

# Nipissing University Pre-Service Teachers: Creating a Teacherweb Website 2011-12

1. Go to the Teacherweb URL: <http://teacherweb.com>
2. Select Sign Up on the Menu and click on Create a Teacherweb site



- 3.
4. Select ON – Ontario from the geographic location drop down menu

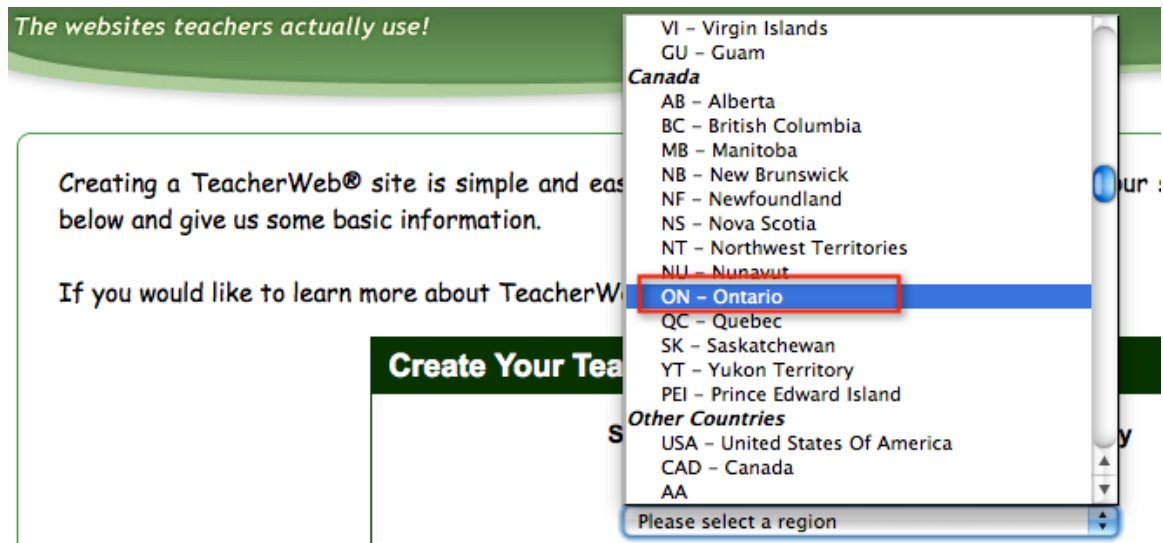
## Create Your TeacherWeb® (Step 1 of 3):

Select Your Site's State, Province, or Country  
And Click the Submit Button:

Please select a region

Submit

- 5.



- 6.
7. Click on Submit
8. Select Nipissing-University as your School Name
9. Enter your Last name as your Class Name (note you may need to use your first name initial as well if your name has already been taken by another user)

## Create Your TeacherWeb® (Step 2 of 3):

You selected ON  
Now select your school name

enter your last name

**1.a - Choose an Existing school Name**

**1.b - Can't find your school? Enter it here:**

**2 - Next, enter teacher or classroom name:**

Submit

10.

11. your new site URL will be displayed

**For <http://teacherweb.com/ON/NipissingUniversity/LSmith>**

12. Picking a site design template:

- select one of the options from each of the three design categories:
- Design Style, Web Type, Colour Theme
- A preview of the site will appear in the preview window
- NOTE: some web browsers may have difficulty displaying the preview page due to Flash player issues...ensure that you have Flash Player installed prior to doing the Teacherweb activity
- <http://get.adobe.com/flashplayer/>

13. Select "I have an account code" from the list of payment options

14. Enter **PS29385NPSG** as the Nipissing account code

Payment Method\*: Pay by Credit Card:

- 1 year \$39.00 USD with auto-renewal.
- 2 years - 5% savings (\$74.10 USD total) with auto-renewal.
- 3 years - 10% savings (\$105.30 USD total) with auto-renewal.
- 4 years - 10% savings (\$140.40 USD total) with auto-renewal.
- 5 years - 10% savings (\$175.50 USD total) with auto-renewal.
- 1 month \$5.00 USD per month with auto-renewal.

**PS29385NPSG**

- Free Limited Trial (30 days).
- I have an Account Code or Gift Certificate.

**Account Code:**  (Put in your school code or gift certificate code, if authorized.)

15.

16. Fill in your information for the remaining fields (e.g., name, e-mail, password)

17. Note the password (minimum of 8 characters) must be a combination of both Letters and Numbers

18. Submit your information and if all fields have been completed correctly, your new website URL will be displayed as a hyperlink.
19. Visit the site and bookmark it as a favourite so you may return to it for future editing and updating

### **Editing & Updating:**

- How to edit/update template style websites:  
<http://teacherweb.com/AK/Appleton/TutorialVideos/apt21.aspx>
- How to edit/update icon style websites:  
<http://teacherweb.com/AK/Appleton/TutorialVideos/apt22.aspx>

### **Video Tutorials on how to use the Teacherweb tools:**

<http://teacherweb.com/AK/Appleton/TutorialVideos/apt12.aspx>

Note: the Teacherweb account will expire on July 31, 2012