

# NIPISSING UNIVERSITY

<b>Policy Category:</b>	General
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<b>Policy Name:</b>	Appointment/Reappointment of a Chancellor
<b>Responsible Department:</b>	Office of the President
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## I. General

The Chancellor of Nipissing University is appointed by the Board of Governors. The Chancellor is the titular head of the University and shall confer all degrees, honorary degrees, diplomas and certificates. The Chancellor is an outstanding role model who not only demonstrates a passion for education but appreciates and demonstrates a commitment to the vision, mission, and values of Nipissing University as set out in the Strategic Plan. The term of office is four (4) years, and the Chancellor may be appointed for a maximum of two consecutive terms.

The position of Chancellor does not remove or replace any duty or power of the Board of Governors, the Senate, or the President.

## II. Selection Process

The Chancellor is selected through the following process:

1. In the penultimate year of a Chancellor's second term, the President shall issue a public call for nominations from the Nipissing University community. In the event of a notice of resignation or notice of intention not to stand for reappointment to a second term, such a public call shall be made as soon as practical.
2. Following the call for nominations, a Selection Committee shall be formed. The selection committee shall be comprised of:
  - the President & Vice-Chancellor who shall be Chair;
  - four (4) tenured or tenure track faculty with at least one (1) from each faculty (elected by Senate);
  - one (1) Vice-President or Associate/Assistant VP (appointed by the President & Vice-Chancellor);
  - one (1) Dean (appointed by the President & Vice-Chancellor);
  - four (4) non-constituent members of the Board of Governors (elected by the Board of Governors);
  - one (1) student (elected by the Nipissing University Student Union); and
  - one (1) non-academic regular full-time staff member (elected by support staff & administration).

3. The President & Vice-Chancellor shall act as Chair of the Selection Committee and will convene all meetings.
4. The selection committee shall establish its own criteria and process for selection, noting specifically the following:
  - All proceedings of the Selection Committee are confidential.
  - Nominees who are in public office or who are currently associated with the University will not be considered.
  - Nominations will normally be accompanied by a rationale and curriculum vitae.
  - The Selection Committee will strive for consensus. In the event that consensus is not possible, a decision will be made by simple majority vote.
  - The Selection Committee's chosen candidate for appointment (or reappointment) shall be recommended to the Board of Governors in the form of a written report.
  - All efforts will be made to achieve a Selection committee composition that is diverse and reflects the composition of the Nipissing University community.
5. The Selection Committee shall deliberate on the nominations received. No more than one candidate will be recommended for the position of Chancellor.
6. Once a decision on a single candidate is made, the Chair shall confirm the willingness of the individual to stand for appointment prior to presenting the Selection Committee's recommendation to the Senate and the Board of Governors.
7. The Selection Committee will submit its recommendation (via a written report) to Senate for endorsement. Senate's endorsement, together with the Selection Committee's written report, shall go forward to the Executive Committee of the Board of Governors in the form of a recommendation from Senate.
8. The recommendation shall be brought forward to the Board, via the Executive Committee, in a closed session Board meeting.
9. All proceedings of the Selection Committee, as well as Senate and Board deliberations regarding the selection of a Chancellor, will be in-camera.

### III. **Reappointment Process**

1. In the final year of the Chancellor's first term, the President & Vice-Chancellor shall confirm the willingness of the current Chancellor to complete a second term.
2. If the Chancellor confirms that they are willing to stand for a second term, a Reappointment Committee will be formed. The composition of the Reappointment Committee will be as outlined in section II.2 of this policy, and the following steps shall follow:
  - a) The Committee Chair shall convene a meeting of the Reappointment Committee.
  - b) The Reappointment Committee will determine whether or not the current Chancellor should be offered a second term. A final decision will be made by simple majority vote.
  - c) If the recommendation for reappointment is positive, section II.7-9 of this policy will follow.

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- d)** If the recommendation is negative, the Committee Chair will inform the Chancellor, and a new search will begin. In such an event, the Committee Chair will determine whether a new Selection Committee will be struck or if the new search will be conducted with the original Selection Committee.
- 3.** Should the Chancellor confirm that they will not stand for a second term, the selection process as outlined in section **II.1-9** of this policy shall follow.