technology, Part III (Specialist) (6 credits)

CARRIED

### **NON-SUBSTANTIVE CHANGES – FOR INFORMATION ONLY**

The following are non-substantive changes:

ADMN 1106 Introductory Financial Accounting I – course description change

ADMN 1107 Introductory Financial Accounting II – course description change

ADMN 2106 Intermediate Accounting I – course description change

ADMN 2107 Intermediate Accounting II – course description change

ADMN 2146 Management Accounting and Control I – course description change

ADMN 2147 Management Accounting and Control II – course description change

ADMN 2606 Business Statistics – course description change

Minutes of the Special Meeting of the Academic Senate

January 17, 2003

Page 22

ADMN 3127 Accounting Information Systems – course description change  
ADMN 4607 Business Strategy and Policy II – course description change  
ADMN 4887 Advanced Management Accounting Topics – course description change  
ADMN 4927 Advanced Auditing – course description change  
ECON 1007 Introduction to Economics II – course description change  
ECON 2016 Intermediate Macroeconomic Theory – course description change  
ECON 2017 Money, Banking and the Canadian Financial Institutions – course description change  
ECON 2126 Elementary Statistical Methods for Economists – course description change  
ECON 3065 Introduction to Economic Development – course description change  
ENGL 3505 Studies in Chaucer – title change to “Studies in Early Modern Literature”  
ENGL 4686/7 Honours Seminar I & II – course description changes  
ENGL 4786/7 Honours Seminar III & IV – course description changes  
ENGL 4695 Honours Essay – course description change  
EDUC 1656 The Trainable Retarded Pupil – title change to “Special Education Elective: Students with Developmental Disabilities”

**Rationale:**

*The SBE is proposing to make the following changes to its course. The intent is to update course descriptions to more accurately reflect the class lectures and class content. No changes have been made to course numbers, names or prerequisites. **These are not substantial changes.***

**Rationale Example:**

**The Old Description for ADMN 1106E Introductory Financial Accounting I**

Prerequisite: No prerequisite.

This introductory course in financial accounting is intended for students with no OAC or CAAT credit (or equivalent) in accounting. (Those having such a credit will not normally be permitted to enrol.)

Hours: Three hours of lecture per week for one term.

Credits: 3.0

The purpose of the course is to develop skills and knowledge necessary for the study of accounting at the university level. Students are introduced to the theoretical foundations of financial accounting and explore the practical tools required for the accumulation and dissemination of financial information for internal and external reporting, planning, control and decision making. Topics include an in-depth study of double-entry bookkeeping systems; preparation of working papers; preparation of financial statements; accounting for merchandising concerns; accounting for cash, receivables, and such other topics deemed appropriate by the instructor, as time permits. *Offered every year.*

**ADMN 1106E Introductory Financial Accounting I**

Prerequisite: No prerequisite.

This introductory course in financial accounting is intended for students with no OAC, University Level or CAAT credit (or equivalent) in accounting. (Those having such a credit will not normally be permitted to enrol.)

Hours: Three hours of lecture per week for one term.

Credits: 3.0

The purpose of the course is to develop skills and knowledge necessary for the study of accounting at the university level. Students are introduced to the theoretical foundations of financial accounting and explore the practical tools required for the accumulation and dissemination of financial information for internal and external reporting, planning, control and decision-making. Topics include an in-depth study of double-entry bookkeeping systems including adjustments and closing the accounts; preparation of working papers; preparation of financial statements; accounting for merchandising concerns, review of concepts related to internal controls; accounting for cash, receivables, inventories, and such other topics deemed appropriate by the instructor, as time permits. *Offered every year.*

**ADMN 1106E Introductory Financial Accounting I**

Prerequisite: No prerequisite.

This introductory course in financial accounting is intended for students with no OAC, BAT4M (Principles of Financial Accounting) or CAAT credit (or equivalent) in accounting. (Those having such a credit will not normally be permitted to enrol.)

Hours: Three hours of lecture per week for one term.

Credits: 3.0

The purpose of the course is to develop skills and knowledge necessary for the study of accounting at the university level. Students are introduced to the theoretical foundations of financial accounting and explore the practical tools required for the accumulation and dissemination of financial information for internal and external reporting, planning, control and decision-making. Topics include an in-depth study of double-entry bookkeeping systems including adjustments and closing the accounts; preparation of working papers; preparation of financial statements; accounting for merchandising concerns, review of concepts related to internal controls; accounting for cash, receivables, inventories, and such other topics deemed appropriate by the instructor, as time permits. *Offered every year.*

**ADMN 1107E Introductory Financial Accounting II**

Prerequisite: ADMN 1106E or an OAC, BAT4M (Principles of Financial Accounting) or CAAT credit in accounting (or equivalent)

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course is designed to introduce and explore the fundamental principles and theoretical concepts of financial accounting and the practical tools utilized in the implementation of this theoretical framework. The student will be introduced to theories and the underlying usefulness of financial statements. The goal is to provide participants with the necessary skills to be able to prepare an analysis of a set of financial statements and be aware of what the issues are and what information should be communicated to the various users. Further, students will gain an appreciation for issues and theories that must be considered in the specialized areas such as revenue recognition, statement of cash flows, inventories, reporting and analyzing tangible and intangible operational assets short and long-term debt, and equity accounts. The nature of the modern business corporation is examined in some detail particularly with a view to understanding the issues related to communicating significant financial information. The student's overall understanding of financial accounting is synthesized through extensive study of the statement of changes in financial position and financial statement analysis. *Offered every year.*

**ADMN 2106E Intermediate Accounting I**

Prerequisite: ADMN 1107E

Students may not retain credit for both ADMN 2106E and ADMN 2105E.

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course provides a detailed treatment of the concepts and procedures involved in corporate external reporting. The focus is on asset recognition and measurement. Specific topics include: cash, current receivables, inventory, capital assets and amortization and intangibles. Students will be exposed to current accounting issues through the use of lectures and cases. *Offered every year.*



**ADMN 2107E Intermediate Accounting II**

Prerequisite: ADMN 1107E

Students may not retain credit for both ADMN 2107E and ADMN 2105E.

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course provides a detailed treatment of the concepts and procedures involved in corporate external reporting. The focus of this course is on understanding some of the more complex areas of accounting and their impact on the user. Students are exposed to topics such as pensions, leases and corporate income taxes through lectures and case studies. *Offered every year.*

**ADMN 2146E Management Accounting and Control I**

Prerequisite: ADMN 1107E

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course introduces students to the uses and limitations of accounting information for management decision-making. Introduction to cost concepts and classification, activity based costing, product costing, overhead cost analysis, standards costs, variance analysis, contribution accounting, responsibility accounting and other related topics as time permits. *Offered every year.*

**ADMN 2147E Management Accounting and Control II**

Prerequisite: ADMN 2146E

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course will explore the uses, limitations and methods of accounting information used in decision-making. Some topics introduced in ADMN2146 will be explored in more detail as the basis for additional management concepts. Topics include joint costs, cost allocation, transfer pricing, decentralization and segment reporting, performance measurement, relevant costing, financial statement analysis, flexible budgeting and advanced capital budgeting techniques. *Offered every year.*

**ADMN 2606E Business Statistics**

Prerequisite: None

Hours: Two hours of lecture and one hour of laboratory work per week for one term.

Credits: 3.0

The course examines some basic statistical theories, concepts, methods and techniques, and their application in business. Topics include measures of central tendency and dispersion, probability theory, probability distributions, sampling, sampling distribution, estimation, hypothesis testing, correlation, and regression. The course also incorporates the use of a popular software program to generate statistical information for analysis and interpretation.

**ADMN 3127E Accounting Information Systems**

Prerequisite: ADMN 1107E

Hours: One and a half hours of lecture and one and a half hours of laboratory work per week for one term.

Credits: 3.0

This course will introduce the student to computerized accounting information systems and their role within modern profit and not-for-profit organizations. The course will focus on evaluating and using systems and software to provide the accounting and management information required by the various users. Theory will cover such topics as defining an accounting information system, current technology, documenting an information system, general controls over systems, and computer crime and ethics. The student will have significant hands-on experience with using a computerized accounting system and will also be expected to evaluate and research others during the course. *Offered every year.*

**ADMN 4607E Business Strategy and Policy II**

Prerequisite: ADMN 4606E

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course emphasizes strategy implementation as opposed to strategy formulation. Using techniques introduced in Business Strategy and Policy I, company wide objectives are established leading to the planning and implementation of departmental policies and activities. The challenges associated with implementing and consolidating firm-wide changes in direction and changes in departmental activities are explored from a variety of perspectives. Classes and assignments will feature group discussion, case studies and the submission of a major report. This course may be team-taught by faculty members in the School of Business and Economics. *Offered every year.*

**ADMN 4887E Advanced Management Accounting Topics**

Prerequisite: ADMN 2147E

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course covers advanced topics in management accounting and explores the application of advanced management accounting techniques and analysis to the successful management of business enterprises. Topics include management decision-making for planning, control, and performance evaluation.

**ADMN 4927E Advanced Auditing**

Prerequisite: ADMN 2106E and ADMN 2107E

Hours: Three hours of lecture per week for one term.

Credits: 3.0

This course is designed to provide the student with an understanding of advanced and current issues facing the auditing profession. Specific topics include: The completion of the audit process, professional codes of conduct, audit or pension plans, environmental auditing and the audit of small businesses. Students will be exposed to audit planning software where appropriate.

**ECON 1007E Introduction to Economics II**

Prerequisite: None

Hours: Three hours of lecture per week for one term.

Credits: 3.0

The course examines the principles and methods of modern macroeconomics. Elementary macroeconomic topics including methodology of economic analysis, the overview of the price system, macroeconomic aggregates and their determination, simple equilibrium macroeconomic models, business cycles, fiscal and monetary policies, money and banking, inflation, unemployment, exchange rates, and balance of payments, are covered in the course.

**ECON 2016E Intermediate Macroeconomic Theory**

Prerequisite: ECON 1007E

Hours: Three hours of lecture per week for one term.

Credits: 3.0

The course examines the structure and performance of the Canadian economy. Topics include the market for goods and services, the money market, fiscal and monetary policies, balance of payments, exchange rate, analysis of internal and external equilibria, aggregate demand, aggregate supply, determination of general price level, and the determination of national income, in closed and open economies. Keynesian and Classical models are studied.

**ECON 2017E Money, Banking and the Canadian Financial Institutions**

Prerequisite: ECON 1006E and ECON 1007E

The course examines theories in economics and finance and their application in the Canadian Financial System. It also looks at basic theories in monetary economics and international finance and the impact of domestic and foreign monetary policies on the Canadian economy. Topics include Canadian financial institutions, financial intermediaries, financial instruments, interest rates, money demand, money supply, financial asset pricing, risk management, exchange rate, balance of payments, central banking and monetary policy, and international financial institutions.

**ECON 2126E Elementary Statistical Methods for Economists**

Prerequisite: No prerequisite.

The course examines some basic statistical theories, concepts, methods and techniques, and their application in economics. Topics include measures of central tendency and dispersion, probability theory, probability distributions, sampling, sampling distribution, estimation, hypothesis testing, correlation, and regression. The course also incorporates the use of a popular software package to generate statistical information for analysis and interpretation.

**ECON 3065E Introduction to Economic Development**

**Prerequisite: ECON 1006E and ECON 1007E**

The course examines social and economic theories of economic growth and development in the context of developing countries. Topics include development and growth theories, lessons from economic history, barriers to economic growth and development, income and wealth distribution, poverty, population growth, rural-urban migration, education, role of agriculture in economic development, foreign aid, international trade, multi-national corporations, multi-lateral financial institutions, and foreign debt. The course also looks at strategies and policies to promote economic growth and development in developing countries.

**ENGL 3505**

Change in title, from “Studies in Chaucer” to “Studies in Medieval Literature” (to make the title congruent with other English Studies period courses, such as “Studies in Early Modern Literature”). No change in course description required.

**ENGL 4686/7 and ENGL 4786/7**

Change in course description, to describe the actual content of these courses more accurately, as follows:

Honours Seminars provide senior English majors with the opportunity to develop advanced research, presentation, and writing skills in a specialized field of study. Course content varies from year to year according to the instructor’s research interest and expertise.

**ENGL 4695E Honours Essay**

Change in course description, to indicate how the course is to be credited in the groupings, as follows:

This course is a literary research project, a supervised essay of some 10,000 words. Depending on the topic, this honours essay may be credited toward Group 1, 2, or 3, as approved by the Department.

**EDUC 1656**

The faculty advisors for Special Education Additional Qualification courses, the In-Service Education committee, and the Associate Dean of Education have recommended and approved the following name change for EDUC 1656 to *Special Education Elective: Students with Developmental Disabilities*. The former course name, *The Trainable Retarded Pupil*, is considered outdated and no longer appropriate. The new name is more in-line with current Ministry of Education categories and definitions of exceptionalities. Until O.Reg. 184/97 is changed to reflect the current terminology, however, this course will continue to appear on students' Certificates of Qualification as TTR.

Admissions, Promotions and Petitions Committee

MOTION #7: Moved by R. Bergquist, seconded by D. Lawrence that the Report of the Admissions, Promotions and Petitions Committee dated December 6, 2002 be received.  
CARRIED

MOTION #8: Moved by R. Bergquist, seconded by D. Lawrence that Senate approve the following policy with regard to Nipissing students who participate in an exchange: that, a) Nipissing will grant a full complement of 30 credits for a full-time year (or 15 credits for one full-time semester) in an exchange program, and b) Nipissing will approve the student’s application for graduation when, after returning, the student completes all possible discipline specific requirements in the time required to complete the total number of credits for that degree.  
CARRIED

MOTION #9: Moved by R. Bergquist, seconded by D. Lawrence that students currently enrolled in the Bachelor of Business Information Systems degree program be permitted to transfer to the BBA-Technology Management Stream. Each of these students will require a special set of degree requirements taking into account new rules, old rules and the student's progress in the program. The individual program will be approved, in writing, by the School of Business and Economics and signed by the student at the time of transfer. A signed copy of this documentation will be placed on file in the Registrar's office.  
CARRIED

MOTION #10: Moved by R. Bergquist, seconded by D. Lawrence that the students listed on Appendix A, who have completed all requirements of their respective degrees, be admitted to their respective degrees in-course and that diplomas for the degrees be awarded.  
CARRIED

\*\* A request by R. Common that Senate consider a motion to fill a Senate Selection Committee vacancy was ruled out of order by the Speaker, since Special Senate meetings normally consider only those matters circulated with the agenda. The Speaker's ruling was challenged, and the challenge was upheld.

MOTION #11: Moved by R. Common, seconded by S. Lawlor that Senate elect one senator from the Faculty of Arts and Science to serve on the Senate Selection Committee for the tenure track positions of: Education & Schooling/Methods-Brantford, Art Education-P/J & J/I and Language Arts-P/J.  
CARRIED

R. Common nominated M. Denike

MOTION #12: Moved by C. Sarlo, seconded by J. Baffoe that nominations cease.  
CARRIED

Acclaimed: M. Denike

MOTION #13: Moved by R. Common seconded by D. Bolger that Senate do now adjourn:  
10:35 a.m.  
CARRIED

